

PURCHASE DIVISION
Advice for approval for credit to supplier

(2)

Date:	28/3/22	Prepared by	Manoj	Serial no.	2581
Supplier name	Leela steel Railing & furniture			HO inward no.	
Firm/Company	Gree	Project	Tinnopolis	HO received date	
PO/WO date	28/2/22	PO/WO No.	85984	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	059	11/3/22	45,430/-	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				45,430/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☒ Installation report					
MRN nos.:	Installation Report enclosed			Proof of delivery matches MRN	☒ Yes ☐ No
Amount B – Other Credits : Transportation charges				-	
Amount C – Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				45,430/-	
Amount E – PO / WO value:				45,430/-	
Amount F – Difference (A – E):				-	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		4/4/22			
Remarks:					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manoj	Prashant			
Sign:	Manoj	Prashant			
Date	28/3/22	28 MAR 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

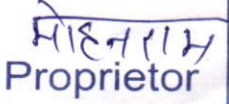
Cell : 8125765219, 7075802950

M/s. LEELA STEEL RAILING & FURNITURE

Mfg: All Kinds of Stainless steel, Railings steel Furniture, Kitchen Trolleys 202,304 & All Interior, Decorative Items

Main Office : 1-2-3-5/1, Indiranagar Colony, Venkateshwara Temple Road, Beside Kattalamandi, Uppal, Hyderabad.

Branch Office : Ramppally Chowrasta, Ghatkesar Road, Hyderabad.

Buyer : M/s.: <u>G.V. RENTER PVT.</u> <u>LTD. SOHAM MANSION</u> <u>M.G. Road SERUNDRAPO</u> GST No. : <u>36AAHCH 4562D 1Z P</u>		Invoice No. 059 Date : <u>11-03-2022</u> Delivery Note : Buyers Order No. : <u>85984</u> <u>164639</u> Date : <u>11-03-2022</u> Despatched Through : Destination :			
Sl. No.	Description of Goods	HSN Code	Qty	Rate	Amount Rs. Ps.
①	S.S PIPE FITTING 2020 2" 1 1/2" 3/4" PIPE 	7306	110	350	38,500/-
GST No. : 36CRBPB0826R1ZO		Gross Value			38,500/-
Rupees in words: <u>forty five thousand</u> <u>for hundred thirty rupees</u> <u>only/-</u>		Add CGST 9 %			3465/-
		Add SGST 9 %			3465/-
		Add IGST %			
Terms & Conditions 1. Our risk and responsibility ceases on delivery of goods and we are not responsible for damages, shortages or theft in transit. 2. 27% Intrest will be charged on bills remaining unpaid after due date 3. Payments within.....days.		GRAND TOTAL			45,430/-
		For LEELA STEEL RAILING & FURNITURE  Proprietor			

Internal memo no. 903/35/A
Annexure -A
INSTALLATION REPORT

Company/ firm:	GURC	Requisition nos.:	164639
Project:	Innopolis	PO no.:	85984
Supplier:	Leela steel railing &	Material type:	SS railing.

Details of installation:

Furniture

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	25/03/22	Hydrogenation block	S.S Railing	110Rft	110.00
					Total: 110.00Rft

Total:	110.00 RF
--------	-----------

Remarks: Towards Hydrogenation block hand railing
Purpose.

Approved by	Project manager	Security	Admin (Audit)
	Nishu COPIED BY	Rajesh	Sindwi

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being sent to E&D. 4. One or more reports can be made per PO. Avoid multiple POs in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be sent to purchase@modiproperties.com regularly. However, report must be provided to the PO on working day of request from purchase. 7. Maintain signed original at site.

Purchase Order

Page(s) 1 Of 1

28-02-2022 13:44:58

Original



14.02.22 3:00:03

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Leela Steel Railing & Furniture
Main office: 1-2-3-5/1, India Nagar Colony, Venkateshwara Temple
Road, Beside Kattalmandi, Uppal, Hyderabad.

GSTIN 36CRBPB0826R1ZO

8125765219/7075802950

Doc No	85984	164639
Doc Date	28-02-2022	
Quote No	Nil	
Quote Date	23-12-2021	
SupplyType	Supply And Installation	

Kind Attn : Mr. Mohan Ram

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6039 - Miscellaneous - SS Railing - NA - rft 3'	110.00	350.00	0.00	18.00	45,430.00
Total Order Value . . .					45,430.00

Rupees : Fourty Five Thousand Four Hundred Thirty Only.

Terms and Conditions :-

Specification / Brand	Quality & Specifications of works shall be as per given in the quotation. SS Pipe - Jindal make & Glass - Saint Gobain/Modi Guard. Prices shall remain fixed (Subject to change in GST) for a period of 6 months.
Payment Terms	50% as advance & balance 50% after delivery of all materials & completion of the work.
Tax	All taxes included in above price.
Delivery Date	Within 3 days
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani (Engineer) - 7981951035
Penalty For Delay	Bill must be submitted to H.O. within 30 days of completion of work. 10% pty on value of order will be deducted for delay in submission of bill.
Transportation Cost	Included in the above price.
Warranty	5 years replacement guarantee on all hardware installed. Hardware material should be branded.
Advance Paid	Rs. 22,715/- payment to be pay vide cheque no. , dt.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Breakage if any in your a/c. Above order for Hydrogenation block hand railing purpose. Ftg charges including in above price.
Completion Date	Work shall be completed within 4 days. Penalty of 5% of order value per week shall be levied for delay.
Measurement	Payment will be made as per actual measurement of material received at site.
Security	Supplier shall be responsible for security and storage of material at site.
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
☒ Po/Req. processed-post approval.
☐ Approval for technical details/clarification.
☐ Replenishing SLLP stock
☐ Other

T.D. M...
28/2/22

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Name : _____

Name : _____

Date : __/__/__



Accepted the above Terms And Conditions

For **Leela Steel Railing & Furniture**

Requisition Form

Company Name:		G V Research Centre		Date:	26.02.2022
Site & Phase:		Inopolis		Time:	13:00
Supplier				Reg. No.	164639
Material required before date:		28.02.2022		ID No.	74227
No	Description	Size	Quantity	Units	Inward No
1.	SS Railing	3' height	110	Rft	
2.					
3.					
Remarks: For Hydrogenation block hand railing purpose					
Prepared By		Raj Nikhil		Approved by	T. Madhu
Sign. & Date		26.02.2022		Sign. & Date	26.02.2022

28 FEB 2022

85984

Date: 23-12-21

1	Stair case SS Railing- 3'
---	---------------------------

☐ High Value/quantity beyond limits.
☐ Po/Req. processed-post approval.
☐ Approval for technical details/clariication.
☐ Replenishing SLLP stock
☒ Other

4/1/82
T.D. Nunn

∴ Old Pine approved copy is attached.

APPROVED BY
23 DEC 2021
C. J. H. J. J. J. J.
MANAGING DIRECTOR