PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 29/03/2022 | Prepared by | MINISH. | Serial no. | 2660 |
| Supplier name | ISLLP. | | | HO inward no. | |
| Firm/Company | MMRK LLP. | Project | G+17. | HO received date | |
| PO/WO date | 22/03/2022 | PO/WO No. | 86630. | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 22841 | 28/03/2022 | 7,434/- | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 7,434/- |

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

| | | | |
|---|---|---|---|
| MRN nos.: | 105469. | Proof of delivery matches MRN | ☑ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | – |
| Amount C –Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 7,434/- |
| Amount E – PO / WO value: | 7,434/- |
| Amount F – Difference (A – E): | NIL. |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 31/03/2022 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | | | | | |
| Sign: | | | | | |
| Date | | | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

APPROVED
30 MAR 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

# Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**



| Customer Details | | |
|---|---|---|
| Mehta & Modi Realty Kowkur LLP | Invoice No. | 22841 |
| Sy No. 196, Kowkur, Hyderabad, 500010 | Invoice Date. | 28-03-2022 |
| | PO No. | 86630 |
| | PO Date. | 22-03-2022 |
| | Req ID | 74697 |
| GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F | Req Date | 15-03-2022 |
| | Loc Req No | 141276 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 5502 - Furniture - Chairs - NA - nos without casters | | 2 | 3150.00 | 6,300.00 | 18 | 1,134.00 |
| 2 | | | | | | | |
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| IGST | CGST | SGST | | | |
|---|---|---|---|---|---|
| | | | Total Taxable Amount | 6,300.00 | 1,134.00 |
| | 567.00 | 567.00 | Total Invoice Amount | 7,434.00 | |

Rupees : Seven Thousand Four Hundred Thirty Four Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 92728 Date: 28/3 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

# Purchase Order

 22-03-2022 13:06:12

86630

16.03.22 2:13:33

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-5.....
G S T No. : 36ABLFM7631F1Z3

| Supplier Details | | | |
|---|---|---|---|
| Summit Sales LLP<br>5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc No** | 86630 | 141276 |
| | **Doc Date** | 22-03-2022 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 30-06-2021 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 5502 - Furniture - Chairs - NA - nos<br>*without casters* | 2.00 | 3,150.00 | 0.00 | 18.00 | 7,434.00 |
| | **Total Order Value . . .** | | | | | **7,434.00** |

Rupees : Seven Thousand Four Hundred Thirty Four Only.

## Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | Brand as standard rate approved by MD dt. 30-06-2021. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Within 2days. |
| **Delivery Location** | Greenwood Heights<br>Sy no: 196, Kowkur.<br>Phone. 040-66335551 |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Included in above price. |
| **Warranty** | One year |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications, Above order is for GHT Club House security kiosk purpose. |
| **Completion Date** | Work shall be completed within 5days from the date of the work order. |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.' |

For *Mehta & Modi Realty Kowkur LLP*

Authorised Signatory

Name : 22/03/2022

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | Mehta&Modi Realty Kowkur-LLp | Date: | 15-03-2022 |
| Site & Phase : | GHT | Time: | 14:55 |
| Supplier | | Req. No. | 141276 |
| Material required before date: 17-03-2022 | | ID No. | 74697 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| | Security kiosk | | | | | |
| 1 | Chair without caster | Std | 2 | Nos | | |
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| | 86680 | | | | | |
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Remarks: - For Ght site club House Security kiosk purpose

| | | | |
|---|---|---|---|
| Prepared By | K.Sneha | Approved by | A Suresh |
| Sign.& Date | 15-03-2022 | Sign. & Date | 15-03-2022 |

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
22 MAR 2022
MINISH PARIKH
MANAGER PROCUREMENT

APPROVED BY
17 MAR 2022
SOHAM MODI
MANAGING DIRECTOR

**For MDs APPROVAL**

- ☐ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification
- ☑ Replenishing SSLLP stock
- ☐ Other

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



**Customer Details**

Mehta & Modi Realty Kowkur LLP

Sy No. 196, Kowkur, Hyderabad, 500010

GSTIN : 36ABLFM7631F1Z3

| | |
|---|---|
| DC No. | 19527 |
| DC Date. | 28-03-2022 |
| PO No. | 86630 |
| PO Date. | 22-03-2022 |
| Req ID | 74697 |
| Req Date | 15-03-2022 |
| Loc Req No | 141276 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 5502 - Furniture - Chairs - NA - nos | | 2 |
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INWARD
Inward No: 12367 Dt: 28/03/22
MRN No: 105467 Dt: 28/03/22
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP

15:00

for Summit Sales LLP

Authorised signatory

...ject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 7883
Date: 29/3
Sign: