PURCHASE DIVISION
Advice for approval for credit to supplier

②

Date:	29/3/22	Prepared by	Monike	Serial no.	2621
Supplier name	SSLLP			HO inward no.	
Firm/Company	GVRC	Project	Innopolis	HO received date	
PO/WO date	25/3/22	PO/WO No.	86785	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22843	28/3/22	8,170/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	8170/-

Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	105441	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	8,170/-
Amount E – PO / WO value:	8,170/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	4/4/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Monike				
Sign:	Monike				
Date	29/3/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research center Pvt Ltd	Invoice No.	22843
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	Invoice Date.	28-03-2022
	PO No.	86785
	PO Date.	25-03-2022
	Req ID	74418
GSTIN : 36AAHCG4562D1ZP PAN AAHCG4562D	Req Date	07-03-2022
	Loc Req No	164674

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4011 - Consumables - Coffee Powder - NA - kgs	21011200	12	577.00	6,924.00	18	1,246.32
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	6,924.00		1,246.32
	623.16	623.16	Total Invoice Amount	8,170.32		

Rupees : Eight Thousand One Hundred Seventy and Paise Thirty Two Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No: 92738 Date: 28/3 Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 25-03-2022 15:51:45 Orig

86785
16.03.22 2:13:35

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	86785	164674
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	25-03-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	25-03-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4011 - Consumables - Coffee Powder - NA - kgs	12.00	577.00	0.00	18.00	8,170.32
					Total Order Value . . .	**8,170.32**

Rupees : Eight Thousand One Hundred Seventy and Paise Thirty Two Only.

Terms and Conditions :-

Specification / Brand Brand is Cafe desire

Payment Terms After delivery

Tax Included in the above prices

Delivery Date With in a day

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. Nagamani(Engineer) - 7981951035

Penality For Delay Nil

Transportation Cost Nil

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications, above order is for site office use purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Nil

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	GV Research Centers Pvt Ltd.	Date.	07.03.2022
Site & Phase:	Innopolis.	Time:	12:15
Supplier		Req. No.	164674
Material required before date:		ID No.	74418

No	Description	Size	Quantity	Units	Inward No	Date
1.	Coffee powder	-	03	No's		
2.	Lemon powder	-	03	No's		
3.	Tea powder	-	03	No's		
4.	Green tea powder	-	03	No's		
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						

8628

Remarks: Towards office use purpose.

Prepared By	S.Nagamani	Approved by	Mr.Rameshreddy
Sign. & Date	07.03.2022	Sign. & Date	07.03.2022

Note:

APPROVED
25 MAR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	DC No.	19529
GV Research center Pvt Ltd	DC Date.	28-03-2022
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	PO No.	86785
	PO Date.	25-03-2022
	Req ID	74418
	Req Date	07-03-2022
GSTIN : 36AAHCG4562D1ZP	Loc Req No	164674

	Description of Goods	HSN/SAC	Qty
1	4011 - Consumables - Coffee Powder - NA - kgs	21011200	12
2			
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction

INWARD

Inward No: 8813 Dt: 28/3/22

MRN No: 105441 Dt: 29/3/22

Received By: Sign:

Genome Valley Research Center Pvt. Ltd.

Authorised signatory

SUMMIT SALES LLP

INWARD

No: 78826

Date: 29/3

Sign:

R.R. DIST.