PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	25/3/22	Prepared by	T.D.Apeiey	Serial no.	.-.2489
Supplier name	Summit Sales Ltd			HO inward no.	
Firm/Company	MRP Ltd	Project	OGH	HO received date	
PO/WO date	12/3/22	PO/WO No.	86347	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22778	24/3/22	1,638-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1638-00
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 105336 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1638-00
Amount E – PO / WO value:	1638-00
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	28/3/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	T.D.Apeiey				
Sign:	[signature]				
Date	25/3/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	22778
Modi Realty Pocharam LLP	Invoice Date.	24-03-2022
Nilgiri Heights, Pocharam, 500088	PO No.	86347
	PO Date.	12-03-2022
	Req ID	74598
GSTIN : 36ABIFM1836H1Z7 PAN AB1FM1836H	Req Date	12-03-2022
	Loc Req No	181884

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4026 - Consumables - Dust bin - NA - nos		6	55.00	330.00	18	59.40
2	4098 - Consumables - Dust pan - NA - nos		3	35.00	105.00	18	18.90
3	4006 - Consumables - Bucket - other - nos with mug	7310	3	231.00	693.00	18	124.74
4	4046 - Consumables - Phinyle - 1Ltr - nos	2907	5	52.00	260.00	18	46.80
5							
6							
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13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	1,388.00	249.84
	124.92	124.92	Total Invoice Amount	1,637.84	

Rupees : One Thousand Six Hundred Thirty Seven and Paise Eighty Four Only.

SUMMIT SALES LLP
IN WARD
No: 92602
Date: 24/3
Sign: ...
R.R. DIST.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 12-03-2022 3:31:14 PM Or 86347

28.02.22 2:52:29

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5000
G S T No. : 36ABIFM1836H1Z7

Supplier Details			
Summit Sales LLP	**Doc No**	86347	181884
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	12-03-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	12-03-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4026 - Consumables - Dust bin - NA - nos	6.00	55.00	0.00	18.00	389.40
2	4098 - Consumables - Dust pan - NA - nos	3.00	35.00	0.00	18.00	123.90
3	4006 - Consumables - Bucket - other - nos *with mug*	3.00	231.00	0.00	18.00	817.74
4	4046 - Consumables - Phinyle - 1Ltr - nos	5.00	52.00	0.00	18.00	306.80
				Total Order Value . . .		**1,637.84**

Rupees : One Thousand Six Hundred Thirty Seven and Paise Eighty Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Nilgiri Heights pocharam Phone. .9849497484
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site office use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Modi Realty Pocharam LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Modi Realty Pocharam LLP	Date:	12-03-2022
Site & Phase :	Niligiri Heights	Time:	13:49
Supplier:		Req. No.	181884
0Material required before date:	15.03.22	ID No.	74598

No	Description	Size	Quantity	Units	Inward No	Date
1	**Dust bins**	**Std**	06	No's		
2	Dust pans	Std	03	No's		
3	Plastic buckets with mug	Std	03	No's		
4	Plastic mugs	Std	03	No's		
5	Phyoil	Std	05	No's		
6	86347					
7						
8						
9						
10						

Remarks: for site office use

Prepared By	S.Sharvani	Approved by	
Sign.& Date	12.03.22	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
14 MAR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	DC No.	19478
Modi Realty Pocharam LLP	DC Date.	24-03-2022
Nilgiri Heights, Pocharam, 500088	PO No.	86347
	PO Date.	12-03-2022
	Req ID	74598
GSTIN : 36ABIFM1836H1Z7	Req Date	12-03-2022
	Loc Req No	181884

	Description of Goods	HSN/SAC	Qty
1	4026 - Consumables - Dust bin - NA - nos		6
2	4098 - Consumables - Dust pan - NA - nos		3
3	4006 - Consumables - Bucket - other - nos	7310	3
4	4046 - Consumables - Phinyle - 1Ltr - nos	2907	5
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SUMMIT SALES
INWARD
No: 78769
Date: 25/3

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

18:00 INWARD
Inward No: 11102 Dt: 24/03/22
MRN No: 105336 Dt: 25/3/22
Received By: Bhola Sign:
NILGIRI HEIGHTS