PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	26/3/22	Prepared by	T.D. Nagaraj	Serial no.	2550
Supplier name	Yousuf Ali			HO inward no.	
Firm/Company	MARK Ltd	Project	GHT	HO received date	
PO/WO date	22/3/22	PO/WO No.	86616	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	380	26/3/22	44,486-00	☑ Yes ☐ No
2.			63,306-00	☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	63,306-00
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 105375	Proof of delivery matches MRN ☑ Yes ☐ No
Amount B –Other Credits : Transportation charges	1,180-00
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	44486-00
Amount E – PO / WO value:	63,306-00
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	04/04/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	T.D. Nagaraj	APPROVED P. PRABHAKAR MANAGER PURCHASE			
Sign:					
Date	26/3/22	26 MAR 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Cell: 9885864330

YOUSUF ALI INTERIORS

Spl.in Gypsum False Ceiling, Gypsum Partition, Pvc False Ceiling, Grid Ceiling, Thermocol, Boarders, Flowers & etc, All types of False Ceiling Work is done

2-2-50/A/1, Rahat Nagar, Amberpet, Hyderabad, Telangana - 500 013.
GSTIN : 36AFBPY 8773N1ZE

M/s. MehT And. MODi Reality Kowkur LLP

Address: Kowkur

Phone:

GSTIN: 36ABLFM7631F1Z3

Invoice No. 380 Date: 26/03/2022

P.o. No. 86616 Date:

TS09-UB-4375

S.No.	PARTICULARS	HSN Code	Quanity	Rate	Amount
1	PVC Panne 10feet 7Box+6Pcs.	—	90	330	29700
2	U-clamp —	—	70	100	7000
3	Trnspor charges. Passengr AUTO	—	—	—	1000

SUMMIT SALES LLP R.R. DIST.
INWARD No: 92702 Date: 26/3 Sign:

INWARD
Inward No: 12300 Dt: 26/03/22
MRN No: Dt:
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP

Total Amount Before Tax	37700=00
CGST % 9	3393=00
SGST % 9	3393=00
IGST % —	—
Grand Total	44486=00

Yousuf Ali Interiors Hyderabad

For **YOUSUF ALI**

Authorized Signatory

Purchase Order

 22-03-2022 13:33:34

86616
16.03.22 2:13:33

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-5C
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Mr. Yousuf Ali #2-2-50/A/1, Rahat Nagar, Amberpet, Hyderabad - 500013 **GSTIN** 36AFBPY8773N1ZE 9885864330	**Doc No**	86616	141296
	Doc Date	22-03-2022	
	Quote No	Nil	
	Quote Date	31-08-2021	
	SupplyType	Supply	

Kind Attn : Mr. Yousuf Ali

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6204 - Miscellaneous - PVC False Ceiling - NA - Rft *White Colour - FX-14 - 10' length x 10" width*	900.00	33.00	0.00	18.00	35,046.00
2	6205 - Miscellaneous - U Clamp Patti - NA - Rft *10' - 70 nos*	700.00	10.00	0.00	18.00	8,260.00
			Total Order Value . . .			**43,306.00**

Rupees : Fourty Three Thousand Three Hundred Six Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation dt. 31/08/2021
Payment Terms	100% as advance at the time of delivery of all materials.
Tax	All taxes included in above price.
Delivery Date	Within 2days
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Rs. 43,306/- to be pay vide cheque no. , dt.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for A & B block flat no. 117,101,102,611,612,711,712 Toilets purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Mehta & Modi Realty Kowkur LLP***
Authorised Signatory
Name : 22/03/2022

Accepted the above Terms And Conditions
For ***Mr. Yousuf Ali***
Name : ______________________
Date : __/__/____

Requisition Form

Company Name:	MMR Kowkur llp	Date:	19-03-20221
Site & Phase :	GHT	Time:	17.00
Supplier		Req. No.	141296
Material required before date:	21-03-2022	ID No.	74825

No	Description	Size	Quantity	Units	Inward No	Date
1	FULL WHITE COLOR PVC FALSE CEILING (FX 14 CREAM)	1' X 10'	900	SFT		
2	PVC WHITE COLOR U PATTI	10'	70	Nos		
3						
4						
5						
6	86616					
7						
8			APPROVED 22 MAR 2022			
9			MINISH PARIKH			
10			MANAGER PROCUREMENT			

Remarks: - For A & B BLOCK FLAT NO 117 & 101 & 102 & 611 & 612 & 711 & 712 Toilet inside false ceiling work purpose

Prepared By	A SURESH	Approved by	
Sign.& Date	19-03-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.