

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 29/03/2022		Prepared by: MINISH		Serial no. 2656																															
Supplier name: Pratul Sanitary.				HO inward no.																															
Firm/Company: SELLP.		Project: SELLP.		HO received date																															
PO/WO date: 17/03/2022		PO/WO No.: 86529.		Scan ID.																															
Sl no.	Bill no.	Bill date	Bill amount	Original attached																															
1.	1183.	22/03/2022	57,878/-	☒ Yes ☐ No																															
2.				☐ Yes ☐ No																															
3.				☐ Yes ☐ No																															
4.				☐ Yes ☐ No																															
Amount A – Bills total (Excluding Transport & Hamali Charges):				57,878/-																															
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report																																			
MRN nos.: 105215		Proof of delivery matches MRN		☒ Yes ☐ No																															
Amount B – Other Credits : Transportation charges																																			
Amount C – Other Debits :																																			
Amount D (D=A+B-C) – Amount to be credited to the supplier:				57,878/-																															
Amount E – PO / WO value:				57,878/-																															
Amount F – Difference (A – E):				NIL																															
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received																																	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other																																	
Payment – due date		04/04/2022																																	
Remarks:																																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Approved by</td> <td>Purchase Officer</td> <td>Purchase Manager</td> <td>M D</td> <td>Accountant</td> <td>Accounts Manager</td> </tr> <tr> <td>Name:</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Sign:</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Date</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Approval limit</td> <td>Upto 20k</td> <td>Above 20k</td> <td>Above 100k</td> <td>Upto 20k</td> <td>Above 20k</td> </tr> </table>						Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager	Name:						Sign:						Date						Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager																														
Name:																																			
Sign:																																			
Date																																			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k																														

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

(ORIGINAL FOR RECIPIENT)

Invoice No.	e-Way Bill No.	Dated
PS/21-22/1183	131451706167	22-Mar-22
Delivery Note		
Invoice		
Reference No. & Date.	Other References	
	9618244433	
Buyer's Order No.	Dated	
86529	21-Mar-22	
Dispatch Doc No.	Delivery Note Date	
Invoice	22-Mar-22	
Dispatched through	Destination	
Goods Vehicle	Cherlapally	
Bill of Lading/LR-RR No.	Motor Vehicle No.	
	AP09TA4776	

INWARD

DATE: 11/23/22

TIME: 10:52

RECEIVED BY: [Signature]

SIGNATURE: [Signature]

SUMMIT SALES LLP



Purchase Order

Page(s) 1 Of 2

24-03-2022 16:25:42



86529

16.03.22 2:13:31

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

GSTIN 36ACWPG864A1ZG 40077300
65526886. 9849624797

Doc No	86529	169577
Doc Date	17-03-2022	
Quote No	NIL	
Quote Date	15-03-2022	
SupplyType	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	10252 - Plumbing - CPVC - CPVC Reducer Tee - 3/4 in X 1/2 in - nos	40.00	91.72	47.00	18.00	2,294.47
2	10254 - Plumbing - CPVC - CPVC Reducer FTA - 3/4 in X 1/2 in - Nos	50.00	90.75	47.00	18.00	2,837.75
3	10061 - Plumbing - CPVC - CPVC Coupling - 3/4 In - nos	100.00	15.56	47.00	18.00	973.12
4	10099 - Plumbing - CPVC - CPVC Solutions - NA - Ltrs	24.00	523.00	55.00	18.00	6,665.11
5	10216 - Plumbing - CPVC - Pipe - 1 1/4 In - nos	45.00	931.11	47.00	18.00	26,204.23
6	10062 - Plumbing - CPVC - CPVC Coupling - 1 In - nos	50.00	26.37	47.00	18.00	824.59
7	10248 - Plumbing - CPVC - CPVC End Cap - 1 1/4 in - nos	25.00	44.82	47.00	18.00	700.76
8	10102 - Plumbing - CPVC - CPVC Clamp - 1 In - nos	200.00	12.25	47.00	18.00	1,532.23
9	10249 - Plumbing - CPVC - CPVC FAPT - 1 1/4 in - nos	90.00	115.15	47.00	18.00	6,481.33
10	10125 - Plumbing - CPVC - CPVC Elbow - 1 1/4 In - nos	90.00	86.57	47.00	18.00	4,872.68
11	10177 - Plumbing - CPVC - CPVC Union - 1 1/4 In - nos	40.00	179.55	47.00	18.00	4,491.62
Total Order Value . . .						57,877.90

Rupees : Fifty Seven Thousand Eight Hundred Seventy Seven and Paise Ninty Only.

Terms and Conditions :-

Specification / Brand All items shall be of Sudhkar brand

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

For **Summit Sales LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name : _____

Date : __/__/__

Purchase Order

Page(s) 2 Of 2

24-03-2022 16:25:42

Original / Office Copy / Purchase Div.Copy

Penalty For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintenance purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For **Summit Sales LLP**

Authorised Signatory


Name : _____

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name : _____

Date : __/__/__

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	15.03.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	169577
Material required before date:		ID No.	70759 74761

No	Description	Size	Quantity	Units	Inward No	Date
1	CPVC-Reducer tee	3/4"X1/2"	40	Nos		
2	CPVC-Reducer F.T.A	3/4"X1/2"	50	Nos		
3	CPVC-Coupling	3/4"	100	Nos		
4	CPVC-solution	500gm	24	Nos		
5	CPVC-pipe	1 1/4"	45	Nos		
6	CPVC-Coupling	1"	50	Nos	86529	
7	CPVC-End cap	1 1/4"	25	Nos		
8	CPVC-Clamp	1"	200	Nos		
9	CPVC-FAPT	1 1/4"	90	Nos		
10	CPVC-Plain elbow	1 1/4"	90	Nos		
11	CPVC-Union	1 1/4"	40	Nos	W	

Remarks: For Stock Replenish purpose

Prepared By	Vanajakshi	Approved by	
Sign.& Date	15.03..2022	Sign. & Date	



Note: On receipt of material at site write inward number and date in last 2 columns.