PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/3/22	Prepared by	T.D. Nguy	Serial no.	2616
Supplier name	Summit Sales Agy			HO inward no.	
Firm/Company	SW Agy	Project	SW-III	HO received date	
PO/WO date	23/3/22	PO/WO No.	86682	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22823	26/3/22	11,210-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	11,210-00
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	105602	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	11,210-00
Amount E – PO / WO value:	22,420-00
Amount F – Difference (A – E):	– 11,210-00
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ☑ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	4/4/22
Remarks: Part bill received.	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	T.D. Nguy				
Sign:	[signature]				
Date	28/3/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	22823
Silver Oak Villas LLP	Invoice Date.	26-03-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	86682
	PO Date.	23-03-2022
	Req ID	74871
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	22-03-2022
	Loc Req No	184035

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4782 - Electrical - wires - A1 service Wire - 7/20 - 10 bundles	85446020	500	19.00	9,500.00	18	1,710.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	9,500.00		1,710.00
	855.00	855.00	Total Invoice Amount	11,210.00		

Rupees : Eleven Thousand Two Hundred Ten Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. IN WARD No: 92683 Date: 26/3 Sign:

Authorised signatory

Purchase Order

 23-03-2022 3:39:47 PM

86682
16.03.22 2:13:34

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	86682	184035
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	23-03-2022	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	23-03-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4782 - Electrical - wires - A1 service Wire - 7/20 - mts *10 bundles*	1,000.00	19.00	0.00	18.00	22,420.00
				Total Order Value . . .		**22,420.00**

Rupees : Twenty Two Thousand Four Hundred Twenty Only.

Terms and Conditions :-

Specification / All items shall be of "Gloster"brand, FRLSH grade.

Payment Terms Within 30 days of delivery.

Tax GST included in above price.

Delivery Date Within 3 days

Delivery Location Silver Oak Villas Part III
Sy .No.11,12,14,15,16,17,18 , 294
Phone. 0

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nl

Advance Paid Nil

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	22823	26/3/22	11,210-00
2.			
3.			
4.			
5.			

Other Terms We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order for Generator cable line from villa no- 101, 102, 103, 104, 105, 106, 107 purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For *Silver Oak Villas LLP*
Authorised Signatory

Name : 25/03/2022

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP-III		Date:	22-03-2022
Site & Phase :	Silver Oak Villas-III		Time:	15.00
Supplier			Req. No.	184035
Material required before date:		urgent	ID No.	74871

No	Description	Size	Quantity	Units	Inward No	Date
1	Service Wire (2 Core)	4 Sq mm	10	Nos		
2						
3	86682					
4						
5						
6						
7						
8						
9						
10						

Remarks: - For Generator Cable line from V no 101,102,103,104,105,106,107

Prepared By	G.chandra kanth	Approved by	
Sign.& Date	22-03-2022	Sign. & Date	

APPROVED
25 MAR 2022
MUNISH PARIKH
MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	19518
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	DC Date.	26-03-2022
	PO No.	86682
	PO Date.	23-03-2022
	Req ID	74871
GSTIN : 36ADBFS3288A2Z7	Req Date	22-03-2022
	Loc Req No	184035

	Description of Goods	HSN/SAC	Qty
1	4782 - Electrical - wires - A1 service Wire - 7/20 - mts	85446020	500
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
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28			
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30			

INWARD WITH TIME:
Inward No: 1816 Dt: 26/3/22
MRN No: 105402 Dt: 28/3/22
Received By: Sign:
SILVER OAK VILLAS PART-III

SUMMIT SALES LLP
INWARD
No: 7880.4
Date: 28/3
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction