PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 28/03/22 | Prepared by | Prabhakar | Serial no. | ...2574 |
| Supplier name | Summit Sales LLP | | | HO inward no. | |
| Firm/Company | GV Research Center pvt ltd | Project | GVRL | HO received date | |
| PO/WO date | 19/3/22 | PO/WO No. | 86562 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 22813 | 26/3/22 | 19,116/- | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | / | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 19,116/- |
| Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | |

| | | | |
|---|---|---|---|
| MRN nos.: | 10535I | Proof of delivery matches MRN | ☑ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | – |
| Amount C –Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 19,116/- |
| Amount E – PO / WO value: | 19,116/- |
| Amount F – Difference (A – E): | – |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 04/04/22 |
| Remarks: | |
| | |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | | [signature] | | | |
| Sign: | | APPROVED | | | |
| Date | | 28 MAR 2022 | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

# Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | | |
|---|---|---|---|
| GV Research center Pvt Ltd | | Invoice No. | 22813 |
| Sy No. 542, Genome vallaey, Thurkapally, Hyderabad | | Invoice Date. | 26-03-2022 |
| | | PO No. | 86562 |
| | | PO Date. | 19-03-2022 |
| | | Req ID | 74735 |
| GSTIN : 36AAHCG4562D1ZP | PAN AAHCG4562D | Req Date | 16-03-2022 |
| | | Loc Req No | 164739 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 9110 - Tiles - Stained Concrete Grigio - | | 20 | 810.00 | 16,200.00 | 18 | 2,916.00 |
| 2 | | | | | | | |
| 3 | | | | | | | |
| 4 | | | | | | | |
| 5 | | | | | | | |
| 6 | | | | | | | |
| 7 | | | | | | | |
| 8 | | | | | | | |
| 9 | | | | | | | |
| 10 | | | | | | | |
| 11 | | | | | | | |
| 12 | | | | | | | |
| 13 | | | | | | | |
| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | | | | |
|---|---|---|---|---|---|---|
| | | | Total Taxable Amount | 16,200.00 | | 2,916.00 |
| | 1,458.00 | 1,458.00 | Total Invoice Amount | 19,116.00 | | |

Rupees : Ninteen Thousand One Hundred Sixteen Only

SUMMIT SALES LLP
INWARD
No: 92669
Date: 26/3
Sign:
R.R. DIST.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

*Authorised signatory*

DELIVERY CHALLAN

# SUMMIT SALES LLP

# 5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

164739

| | | | |
|---|---|---|---|
| M/s G.V Research Centers Pvt Ltd | DC No. | : | 4611 |
| | Date | : | 23/03/2022 |
| Site: Innopolis | Vehicle No. | : | TS10UA0443 |
| | P.O. / W.O. No. | : | 86562 |
| | P.O. / W.O. Date | : | 19/03/2022 |

| Sl. No. | PARTICULARS | Quantity |
|---|---|---|
| 1 | Stained Concrete Grigio | 20 Boxes |
| 2 | (600mm x 1200mm) | |
| 3 | | |
| 4 | | |
| 5 | | |
| 6 | | |
| 7 | | |
| 8 | | |
| 9 | | |
| 10 | | |
| 11 | | |
| 12 | | |
| 13 | | |
| 14 | | |
| 15 | | |
| 16 | | |
| 17 | | |
| 18 | | |
| 19 | | |
| 20 | | 20 Boxes |

SUMMIT SALES LLP
IN WARD
No: 78813
Date: 28/3
Sign:
R.B. DEPT.

INWARD
Inward No: 8758 Dt: 24/3/22
0535 Dt: 28/3/22
Received By: Sign:
G.V.R.C. PVT. LTD.

**GSTIN :**

Received the above materials in good condition.

Received by : Narender

Stamp: P/R

Date : 23/03/2022

For SUMMIT SALES LLP

23/03/2022

Authorised Signatory

8758

# Purchase Order

 19-03-2022 14:43:16

86562
16.03.22 2:13:32

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabac
G S T No. : 36AAHCG4562D1ZP

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP | **Doc No** | 86562 | 164739 |
| 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc Date** | 19-03-2022 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 19-03-2022 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 9110 - Tiles - Stained Concrete Grigio - 600mmx1200mm - Boxes | 20.00 | 810.00 | 0.00 | 18.00 | 19,116.00 |
| | | | | | **Total Order Value . . .** | **19,116.00** |

Rupees : Ninteen Thousand One Hundred Sixteen Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | All items shall be Nitco brand Rate per Sft is Rs. 47.24 , including GST. |
| **Payment Terms** | After delivery and production of bill |
| **Tax** | Included in the above prices |
| **Delivery Date** | With in a day |
| **Delivery Location** | Innopolis<br>Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana<br>Phone. Nagamani(Engineer) - 7981951035 |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Nil |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications, above order is for 2727 north side holding tanks cladding , purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.' |

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | GV Research Centers Pvt Ltd. | Date: | 16.03.2022 |
| Site & Phase: | Innopolis. | Time: | 12:40 |
| Supplier | | Req. No. | 164739 |
| Material required before date. | | ID No. | 74735 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1. | Grigio concrete | 4'x2' | 20 | boxes | | |
| 2. | | | | | | |
| 3. | | | | | | |
| 4. | | | | | | |
| 5. | | | | | | |
| 6. | | | | | | |
| 7. | | | | | | |
| 8. | | | | | | |
| 9. | | | | | | |
| 10. | | | | | | |
| 11. | | | | | | |
| 12. | | | | | | |

Remarks: Towards 2727 north side holding tanks cladding purpose

| | | | |
|---|---|---|---|
| Prepared By | Madhu | Approved by | Mr.Madhu |
| Sign. & Date | 16.03.2022 | Sign. & Date | 16.03.2022 |

Note:

APPROVED
17 MAR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE