PURCHASE DIVISION
Advice for approval for credit to supplier

(F)

Date:	26/03/22	Prepared by	Ramya	Serial no.	- 2261
Supplier name	kaveri timber Depot			HO inward no	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	25/3/22	PO/WO No.	86737	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	385	26/03/22	27,022	□ Yes □ No
2.				□ Yes □ No
3				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	27,022

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos		Proof of delivery matches MRN	□ Yes □ No

Amount B – Other Credits : Transportation charges	(+) 18%	500
Amount C – Other Debits :		
Amount D (D=A+B-C) – Amount to be credited to the supplier:		27,022
Amount E – PO / WO value:		26.432/-
Amount F – Difference (A – E):		—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	04/04/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya	APPROVED			
Sign:	[signature]	[signature] 26 MAR 2022			
Date	26/03/22	R. PRABHAKAR Sr. MANAGER PURCHASE			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GST NO. 36AAFFK7078K1ZT

Subject to Hyderabad Jurisdiction
~~CASH~~ / CREDIT MEMO

✆ : 040-27157218

Kaveri Timber Depot

Dealers in : Burma Teak, Indian Teak, African Teak, Salwood, Non-Teak, Moulding & Plywood.
Plot No. 2, ECIL Road, IDA, Nacharam, Hyderabad - 76.

No. 385

Date : 26.03.2022

M/s. SUMMIT SALES LLP

GST:- 36ACQFS2044C1Z7 [P.O:- 86737 | 169610] 25.03.22

Sl.No.	PARTICULARS	Qty.	C.Ft./C.M.	RATE	AMOUNT Rs.	Ps.
	INDP WOOD CUTSIZES.					
	7' - 1.5 x 3/4 = 200 Nos - 1400 FT @ 16/-				22,400	00
			TRANSPORTING		500	00
			TOTAL		22,900	00
			CGST	9 %	2,061	00
			SGST	9 %	2,061	00
			IGST	%		
	E. & O.E.		TOTAL AMOUNT GST		27,022	00

SUMMIT SALES LLP R.R. DIST.
INWARD
No: 92686
Date: 26/3
Sign:

INWARD	
Inward No: 17940	Dt: 26/3/22
MRN No: 105389	Dt: 26/3/22
Received By:	Sign: Sy
SUMMIT SALES LLP	

Party GSTIN No.

Way Bill No. :

Vehicle No. : TS 08 UG 4206

HDFC Bank
A/c. No. 50200005516244
IFSC Code : HDFC0000081
Branch : Himayathnagar

* Goods once sold will not be taken back.
* No claim will be admitted by us once goods delivered from our premises.
* Interest rate @ 24% will be charged of this bill, if not paid within a week time.

For Kaveri Timber Depot

Purchase Order

 25-03-2022 13:57:43 C

86737
16.03.22 2:13:34

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Kaveri Timber Depot	**Doc No**	86737	169610
Plot No. 2, Sy.no. 52 & 54, Road No.7, IDA Nacharam, Hyderabad - 500076.	**Doc Date**	25-03-2022	
	Quote No	Nil	
GSTIN 36AAFFK7078K1ZT	**Quote Date**	01-05-2021	
9441723939	**SupplyType**	Supply	

Kind Attn : Mr. Laxman Patel

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2237 - Carpentry - wood - Sal wood Beading - other - rft *7'0 x 1.5" x 3/4" - 200 nos*	1,400.00	16.00	0.00	18.00	26,432.00
					Total Order Value . . .	**26,432.00**

Rupees : Twenty Six Thousand Four Hundred Thirty Two Only.

Terms and Conditions :-

Specification / Brand	Salwood from Malyasia with design.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil.
Transportation Cost	Extra
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for stock replenishing purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Summit Sales LLP***

Authorised Signatory

Name : 25/03/2022

Accepted the above Terms And Conditions

For ***Kaveri Timber Depot***

Name : ____________________

Date : __/__/____

Requisition Form Murthy

Company Name:	SUMMIT SALES LLP	Date:	23.03.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	169610
Material required before date:		ID No.	74959

No	Description	Size	Quantity	Units	Inward No	Date
1	Internal beading	7'x1.5"x3/4"	200	Nos		

Remarks: For Stock repleneshing purpose.

Prepared By	Vanajakshi	Approved by	APPROVED BY
Sign.& Date	23.03..2022	Sign. & Date	24 MAR 2022 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

86737