PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	26/3/22	Prepared by	T.D. Mulay	Serial no.	2551
Supplier name	Shubham Enterprises			HO inward no.	
Firm/Company	Sovrep	Project	SOV-III	HO received date	
PO/WO date	24/3/22	PO/WO No.	86719	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	3006	24/3/22	3,993-00	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,993-00
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	105282	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,993-00
Amount E – PO / WO value:	3,993-00
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	4/4/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	T.D. Mulay				
Sign:	[signature]				
Date	26/3/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

Ph : (O) : 66318150
: 66568151
: 29308151

SHUBHAM ENTERPRISES

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk

Invoice No. : SE/21-22/3006 **Date :** 24-Mar-22 P.O. No. 86719 // 184036 Date : 24-Mar-22

Reverse Charge (Y/N) : No D.C. No. : BY MAIL Date : 24-Mar-22

State : Telangana State Code : 36 Vehicle No. : E-Way Bill No. :

Bill to Party : SILVER OAK VILLAS LLP
SY NO: 291, CHERLAPALLY, NEXT TO GOVT MINT
CHERLAPALLY, HYDERABAD
State: Telangana(36)

GSTIN No.: 36ADBFS3288A2Z7

Ship to Party : SILVER OAK VILLAS LLP
SY NO: 291, CHERLAPALLY, NEXT TO GOVT MINT
CHERLAPALLY, HYDERABAD
State: Telangana(36)

GSTIN No.: 36ADBFS3288A2Z7

DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1 63AMPS CHANGE OVER SWITCH ATS	85365010	1.00 NOS.	3,384.00	3,384.00
				3,384.00
CGST TAX 9 %				304.56
SGST TAX 9%				304.56
ROUNDED				(-)0.12
				3,993.00

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 626 Date 25/3/22 Sign.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 92633 Date: 25/3 Sign:

Indian Rupees Three Thousand Nine Hundred Ninety Three Only
Despatched Through :
Destination :

1. Goods once sold will not be taken back.
2. Interest 24% p.a. will be applicable after due date.
3. Subject to Secunderabad Jurisdiction.
4. Cheque return Charges Rs. 500/-
5. Bank Details : PUNJAB NATIONAL BANK, Account No. : 3631001600000013
IFS Code : PUNB0363100

E.&O.E.

For SHUBHAM ENTERPRISES

SHUBHAM ENTERPRISES SEC'BAD

Requisition Form

Company Name:	Silver Oak Villas LLP-III	Date:	22-03-2022
Site & Phase :	Silver Oak Villas-III	Time:	15.00
Supplier		Req. No.	184036
Material required before date:	urgent	ID No.	14890

No	Description	Size	Quantity	Units	Inward No	Date
1	Manual Change Over Switch (415 V AC)	63 Amps	01	Nos →	3,384/	18/
2						
3	With or Wo enclosure					
4	onload or offload?					
5						
6	PO					
7	86719.					
8						
9						
10						

APPROVED
24 MAR 2022
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: - For Apartment Lift Purpose

Prepared By	G.chandra kanth	Approved by	
Sign.& Date	22-03-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

Ph : (O) : 66318150
: 66568151
: 29308151

SHUBHAM ENTERPRISES

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk

Invoice No. : SE/21-22/3006 Date : 24-Mar-22
Reverse Charge (Y/N) : No
State : Telangana State Code : 36

P.O. No. 86719 // 184036 Date 24-Mar-22
D.C. No. BY MAIL Date 24-Mar-22
Vehicle No. :
E-Way Bill No. :

Bill to Party : SILVER OAK VILLAS LLP
SY NO: 291, CHERLAPALLY, NEXT TO GOVT MINT
CHERLAPALLY, HYDERABAD
State: Telangana(36)
GSTIN No.: 36ADBFS3288A2Z7

Ship to Party : SILVER OAK VILLAS LLP
SY NO: 291, CHERLAPALLY, NEXT TO GOVT MINT
CHERLAPALLY, HYDERABAD
State: Telangana(36)
GSTIN No.: 36ADBFS3288A2Z7

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CGST TAX 9 %				304.56
SGST TAX 9%				304.56
ROUNDED				(-)0.12
				3,993.00

INWARD WITH TIME:
Inward No: 886 Dt: 24/3/22
MRN No: 105982 Dt: 24/3/22
Received By: Sign:
SILVER OAK VILLAS PART III

SUMMIT SALES LLP
IN WARD
No: 92633
Date: 25/3
Sign:
R.R. DIST.

Indian Rupees Three Thousand Nine Hundred Ninety Three Only
Despatched Through :
Destination :

Goods once sold will not be taken back.
Interest 24% p.a. will be applicable after due date.

E.&O.E.

For SHUBHAM ENTERPRISES