

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 28/3/22		Prepared by: T.D. N. Macey		Serial no. 2618	
Supplier name: Summit Sales Ltd		HO inward no.			
Firm/Company: MRP Ltd		Project: NGM		HO received date	
PO/WO date: 24/3/22		PO/WO No.: 86725		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	22810	25/3/22	7670-00	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				7,670-00	
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	105621		Proof of delivery matches MRN	☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges				✓	
Amount C – Other Debits :				✓	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				7,670-00	
Amount E – PO / WO value:				7,670-00	
Amount F – Difference (A – E):				✓	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		4/4/22			
Remarks:					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	T.D. N. Macey				
Sign:					
Date	28/3/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.		22810	
Modi Realty Pocharam LLP Nilgiri Heights, Pocharam, 500088 GSTIN : 36ABIFM1836H1Z7							

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

24-03-2022 11:35:48



86725

16.03.22 2:13:34

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad
G S T No. : 36ABIFM1836H1Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	86725	181893
Doc Date	24-03-2022	
Quote No	Nil	
Quote Date	24-03-2022	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6094 - Miscellaneous - Spacers - Other - nos	5,000.00	1.30	0.00	18.00	7,670.00
Total Order Value . . .					7,670.00

Rupees : Seven Thousand Six Hundred Seventy Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Nilgiri Heights pocharam Phone. .9849497484
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Block -B Footing and block A slabs purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **Modi Realty Pocharam LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Modi Realty Pocharam LLP		Date:		24.03.22	
Site & Phase :		Niligiri Heights		Time:		10.30 AM	
Supplier:				Req. No.		181893	
Material required before date:			urgent		ID No.		74951

No	Description	Size	Quantity	Units	Inward No	Date
1	Spacers (covering blocks)	25mm	5000	No's		
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						

Remarks: For block B footings,Block A salbs purpose

Prepared By	Sharvani	Approved by	
Sign.& Date	24.03.22	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:				Date:			
Site & Phase :				Time:			
Supplier				Req. No.			
Material required before date:					ID No.		

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
10						

Remarks: For

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 25-03-2022

Customer Details		DC No.	19507
Modi Realty Pocharam LLP		DC Date.	25-03-2022
Nilgiri Heights, Pocharam, 500088		PO No.	86725
		PO Date.	24-03-2022
		Req ID	74951
GSTIN : 36ABIFM1836H1Z7		Req Date	24-03-2022
		Loc Req No	181893
	Description of Goods	HSN/SAC	Qty
1	6094 - Miscellaneous - Spacers - Other - nos		5000
2			
3			
4			
5			
6			
7			
8			
9			
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17:30 INWARD	
Inward No: 11111	Dt: 25/03/22
MPN No: 10542	Dt: 28/3/22
Received By: <i>Bhola</i>	Sign: <i>[Signature]</i>
NILGIRI HEIGHTS	

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

