

PURCHASE DIVISION
Advice for approval for credit to supplier

⑥

Date:	28/3/22	Prepared by	Prabhakar	Serial no.	2647
Supplier name	Ganji Venkannah + sons (Asian Paints)			HO inward no.	
Firm/Company	GVR Research Center Pvt Ltd	Project	GVR	HO received date	
PO/WO date	23/3/22	PO/WO No.	86674	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	6209	24/3/22	400/-	☐ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):					
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	105356	Proof of delivery matches MRN		☐ Yes ☐ No	
Amount B – Other Credits : Transportation charges				-	
Amount C – Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				400/-	
Amount E – PO / WO value:				400/-	
Amount F – Difference (A – E):				-	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		4/4/22			
Remarks:		Final Bill			
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:					
Date		20 MAR 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE



GANJI VENKANNAH & SONS
 5-5-97, GANJI CHAMBERS, RANIGUNJ,
 SECUNDERABAD -500 003 (T.S)
 GSTN/SAC : 36AABFG9288K1ZT
 PH NO : 27710339-27719935
 MOB NO : 8247540893

Consignee (Ship to)

GV RESEARCH CENTER PVT LTD.,
 5-4-187/3&4, II ND FLOOR, SOHAN MANSION,
 M G ROAD, SECUNDERABAD.
 MOB.8639649100
 GSTIN/UIN : 36AAHCG4562D1ZP
 State Name : Telangana, Code : 36

Buyer (Bill to)

GV RESEARCH CENTER PVT LTD.,
 5-4-187/3&4, II ND FLOOR, SOHAN MANSION,
 M G ROAD, SECUNDERABAD.
 MOB.8639649100
 GSTIN/UIN : 36AAHCG4562D1ZP
 State Name : Telangana, Code : 36

Invoice No. **6209**
 Delivery Note **direct**
 Reference No. & Date.

Dated **24-Mar-22**
 Mode/Terms of Payment **Credit**
 Other References

Buyer's Order No.

86674

Dispatch Doc No.

Dated

23-Mar-22

Delivery Note Date

24-Mar-22

Dispatched through

Destination

Terms of Delivery

SI No.	Description of Goods	HSN/SAC	Quantity	Rate (Incl. of Tax)	Rate	per	Disc. %	Amount
1	6"LAPPAM PATTI	73181900	20 Nos	20.00	16.95	Nos		339.00
								30.51
								30.51
								(-)0.02
	CGST							
	SGST							
	Round Off							
	Less :							
Total			20 Nos					₹ 400.00

Amount Chargeable (in words)

INR Four Hundred Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
73181900	339.00	9%	30.51	9%	30.51	61.02
Total	339.00		30.51		30.51	61.02

Tax Amount (in words) : **INR Sixty One and Two paise Only**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.



for GANJI VENKANNAH & SONS

Authorised Signatory

Purchase Order

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23-03-2022 12:12:34



86674

copy

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderab
G S T No. : 36AAHCG4562D1ZP

16.03.22 2:13:34

Supplier Details

Ganji Venkannah & sons (Asian Paints)
#5-5-97/2, Ganji chambers, Ranigunj, Secunderabad-500003 A.P.India.

GSTIN 36AABFG9288K1ZT
27710339,27719935,277807357

040-40146505

Doc No	86674	164760
Doc Date	23-03-2022	
Quote No	Nil	
Quote Date	23-03-2022	
SupplyType	Supply	

Kind Attn : Mr.Ganji Ashok

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6561 - Paints - Lappam Patti - 6 In - nos	20.00	16.95	0.00	18.00	400.02
Total Order Value . . .					400.02

Rupees : Four Hundred and Paise Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	by next day
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for Site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Ganji Venkannah & sons (Asian Paints)**

Name : _____

Date : __/__/__

Requisition Form

Company Name:	GV Research Centers Pvt Ltd.	Date:	23.03.2022
Site & Phase:	Innopolis.	Time:	12:44
Supplier		Req. No.	164760
Material required before date:		ID No.	74902

No	Description	Size	Quantity	Units	Inward No	Date
1.	Lappam patti	-	20	No's		
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						

86674

Remarks: Towards site use purpose

Prepared By	Madhu	Approved by	Mr. Ramesh reddy
Sign. & Date	23.03.2022	Sign. & Date	23.03.2022

Note:

