PURCHASE DIVISION

Advice for approval for credit to supplier

(1)

Date:	25/3/22	Prepared by	Manohar	Serial no.	24?2
Supplier name	SSLLP			HO inward no.	
Firm/Company	MMRKLLP	Project	GHT	HO received date	
PO/WO date	22/3/22	PO/WO No.	86659	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22759	23/3/22	6,276.70/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	6,276.70/-

Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	105257	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6,277/-
Amount E – PO / WO value:	6,277/-
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	28/3/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manohar	Prabhakar			
Sign:	Manohar	APPROVED			
Date	25/3/22	26 MAR 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	22759
Sy No. 196, Kowkur, Hyderabad, 500010	Invoice Date.	23-03-2022
	PO No.	86659
	PO Date.	22-03-2022
	Req ID	74878
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	22-03-2022
	Loc Req No	141301

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4039 - Consumables - Lisol Cleaning Liquid - NA - 1ltrs	3808	3	159.60	478.80	18	86.18
2	4000 - Consumables - Acid - NA - ltrs	2806	12	21.00	252.00	18	45.36
3	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	4	55.00	220.00	18	39.60
4	4009 - Consumables - Coconut Broom - other - nos	9603	24	15.75	378.00	0	0.00
5	4041 - Consumables - Mopping stick - NA - nos	9603	5	128.00	640.00	18	115.20
6	4003 - Consumables - Bombay Broom - Big - nos	9603	6	68.00	408.00	0	0.00
7	4040 - Consumables - Mopping Cloth - NA - nos White12- Yellow-12	6307	24	15.75	378.00	0	0.00
8	4014 - Consumables - Colin - 500ml - nos	3402	6	88.00	528.00	18	95.04
9	4057 - Consumables - Sponges - NA - nos	3921	36	9.00	324.00	18	58.32
10	2148 - Carpentry - hardware - Plastic gampa - other -	3926	15	126.00	1,890.00	18	340.20
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	5,496.80	779.90
	389.95	389.95	Total Invoice Amount	6,276.70	

Rupees : Six Thousand Two Hundred Seventy Six and Paise Seventy Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST.

IN WARD No: 92561 Date: 23/3 Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 22-03-2022 15:28:59

Original /

86659
16.03.22 2:13:33

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	86659	141301
Doc Date	22-03-2022	
Quote No	Nil	
Quote Date	22-03-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs *1ltrs*	3.00	159.60	0.00	18.00	564.98
2	4000 - Consumables - Acid - NA - ltrs	12.00	21.00	0.00	18.00	297.36
3	4035 - Consumables - Harpic - Cleaner - 500ml - nos	4.00	55.00	0.00	18.00	259.60
4	4009 - Consumables - Coconut Broom - other - nos	24.00	15.75	0.00	0.00	378.00
5	4041 - Consumables - Mopping stick - NA - nos	5.00	128.00	0.00	18.00	755.20
6	4003 - Consumables - Bombay Broom - Big - nos	6.00	68.00	0.00	0.00	408.00
7	4040 - Consumables - Mopping Cloth - NA - nos *White12- Yellow-12*	24.00	15.75	0.00	0.00	378.00
8	4014 - Consumables - Colin - 500ml - nos	6.00	88.00	0.00	18.00	623.04
9	4057 - Consumables - Sponges - NA - nos	36.00	9.00	0.00	18.00	382.32
10	2148 - Carpentry - hardware - Plastic gampa - other - nos	15.00	126.00	0.00	18.00	2,230.20
				Total Order Value . . .		**6,276.70**

Rupees : Six Thousand Two Hundred Seventy Six and Paise Seventy Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

22/03/2022

Name : ______

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Purchase Order

 22-03-2022 15:28:59 Original / Office Copy / Purchase Div.Copy

Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for A-Block model flat cleaning purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	.

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : 22/03/2022

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Requisition Form

Company Name:	MMR Kowkur llp	Date:	22-03-2022
Site & Phase :	GHT	Time:	11:36
Supplier		Req. No.	141301
Material required before date: 24-03-2022		ID No.	74878

No	Description	Size	Quantity	Units	Inward No	Date
1	Lizol	500ml	06	Nos		
2	Acid	1 liter	1	Dozen		
3	Harpic	500ml	05	Nos		
4	Coconut brooms	Big	02	Dozens		
5	Mopping sticks	Std	05	Nos		
6	Bombay brooms 86659	Big	06	Nos		
7	Mopping cloth	Std	01	Dozen		
8	Cleaning cloth	Std	01	Dozen		
9	Colin	500ml	01	Dozen		
10	Sponges	Std	03	Dozens		
11	Gampas	Small	15	Nos		

Remarks: - For site A-block model's cleaning purpose

Prepared By	K.Sneha	Approved by	A Suresh
Sign.& Date	22-03-2022	Sign. & Date	22-03-2022

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
22 MAR 2022
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

Customer Details

Mehta & Modi Realty Kowkur LLP
Sy No. 196, Kowkur, Hyderabad, 500010

GSTIN : 36ABLFM7631F1Z3

DC No.	19460
DC Date	23-03-2022
PO No.	86659
PO Date	22-03-2022
Req ID	74878
Req Date	22-03-2022
Loc Req No	141301

	Description of Goods	HSN/SAC	Qty
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	3
2	4000 - Consumables - Acid - NA - ltrs	2806	12
3	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	4
4	4009 - Consumables - Coconut Broom - other - nos	9603	24
5	4041 - Consumables - Mopping stick - NA - nos	9603	5
6	4003 - Consumables - Bombay Broom - Big - nos	9603	6
7	4040 - Consumables - Mopping Cloth - NA - nos	6307	24
8	4014 - Consumables - Colin - 500ml - nos	3402	6
9	4057 - Consumables - Sponges - NA - nos	3921	36
10	2148 - Carpentry - hardware - Plastic gampa - other - nos	3926	15
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INWARD
Inward No: 2286 Dt: 23/03/22
MRN No: 10527 Dt: 24/3/22
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP
16:02

SUMMIT SALES LLP
INWARD
No: 7877
Date: 24/3
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction