

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 29/03/2022		Prepared by: MINISH.		Serial no. 2662	
Supplier name: Praful Sanitary.				HO inward no.	
Firm/Company: SLLP.		Project: SMLLP.		HO received date	
PO/WO date: 17/03/2022		PO/WO No. 86528.		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1184	22/03/2022	80,986/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 80,986/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 105216.	Proof of delivery matches MRN ☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 80,986/-

Amount E – PO / WO value: 80,986/-

Amount F – Difference (A – E): -NIL-

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 01/04/2022

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		30 MAR 2022			
Date		MINISH PARIKH			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

(ORIGINAL FOR RECIPIENT)

Buyer (Bill to)

State Name : Telangana, Code : 36

Motor Vehicle No.

AP09TA4776

E. & O.E

Tax Amount (in words) : **Indian Rupees Twelve Thousand Three Hundred Fifty Three and Seventy Two paise Only**

Authorised Signatory

This is a Computer Generated Invoice



INWARD	
Inward No: 17906	Dt: 22/3/22
MNRN No: 105216	Dt: 23/3/22
Received By:	Sign: 
SUMMIT SALES LLP	

Purchase Order

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86528

16.03.22 2:13:31

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

GSTIN 36ACWPG864A1ZG 40077300
65526886. 9849624797

Doc No	86528	169576
Doc Date	17-03-2022	
Quote No	NIL	
Quote Date	15-03-2022	
SupplyType	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7269 - Plumbing - PVC - Single Socket Pipe 10ft - 3 In - nos	50.00	672.96	49.00	18.00	20,249.37
2 7262 - Plumbing - PVC - Rubber Lubricant - 500gms - nos	20.00	201.00	55.00	18.00	2,134.62
3 7270 - Plumbing - PVC - Single Socket Pipe 10ft - 4 In - nos	50.00	1,254.27	49.00	18.00	37,740.98
4 7233 - Plumbing - PVC - Plain Tee - 4 In - nos	36.00	333.77	49.00	18.00	7,231.06
5 7209 - Plumbing - PVC - Double Socket Pipe 4ft - 3 In - nos	30.00	352.22	49.00	18.00	6,358.98
6 7184 - Plumbing - PVC - Bend 45 degrees - 3 In - nos	60.00	115.06	49.00	18.00	4,154.59
7 7278 - Plumbing - PVC - Solvent Cement - 250ml - nos	36.00	163.00	55.00	18.00	3,115.91
Total Order Value . . .					80,985.51

Rupees : Eighty Thousand Nine Hundred Eighty Five and Paise Fifty One Only.

Terms and Conditions :-

Specification / All items shall be of Sudhkhar brand

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Included in the above price.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for stock replenishing purpose

Completion Date Nil

Measurment Nil

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name :

Name :

Date : _/_/

Purchase Order

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Original / Office Copy / Purchase Div.Copy

Security

Nil

Remarks

Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Praful Sanitary**

Date : __/__/__

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		15.03.2022	
Site & Phase :		SHLLP		Time:		10:57	
Supplier				Req.No.		169576	
Material required before date:					ID No.		

No	Description	Size	Quantity	Units	Inward No	Date
1	PVC-Pipe single socket	3"	50	Length		
2	PVC-Lubricant paste	500gm	20	Nos		
3	PVC-Pipe single socket	4"	50	Nos		
4	PVC-SWR plain tee	4"	36	Nos		
5	PVC-SWR double socket pipe	3"x4'	30	Nos		
6	PVC-SWR bend 45 degree	3"	60	Nos		
7	PVC-solvent	250ml	36	Nos		

Remarks: For Stock Replenish purpose		
Prepared By	Vanajakshi	Approved by
Sign.& Date	15.03..2022	Sign. & Date

Note: On receipt of material at site write inward number and date in last 2 columns.

