PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	24/3/22	Prepared by		Serial no.	**2386**
Supplier name	Ganji Venkamah & Son (Atwarpurity)			HO inward no.	
Firm/Company	MICS	Project	MBMC	HO received date	
PO/WO date	12/3/22	PO/WO No.	86333	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	6123	19/3/22	5,245/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5,245/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	105239	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,245/-
Amount E – PO / WO value:	5,245/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	28/3/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Mom…				
Sign:	Mom…				
Date	24/3/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

143nc

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

GANJI VENKANNAH & SONS
5-5-97,GANJI CHAMBERS,RANIGUNJ,
SECUNDERABAD -500 003 (T.S)
GSTN/SAC : 36AABFG9288K1ZT
PH NO :27710339-27719935
MOB NO :8247540893

Invoice No.	Dated
6123	**19-Mar-22**
Delivery Note	Mode/Terms of Payment
DIRECT	**CREDIT**
Reference No. & Date.	Other References
Buyer's Order No.	Dated
86333	**12-Mar-22**
Dispatch Doc No.	Delivery Note Date
	19-Mar-22
Dispatched through	Destination
Terms of Delivery	

Consignee (Ship to)
MODI CONSULTANCY SERVICES
5-4-187/3/4 II ND FLOOR M G ROAD
SECUNDERABAD
GSTIN/UIN : 36ABLFM7631F1Z3
State Name : Telangana, Code : 36

Buyer (Bill to)
MODI CONSULTANCY SERVICES
5-4-187/3/4 II ND FLOOR M G ROAD
SECUNDERABAD
GSTIN/UIN : 36ABLFM7631F1Z3
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate (Incl. of Tax)	Rate	per	Disc. %	Amount
1	**APCO PREMIUM GLOSS ENAMEL - BROWN PGE 20 LTR**	32089090	**1 Nos**	4,820.22	4,084.93	Nos		**4,084.93**
2	**PAINT THINNER 5LTR**	38140010	**1 Nos**	425.00	360.17	Nos		**360.17**
								4,445.10
	CGST							**400.06**
	SGST							**400.06**
	Less : ***Round Off***							**(-)0.22**
	Total		**2 Nos**					**₹ 5,245.00**

Material Received

SUMMIT SALES LLP
INWARD No: 92528
Date: 23/3
Sign:
R.R. DIST.

Amount Chargeable (in words) *E. & O.E*

INR Five Thousand Two Hundred Forty Five Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
32089090	4,084.93	9%	367.64	9%	367.64	735.28
38140010	360.17	9%	32.42	9%	32.42	64.84
Total	**4,445.10**		**400.06**		**400.06**	**800.12**

Tax Amount (in words) : **INR Eight Hundred and Twelve paise Only**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for GANJI VENKANNAH & SONS

GANJI VENKANNAH AND SONS

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 12-03-2022 12:52:55

86333
28.02.22 2:52:29

From Company : **Modi Consultancy Service**
5-4-187/3&4,II Floor,M.G.Road, Secunderabad.500003.
G S T No. : 36AAXFM0733F1Z4

Supplier Details			
Ganji Venkannah & sons (Asian Paints)	**Doc No**	86333	183438
#5-5-97/2, Ganji chambers, Ranigunj,Secunderabad-500003 A.P.India.	**Doc Date**	12-03-2022	
	Quote No	Nil	
GSTIN 36AABFG9288K1ZT 040-40146505	**Quote Date**	12-03-2022	
27710339,27719935,277807357	**SupplyType**	Supply	

Kind Attn : Mr.Ganji Ashok

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6526 - Paints - Enamel - 20ltrs - buckets *Brown*	1.00	4,084.74	0.00	18.00	4,819.99
2	6590 - Paints - Thinner - 5ltrs - buckets	1.00	360.16	0.00	18.00	424.99
			Total Order Value . . .			**5,244.98**

Rupees : Five Thousand Two Hundred Fourty Four and Paise Ninty Eight Only.

Terms and Conditions :-

Specification /	item in Sl.no.1-'Asian' brand, Sl.no.2-'Berger' brand
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	On or before 21.5.12
Delivery Location	Methodist Complex Opp Chermas, Abids Main Road, Hyderabad. Phone. Contact: Eng. 9100039547
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for MBMC stair case painting purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For *Modi Consultancy Service*

Authorised Signatory

Name : 12/03/2022

Name : ____________

Accepted the above Terms And Conditions

For *Ganji Venkannah & sons (Asian Paints)*

Date : __/__/____

Requisition Form

Company Name:	MCS	Date:	09-03-2022
Site & Phase :	MBMC	Time:	10:30 AM
Supplier		Req. No.	183438
Material required before date:	Urgent	ID No.	74566

No	Description	Size	Quantity	Units	Inward No	Date
1	OBD ivory	20ltrs	1	Nos		
2	primier	10ltrs	1	nos		
3	Enamel brown 86333	20ltrs	1	nos		
4	thinner	4ltrs	1	nos		
	86315					

Remarks : Towards MBMC staircase painting purpose

APPROVED BY
11 MAR 2022
SOHAM MODI
MANAGING DIRECTOR

Prepared By	RAJSHEKAR & MEENAKSHI.N	Approved by	
Sign.& Date	09- 03-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.