

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 28/3/22		Prepared by: Monow		Serial no. 2586	
Supplier name: Sr. Laxmi Ganesh steel & hardware				HO inward no.	
Firm/Company: GVRC		Project: Innapolis		HO received date	
PO/WO date: 19/3/22		PO/WO No. 86577		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	460	21/3/22	19305/-	<input type="checkbox"/> Yes <input type="checkbox"/> No	
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				19305/-	
Proof of delivery by way of: <input checked="" type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN nos.:	105425		Proof of delivery matches MRN	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B – Other Credits : Transportation charges				-	
Amount C – Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				19305/-	
Amount E – PO / WO value:				19305/-	
Amount F – Difference (A – E):				-	
Quantity received as per PO /WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment – due date		4/4/22			
Remarks:					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Monow / Sachin				
Sign:	[Signatures]				
Date	28/3/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN - 36ARPPK9655D2ZA
VAT TIN - 36513674953

TAX Invoice

Ph : 09542575725

SRI LAXMI GANESH STEELS & HARDWARE

Dealers in : Iron & Steel, Casting, Wire Mesh, Design Articals
6-6-125/A/2, Beside SBH, Kavadiguda, Secunderabad, Telangana - 500080.

Email : srilaxmiganeshsteels@gmail.com Po No 86577

M/s. G.V. Research centers Pvt Ltd
M.G. Road

Party's GSTIN 36AAHCG4562D12P

Invoice No.: **460**

Date: 21/3/22

Transporter :

L.R. No. :

HSN	Description	Qty.	Rate	Amount	
				Rs.	Ps.
	Welding Rod	20 Pak	318/-	6360	00
	Machine Blade 4"	400 M	25/-	10,000	00
Total				16,360	00
SGST @ 9%				1,472	40
CGST @ 9%				1,472	40
IGST @ 18%					
Roundup					20
Grand Total				19,305	00

INWARD
Inward No: 8795 Dt: 28/3/22
MRN No: 105425 Dt: 28/3/22
Received By: [Signature] Sign: [Signature]
Genome Valley Research Center Pvt. Ltd.

Bank Details :
Sri Laxmi Ganesh Steels & Hardware
C/A : 36998265647
Bank: SBI, Kavadiguda, Sec-bad.
IFSC Code No. : SBIN0020312

Rupees In words : _____

E & O.E
Terms & Conditions
Subject to hyderabad jurisdiction only
Goods once sold will not be taken back or Exchange

For Sri Laxmi Ganesh Steels & Hardware

[Signature]
Signature

Purchase Order

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16.03.22 2:13:32

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Sri Laxmi Ganesh Steels & Hardware
Shop no. 6-6-125/A/2, Kavadiguda main road, Beside SBH,
Secunderabad
GSTIN 36ARPPK9655D2ZA
9246205245/9542575725

Doc No	86577	164747
Doc Date	19-03-2022	
Quote No	NIL	
Quote Date	19-03-2022	
SupplyType	Supply	

Kind Attn : G. Anil

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9574 - Tools - Welding Rod - NA - nos	20.00	318.00	0.00	18.00	7,504.80
2 9550 - Tools - Machine Blade - other - nos	400.00	25.00	0.00	18.00	11,800.00
Total Order Value . . .					19,304.80

Rupees : Ninteen Thousand Three Hundred Four and Paise Eighty Only.

Terms and Conditions :-

Specification / As per details given in the quotation.
Payment Terms 100% as advance
Tax Included in the above price
Delivery Date Material delivered.
Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. Nagamani(Engineer) - 7981951035
Penalty For Delay Nil
Transportation Transport cost shall be borne by us.
Warranty Nil
Advance Paid 18450/- check
Other Terms We reserve the right to reject the item not confirming to the specifications . Above order for MS Fabrication work at SOV site purpose.
Completion Date Nil
Measurement Nil
Security Nil
Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Sri Laxmi Ganesh Steels & Hardware**

Name : _____

Date : ___/___/___

Requisition Form

Company Name:	GV Research Centers Pvt Ltd.	Date:	19.03.2022			
Site & Phase:	Innopolis.	Time:	11:35			
Supplier		Req. No.	164747			
Material required before date.		ID No.	74813			
No	Description	Size	Quantity	Units	Inward No	Date
1.	Welding rods	-	20	boxes		
2.	Cutting wheels	-	400	No's		
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Remarks: Towards site use purpose.						
Prepared By	Madhu	Approved by	Mr.Madhu			
Sign. & Date	19.03.2022	Sign. & Date	19.03.2022			

Note:

86577

Madhu

APPROVED
19 MAR 2022
MINISH PARIKH
MANAGER PROCUREMENT