PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	25/03/22	Prepared by	Kavitha	Serial no.	2520
Supplier name	Summit Sales Up			HO inward no.	
Firm/Company	Modi realty Genome valley	Project	MRGV	HO received date	
PO/WO date	17/03/22	PO/WO No.	86493.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22743	23/03/22	1,787/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,787/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 105317	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,787/-
Amount E – PO / WO value:	1,787/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	28/03/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kavitha				
Sign:	25/03/22				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details			
Modi Realty Genome Valley LLP		Invoice No.	22743
Sy no. 31 & 32, murharipally, Genome Valley, Hyderabad		Invoice Date.	23-03-2022
		PO No.	86493
		PO Date.	17-03-2022
		Req ID	74727
		Req Date	16-03-2022
GSTIN : 36ABFFM3063P1ZU	PAN ABFFM3063P	Loc Req No	95088

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4006 - Consumables - Bucket - other - nos with mug	7310	4	231.00	924.00	18	166.32
2	4041 - Consumables - Mopping stick - NA - nos	9603	2	128.00	256.00	18	46.08
3	4071 - Consumables - Wiper - Other - nos	9603	2	52.00	104.00	18	18.72
4	4005 - Consumables - Broom with stick - NA - nos		2	115.00	230.00	18	41.40
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,514.00		272.52
	136.26	136.26	Total Invoice Amount		1,786.52	

Rupees : One Thousand Seven Hundred Eighty Six and Paise Fifty Two Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No: 92539 Date: 23/3 Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 17-03-2022 12:57:19 O

86493
28.02.22 2:52:30

From Company : **Modi Realty Genome Valley LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ABFFM3063P1ZU

Supplier Details			
Summit Sales LLP	**Doc No**	86493	95088
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	17-03-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	17-03-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4006 - Consumables - Bucket - other - nos *with mug*	4.00	231.00	0.00	18.00	1,090.32
2	4041 - Consumables - Mopping stick - NA - nos	2.00	128.00	0.00	18.00	302.08
3	4071 - Consumables - Wiper - Other - nos	2.00	52.00	0.00	18.00	122.72
4	4005 - Consumables - Broom with stick - NA - nos	2.00	115.00	0.00	18.00	271.40
					Total Order Value . . .	**1,786.52**

Rupees : One Thousand Seven Hundred Eighty Six and Paise Fifty Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Bloomdale Residency at Genome Valley Murharipalli,servey no-31& 32 Phone. Madhu Site Engineer - 9502211499
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order forclub house & cretch purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Modi Realty Genome Valley LLP***

Authorised Signatory

Name : 17/03/2022

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Mamta

Company Name:	MRGV	Date:	16-03-2022
Site & Phase :	BRGV	Time:	10:30AM
Supplier		Req. No.	95088
Material required before date:	18-03-2022	ID No.	74727

No	Description	Size	Quantity	Units	Inward No	Date
1	White buckets and mugs		04	No's		
2	Cobweb cleaner broom		02	No's		
3	Mopping sticks		02	No's		
4	Wipers		02	No's		
5	Bosch pressure cleaner		01	No's		
6						
7						
8						

86493

Remarks: Towards club house & cretch purpose

Prepared By	Pushpalatha	Approved by	sarwar
Sign.& Date	16-03-22	Sign. & Date	16-03-22

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
17 MAR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

Purchase Order

 17-03-2022 12:57:19 Original / Office Copy / Purchase Div.Copy

From Company : **Modi Realty Genome Valley LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ABFFM3063P1ZU

Supplier Details			
Summit Sales LLP	**Doc No**	86493	95088
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	17-03-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	17-03-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

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	Total Order Value . . .					**1,786.52**

Rupees : One Thousand Seven Hundred Eighty Six and Paise Fifty Two Only.

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Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order forclub house & cretch purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Modi Realty Genome Valley LLP***

Authorised Signatory

Name : 17/03/2022

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Realty Genome Valley LLP	DC No.	19446
Sy no. 31 & 32, murharipally, Genome Valley, Hyderabad	DC Date.	23-03-2022
	PO No.	86493
	PO Date.	17-03-2022
	Req ID	74727
GSTIN : 36ABFFM3063P1ZU	Req Date	16-03-2022
	Loc Req No	95088

	Description of Goods	HSN/SAC	Qty
1	4006 - Consumables - Bucket - other - nos	7310	4
2	4041 - Consumables - Mopping stick - NA - nos	9603	2
3	4071 - Consumables - Wiper - Other - nos	9603	2
4	4005 - Consumables - Broom with stick - NA - nos		2
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23	INWARD		
24	Inward No: 1762 Dt: 23/03/22		
25	MRN No: 105319 Dt: 25/3/22		
26	Received By: Sign:		
27			
28	MODI PROPERTIES DEVELOPERS LLP		
29			
30			

SUMMIT SALES LLP
INWARD
No: 28735
Date: 25/3
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction