

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 25/3/22		Prepared by: T.D. Jurey		Serial no. 2490	
Supplier name: Elegart Enterprises				HO inward no.	
Firm/Company: SW Lap		Project: 800-11		HO received date	
PO/WO date: 21/2/22		PO/WO No. 85758		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	05111	22/2/22	21478-10	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 21478-10

Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 106783	Proof of delivery matches MRN ☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges —

Amount C – Other Debits : —

Amount D (D=A+B-C) – Amount to be credited to the supplier: 2478-10

Amount E – PO / WO value: 21478-10

Amount F – Difference (A – E): —

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 28/2/22

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	T.D. Jurey				
Sign:					
Date:	25/3/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN: 36AJBPK0412E1ZY		☐ Original for Recipient		☐ Duplicate for Supplier / Transporter		☐ Triplicate for Supplier		GST INVOICE	
								CASH / CREDIT	
Elegant Enterprises 5-4-187/7/3, Karbala Maidan, M. G. Road, Secunderabad-500003 Phone: 040- 6638-5358, E-mail address: elegantthy@hotmail.com Preventers I Annunciators I Switchgears I Starters I Wires & Cables I Capacitors I Panel & Cable Accessories I Oil Seals Step Down Transformers I L.E.D Lights I Earthing Equipments I Carbon Brushes I PVC Insulation Tapes I Lugs I Spares									
Reverse Charge : Nil				Transportation Mode :		Not Applicable			
Invoice Number : EE2122-0544				Vehicle/LR Number :		Not Applicable			
Invoice Date : 22 February 2022				Date of Supply :		22 February 2022			
State : Telangana		State Code : 36		Place of Supply :		Hyderabad			
Details of Buyer I Billed to:									
Name : M/s Silver Oak Villas LLP				Delivery Challan No. : Not Applicable		Date : - x -			
Address : 5-4-187/3 & 4, 2nd Floor, Soham Mansion, Mahatma Gandhi Road, Secunderabad - 500003				Purchase Order No. : 85758		Date : 21.02.202			
GSTIN : 36ADBFS3288A227				Delivery Location : Site: Silver Oak Villas Phase-IX, Sy. No. 291, Cherlapally, Hyderabad.					
State : Telangana		State Code : 36		Term of Payment : ☐ Against Delivery ☐ Against Proforma Invoice					
☒ Within 30 days from date of Invoice.									
Sl. No.	Description of Goods	HSN/SAC	Quantity	UoM	CGST %	SGST %	IGST %	Rate	Amount
1	Capco 10KVAR Heavy Duty LT Capacitor	853210	1.00	No's	9.00	9.00	0.00	2100.00	2100.00
Stamp: 1766 DE 28/2/22, 101382 DE 23/3/22, SILVER OAK VILLAS Stamp: ELEGANT ENTERPRISES, Secunderabad									
Total Invoice Amount in Words: Rupees: Two Thousand Four Hundred Seventy Eight Only.					Total Amount Before Tax: 2,100.00				
Our Bank Details:					Add : CGST : 189.00				
					Add : SGST : 189.00				
					Add : IGST : 0.00				
Name of the Bank : HDFC Bank		Account No. : 50200009719725			R/o + Transportation : 0.00				
Branch Address : Paradise, S.D. Road, Sec-Bad-3		IFS Code : HDFC0000042			Total Amount : Rs. 2,478.00				
Receiver's Seal and Signature with Name & Mobile Number			Terms and Conditions :			for Elegant Enterprises			
Signature: 8500437837, 28/2/22			1. Goods once sold will not be taken back of exchanged			Authorised Signatory			
			2. Interest at 24% P. A. will be charged after Days.						
			3. Our risk & responsibility cease on the delivery of goods.						
			4. All disputes are subject to Secunderabad Jurisdiction						
			5. We declare that this invoice shows the actual price of the goods described and that all particulars are true & correct.						
Guarantee & Warranty Voids if Proper Earth Connection is not given to LED Light Fixtures.					**No Guarantee & Warranty on Breakages & Burnout				
Material Duly Checked By and Delivered to: Mr. Vamshi (Driver)					Eway Bill No. Not Applicable Dated: Not Applicable				
milec LET SWITCHGEAR SIEMENS GEM KAYCE COOPER Bussmann dowells HMI PHILIPS Crompton Greaves TEKNIC SG POLYCARB Finolex Cables Limited legrand Capco									
Head Office : Block - A '413' Shanti Bagh Apartments, / - 1 - 3, Begumpet, Hyderabad - 5000016									



Purchase Order

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22-02-2022 12:41:10 PM

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7



85758
14.02.22 2:32:34

Supplier Details

Elegant Enterprises
5-4-187/7/3, Karbala Maidan, M.G.Road, Secunderabad-500003.

Doc No	85758	156616
Doc Date	21-02-2022	
Quote No	NIL	
Quote Date	07-01-2022	
SupplyType	Supply	

GSTIN 36AJBPK0412E1ZY

66385358

9985113450/9885073880

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4524 - Electrical - other - Capacitor - NA - nos Cpco-10KVAR Heavy duty LT Capacitor box type	1.00	2,100.00	0.00	18.00	2,478.00
Total Order Value . . .					2,478.00

Rupees : Two Thousand Four Hundred Seventy Eight Only.

Terms and Conditions :-

Specification / All items shall be of 'L&T' brand

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Working Day.

Delivery Location Silver Oak Villas Phase - IX
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of India mint
Phone. Contact: Security 65908777, 9502288244 Sanjay

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Club house purpose

Completion Date Nil

Measurement Nil

Security Nil

Remarks

For **Silver Oak Villas LLP**

Authorised Signatory

Name : 

Accepted the above Terms And Conditions

For **Elegant Enterprises**

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		SILVER OAK VILLAS		Date:		07-01-2022	
Site & Phase :		SILVER OAK VILLAS		Time:		12.00	
Supplier				Req. No.		156616	
Material required before date:			10-01-2022		ID No.		74027
No	Description	Wattage	Quantity	Units	Inward No	Date	
1	Capacitor bank (3 phase)	15 kw	1	No's			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: - For club house purpose							
Prepared By		G.Chandrakanth		Approved by			
Sign.& Date		07-01-2022		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.



