PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	29/3/22	Prepared by:	[signature]
PO/WO no.	85467	PO / WO Date.	14/2/22
Supplier Name	Summit Sales	PO/WO amount	6,000/-
Firm/Company	Modi Housing Pvt Ltd	Project	Modi Housing Pvt Ltd
Sl. No.	Bill No.	Bill Date	Bill amount
1.	22213	14/2/22	6,000/-
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	22213	14/2/22	105459	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	
Amount C –Other Debits :_	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6,000/-
Amount E – PO / WO value:	6,000/-
Amount F – Difference (A – E):	

Quantity received as per PO /WO	□ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	□ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	4/4/22

Remarks:_

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	APPROVED BY 29 MAR 2022 [signature] E. PRASAD MANAGER PROMOTIONS					
Date	29/3/22						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Purchase Order

85467
31.01.22 4:53:35

From Company :	**Modi Housing Pvt.Ltd** 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003 G S T No. : 36AADCM5906D2Z0

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	85467	166917
	Doc Date	14-02-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	14-02-2022	
040-66335551 9618244433	**SupplyType**	Supply And Application	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6158 - Miscellaneous - Uniform - NA - Nos *Jackets - Thick grey (Nagarjuna)*	1.00	2,400.00	0.00	0.00	2,400.00
2	6158 - Miscellaneous - Uniform - NA - Nos *Dress code - Grey color shirt and block clor trousers(Nagarjuna)*	3.00	1,200.00	0.00	0.00	3,600.00
					Total Order Value . . .	**6,000.00**

Rupees : Six Thousand Only.

Terms and Conditions :-

Specification /	Jacket - Dark grey color. Dress code - Shirt (Grey color) and Trouser (Block color) For Nagarjuna
Payment Terms	after delivery.
Tax	Included in the above prices
Delivery Date	With in 10 days
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Included by us
Warranty	Nil
Advance Paid	Nil
Other Terms	Nil
Completion Date	14-2-2022
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Modi Housing Pvt.Ltd***

Authorised Signatory

Name : ____________________

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

TAX INVOICE

Summit Sales LLP ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Housing Pvt Ltd	Invoice No.	22213
SOV III, Sy no, 11,12,14,15,16,17,18, & 294,,Hyderabad,	Invoice Date.	21-02-2022
	PO No.	85467
	PO Date.	14-02-2022
	Req ID	73790
GSTIN : 36AADCM5906D2Z0 PAN AADCM5906D	Req Date	12-02-2022
	Loc Req No	166917

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6158 - Miscellaneous - Uniform - NA - Nos		1	2400.00	2,400.00	0	0.00
	Jackets - Thick grey (Nagarjuna)						
2	6158 - Miscellaneous - Uniform - NA - Nos		3	1200.00	3,600.00	0	0.00
	Dress code - Grey color shirt and block clor trousers(Nagarjuna)						
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
IGST	CGST	SGST	Total Taxable Amount	6,000.00		0.00
	0.00	0.00	Total Invoice Amount	6,000.00		

Rupees : Six Thousand Only.

SUMMIT SALES LLP
IN WARD
No: 91360
Date: 21/2
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction