PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	29/03/2022	Prepared by	MINESH	Serial no.	2655
Supplier name	Praful Sanitary.			HO inward no.	
Firm/Company	SSLLP.	Project	SHLLP.	HO received date	
PO/WO date	17/03/2022	PO/WO No.	86514	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1189.	24/03/2022	23,137/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):		23,137/-	
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	105307.	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			23,137/-
Amount E – PO / WO value:			23,137/-
Amount F – Difference (A – E):			– NIL –
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	04/04/2022		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		30 MAR 2022			
Date		MINISH PARIKH			
Approval limit	Upto 20k	MANAGER PROCUREMENT Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GST INVOICE *(ORIGINAL FOR RECIPIENT)*

Praful Sanitary 3-6-429/6,SRI SAI TOWER, St.No.4 HIMAYAT NAGAR HYDERABAD GSTIN/UIN: 36ACWPG4864A1ZG State Name : Telangana, Code : 36 E-Mail : prafulsanitary@gmail.com	Invoice No. **PS/21-22/1189**	Dated **24-Mar-22**
	Delivery Note **Invoice**	
	Reference No. & Date.	Other References **Credit**
Buyer (Bill to) **Summit Sales LLP** 5-4-187/3&4, IInd Floor, M.G Road Secunderabad GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **86514**	Dated **19-Mar-22**
	Dispatch Doc No. **Invoice**	Delivery Note Date **24-Mar-22**
	Dispatched through **Self**	Destination **Cherlapally**

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**CP Bottle Trap**	8481	18 %	**20 No:**	876.00	No:	25 %	**13,140.00**
2	**25mm Extension Nipple**	8481	18 %	**60 No:**	62.00	No:	30 %	**2,604.00**
3	**40mm Extension Nipple**	8481	18 %	**40 No:**	93.00	No:	30 %	**2,604.00**
4	**Waste Pipe**	3917	18 %	**60 No:**	30.00	No:	30 %	**1,260.00**
								19,608.00
	Output CGST							**1,764.72**
	Output SGST							**1,764.72**
	Less : ***ROUNDING OFF***							**(-)0.44**
	Total			**180 No:**				**₹ 23,137.00**

M.Shekar
9000978917
24/03/22
IS10443 | Jeetha
3122

Amount Chargeable (in words) *E. & O.E*

Indian Rupees Twenty Three Thousand One Hundred Thirty Seven Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8481	18,348.00	9%	1,651.32	9%	1,651.32	3,302.64
3917	1,260.00	9%	113.40	9%	113.40	226.80
Total	**19,608.00**		**1,764.72**		**1,764.72**	**3,529.44**

Tax Amount (in words) : **Indian Rupees Three Thousand Five Hundred Twenty Nine and Forty Four paise Only**

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Praful Sanitary

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

INWARD
No: 17931 Dt: 24/3/22
No: 105307 Dt: 25/5/3
Received By: Sign:
SUMMIT SALES LLP

IN WARD
No: 92625
Date: 25/3
Sign:

Purchase Order

 19-03-2022 11:33:44

86514
16.03.22 2:13:31

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details				
Praful Sanitary 3-6-138/5, Himayat Nagar, Hyderabad.		**Doc No**	86514	169574
		Doc Date	17-03-2022	
		Quote No	Nil	
GSTIN 36ACWPG864A1ZG	40077300	**Quote Date**	15-03-2022	
65526886.	9849624797	**SupplyType**	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	10043 - Plumbing - CP - Bottel trap - NA - nos	20.00	876.00	25.00	18.00	15,505.20
2	7026 - Plumbing - CP - Extension Nipple - 1/2 In - nos *1/2 inch 1 inch*	60.00	62.00	30.00	18.00	3,072.72
3	7028 - Plumbing - CP - Extension Nipple - other - nos *1/2inch x 1.5 inch*	40.00	93.00	30.00	18.00	3,072.72
4	7284 - Plumbing - PVC - Waste Pipe - other - nos	60.00	30.00	30.00	18.00	1,486.80
				Total Order Value . . .		**23,137.44**

Rupees : Twenty Three Thousand One Hundred Thirty Seven and Paise Fourty Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation. Sl.no.1,2-'Camry' brand
Payment Terms	After delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	5yrs on Sl.no.1,2
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Praful Sanitary***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	15.03.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	169574
Material required before date:		ID No.	74756

No	Description	Size	Quantity	Units	Inward No	Date
1	CP-Bottle trap		20	Nos		
2	CP-Extension nipple 86514	1/2"x1"	60	Nos		
3	CP-Extension nipple	1/2"x1.5"	40	Nos		
4	Waste pipe		60	Nos		

Remarks: For Stock Replenish purpose

Prepared By	Vanajakshi	Approved by	APPROVED BY
Sign.& Date	15.03..2022	Sign. & Date	16 MAR 2022 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.