6

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	30/03/22	Prepared by	Vanajakshi	Serial no.	2665
Supplier name	Reflections Electricals pvt. Ltd			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	12/03/22	PO/WO No.	86361	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
				☑ Yes □ No
1.	4746	29/03/22	73,746/-	□ Yes □ No
2.			/	□ Yes □ No
3.				□ Yes □ No
4.				

Amount A – Bills total (Excluding Transport & Hamali Charges):			73,746/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	105536	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			73,746/-
Amount E – PO / WO value:			172,388/-
Amount F – Difference (A – E):			98,642/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	4/04/22		
Remarks:	final Bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi	APPROVED 31 MAR 2022 MINISH PARIKH MANAGER PROCUREMENT			
Sign:	[signature]				
Date	30/03/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Sales Invoice

ectricals Pvt Ltd.
 Road & R P Road Junction
cunderabad 500003 T.S
27543785, 9705577776
N: 36AADCR2047Q1ZZ
ne : Telangana, Code : 36
reflections_hyderabad@yahoo.com

nee (Ship to)
mit Sales LLP
-187/3&4, II Floor, M G Road, Secunderabad 500 003
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Buyer (Bill to)
Summit Sales LLP
5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Invoice No. **4746**	Dated **29-Mar-22**
Delivery Note **1137**	Mode/Terms of Payment **Against Delivery**
Reference No. & Date. **4746 dt. 29-Mar-22**	Other References
Buyer's Order No. **86361/169545**	Dated **12-Mar-22**
Dispatch Doc No.	Delivery Note Date **29-Mar-22**
Dispatched through **Your Self**	Destination **Cherlapally**
Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**LED Batten 5W 6500K D560565**	94054090	**20 No's**	190.00	No's	**3,800.00**
2	**Venia 6M Plate BP956**	853890	**120.0000 nos**	72.00	nos	**8,640.00**
3	**Venia Switch 6A 1way B0110**	853650	**1,200.0000 nos**	34.50	nos	**41,400.00**
4	**Venia Socket 6/16A B1332**	853669	**100.0000 nos**	88.50	nos	**8,850.00**
						62,690.00
	OUTPUT CGST					**5,528.10**
	OUTPUT SGST					**5,528.10**
	Less : ***Rounding Off***					**(-)0.20**
	Total					**₹ 73,746.00**

INWARD
Inward No: 17953 Dt: 30/3/22
GRN No: 105536 Dt: 30/3/22
Received By: Sign:
SUMMIT SALES LLP

PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 637 Date 29/3/22 Sign.

Amount Chargeable (in words) *E. & O.E*

INR Seventy Three Thousand Seven Hundred Forty Six Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
94054090	3,800.00	6%	228.00	6%	228.00	456.00
853890	8,640.00	9%	777.60	9%	777.60	1,555.20
853650	41,400.00	9%	3,726.00	9%	3,726.00	7,452.00
853669	8,850.00	9%	796.50	9%	796.50	1,593.00
Total	**62,690.00**		**5,528.10**		**5,528.10**	**11,056.20**

Tax Amount (in words) : **INR Eleven Thousand Fifty Six and Twenty paise Only**

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 92818 Date: 30/3 Sign:

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

For pe-t approval

Purchase Order

 14-03-2022 11:04:18 AM

86361
28.02.22 2:52:29

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Reflections Electricals Pvt. Ltd., 5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc No**	86361	169545
	Doc Date	12-03-2022	
	Quote No	NIL	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	10-03-2022	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4746 - Electrical - other - LED Lights - NA - nos *1' tube light*	20.00	190.00	0.00	12.00	4,256.00
2	4596 - Electrical - other - MCB - 16Amps - nos	144.00	105.00	0.00	18.00	17,841.60
3	4596 - Electrical - other - MCB - 16Amps - nos	96.00	105.00	0.00	18.00	11,894.40
4	4798 - Electrical - other - FP Isolator - NA - nos *40Amps*	12.00	450.00	0.00	18.00	6,372.00
5	4632 - Electrical - other - Modular Plate - 8way - nos	90.00	290.00	70.00	18.00	9,239.40
6	4631 - Electrical - other - Modular Plate - 6way - nos	240.00	240.00	70.00	18.00	20,390.40
7	4681 - Electrical - switches - Switch - 6Amps - nos	1,200.00	34.50	0.00	18.00	48,852.00
8	4791 - Electrical - other - Modular socket - 6 A - nos	300.00	57.00	0.00	18.00	20,178.00
9	4713 - Electrical - switches - Switch - 16-amps - nos	100.00	185.00	70.00	18.00	6,549.00
10	4790 - Electrical - other - Modular socket - 15 A - nos	100.00	295.00	70.00	18.00	10,443.00
11	4789 - Electrical - other - Modular switch Blank plates - NA - nos	900.00	12.00	0.00	18.00	12,744.00
12	4062 - Consumables - Torch light - Big - nos	5.00	615.00	0.00	18.00	3,628.50
				Total Order Value . . .		**172,388.30**

Rupees : One Lakh(s) Seventy Two Thousand Three Hundred Eighty Eight and Paise Thirty Only.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	4547	15/3/22	99,155.00/-
2.	4746	29/3/22	73,746/-
3.			
4.			
5.			

Terms and Conditions :-

Specification /	All items shall be of 'Wipro' brand North west series
Payment Terms	After Delivery & Production of bill
Tax	VAT included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad

APPROVED BY
16 MAR 2022
SOHAM MODI
MANAGING DIRECTOR

For MDs APPROVAL

- ☑ High Value/quantity beyond limits.
- ☑ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification
- ☐ Replenishing SSLLP stock
- ☐ Other

For *Summit Sales LLP*

Authorised Signatory

Name :

Name :

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Date : __/__/____

Purchase Order

 14-03-2022 11:04:18 AM Original / Office Copy / Purchase Div.Copy

	Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	5yrs
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Stock Replenishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Authorised Signatory

Name :

For ***Reflections Electricals Pvt. Ltd.,***

Name :

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	10.03.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	169545
Material required before date:		ID No.	74591

No	Description	Size	Quantity	Units	Inward No	Date
1	Surface Mounted tube light	1'	20	Nos		
2	MCB	16amps	144	Nos		
3	MCB	6amps	96	Nos	86361	
4	Isolater 4pole	40amps	12	Nos		
5	Module plate	8	90	Nos		
6	Module plate	6	240	Nos		
7	Switch	6amps	1200	Nos		
8	Socket	6amps	300	Nos		
9	Switch	16amps	100	Nos		
10	Socket	16amps	100	Nos		
11	Blank plate		900	Nos		
12	Distributio box	4Way	15	Nos	86362	
13	Distributio box	6Way	10	Nos		
14	Torch light	Big	5	Nos		

Remarks: For Stock Replenish purpose

Prepared By	Vanajakshi	Approved by	APPROVED BY
Sign.& Date	10.03..2022	Sign. & Date	12 MAR 2022 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.