PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	26/3/22	Prepared by	Monish	Serial no.	U-2497
Supplier name	SSLLP			HO inward no.	
Firm/Company	NE	Project	NE	HO received date	
PO/WO date	16/3/22	PO/WO No.	84168	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22779	24/3/22	602.981/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	602.981/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 105301	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	602.981/-
Amount E – PO / WO value:	727.981/-
Amount F – Difference (A – E):	125/-
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ☑ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	4/4/22
Remarks: part Bill	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Monish	[illegible]			
Sign:	Monish	[illegible]			
Date	26/3/22	APPROVED 2 6 MAR 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	22779
Nilgiri Estates	Invoice Date.	24-03-2022
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	86468
	PO Date.	16-03-2022
	Req ID	74717
GSTIN : 36AAHFN0766F1ZA PAN AAHFN0766F	Req Date	16-03-2022
	Loc Req No	175496

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	5	55.00	275.00	18	49.50
2	4046 - Consumables - Phinyle - 1Ltr - nos	2907	3	52.00	156.00	18	28.08
3	7544 - Stationery - other - Marker - NA - nos Blue	9608	5	16.00	80.00	18	14.40
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IGST	CGST	SGST				
			Total Taxable Amount	511.00		91.98
	45.99	45.99	Total Invoice Amount	602.98		

Rupees : Six Hundred Two and Paise Ninty Eight Only.

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 92603
Date: 24/3
Sign: t

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

 16-03-2022 15:57:51

Purchase Order

86468
28.02.22 2:52:30

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	86468	175496
Doc Date	16-03-2022	
Quote No	Nil	
Quote Date	03-01-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7565 - Stationery - other - Pencil Carbon Paper - NA - boxes	1.00	105.93	0.00	18.00	125.00
2	4035 - Consumables - Harpic - Cleaner - 500ml - nos	5.00	55.00	0.00	18.00	324.50
3	4046 - Consumables - Phinyle - 1Ltr - nos	3.00	52.00	0.00	18.00	184.08
4	7544 - Stationery - other - Marker - NA - nos *Blue*	5.00	16.00	0.00	18.00	94.40

Rupees : Seven Hundred Twenty Seven and Paise Ninty Eight Only. **Total Order Value . . . 727.98**

Terms and Conditions :-

Specification /	All items are Parryware brand- CAS WALVITPAN COLORLESS
Payment Terms	100% advance
Tax	GST included in the above prices
Delivery Date	With in 7 days
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172
Penality For Delay	Nil
Transportation	Included in the above prices
Warranty	Nil
Advance Paid	Rs 6250/-
Other Terms	We reserve the right to reject items not conforming to quality and specifications, the above order is for office use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	
1.	22479	24/3/22	602.98/-
2.			
3.			
4.			
5.			

For *Nilgiri Estates*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name :

Date : _/_/_

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

 24-03-2022

Customer Details		
Nilgiri Estates	DC No	19479
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	DC Date	24-03-2022
	PO No	86468
	PO Date	16-03-2022
	Req ID	74717
GSTIN : 36AAHFN0766F1ZA	Req Date	16-03-2022
	Loc Req No	175496

	Description of Goods	HSN/SAC	Qty
1	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	5
2	4046 - Consumables - Phinyle - 1Ltr - nos	2907	3
3	7544 - Stationery - other - Marker - NA - nos	9608	5
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction

INWARD

Inward No: 22881 Dt: 25/03/22.

No: 105301 Dt: 25/03/22

Received By: Aditya

Sign: aditya.

Nilgiri Estates

Authorised Signatory

SUMMIT SALES LLP

IN WARD

No: 78761

Date: 25/3

Sign: