PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	31/3/22	Prepared by	T.D.Npeerey	Serial no.	2682
Supplier name	Sovereign Sales LLP			HO inward no.	
Firm/Company	SOVLLP	Project	SOV - III	HO received date	
PO/WO date	29/3/22	PO/WO No.	86869	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22871	30/3/22	7,952-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	7,952-00
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	105512	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	7,952-00
Amount E – PO / WO value:	7,952-00
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	4/4/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	T.D.Npeerey				
Sign:					
Date	31/3/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	22871
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	Invoice Date.	30-03-2022
	PO No.	86869
	PO Date.	29-03-2022
	Req ID	75106
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	29-03-2022
	Loc Req No	184053

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8525 - Stone - other - Tandoor Stone - other - sft		390	19.42	7,573.80	5	378.68
	3'0 x 2'0 - 65nos - 35 to 40mm thick rough						
2							
3							
4							
5							
6							
7							
8							
9							
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11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	7,573.80		378.68
	189.34	189.34	Total Invoice Amount		7,952.49	

Rupees : Seven Thousand Nine Hundred Fifty Two and Paise Fourty Nine Only.

SUMMIT SALES LLP
IN WARD
No. 92796
Date 30/3
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 29-03-2022 17:10:25

86869
16.03.22 2:13:36

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	86869	184053
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	29-03-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	18-09-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8525 - Stone - other - Tandoor Stone - other - sft *3'0 x 2'0 - 65nos - 35 to 40mm thick rough*	390.00	19.42	0.00	5.00	7,952.49
				Total Order Value . . .		**7,952.49**

Rupees : Seven Thousand Nine Hundred Fifty Two and Paise Fourty Nine Only.

Terms and Conditions :-

Specification / Brand	All items machine cut, 35 to 40mm thickness.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Ni
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Breakage in your account. Above order for V.no. 134.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : 29/03/2022

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP-III	Date:	29-03-2022
Site & Phase :	Silver Oak Villas-III	Time:	04:00
Supplier		Req. No.	184053
Material required before date:	02-04-2022	ID No.	75106

No	Description	Size	Quantity	Units	Inward Number	Date
1	Tandoor stone	3x2	65	Nos		

Remarks: - For ~~cleaning~~ purpose V.wo:134.

Prepared By	K.Tulasi Rani	Approved by	
Sign.& Date	29-03-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

86869

APPROVED
29 MAR 2022
MUNISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	19550
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	DC Date.	30-03-2022
	PO No.	86869
	PO Date.	29-03-2022
	Req ID	75106
GSTIN : 36ADBFS3288A2Z7	Req Date	29-03-2022
	Loc Req No	184053

	Description of Goods	HSN/SAC	Qty
1	8525 - Stone - other - Tandoor Stone - other - sft		390
2			
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13:40
1922 Dt: 30/3/22
Inward No: 1922 Dt: 30/3/22
105512 Dt: 30/3/22
Received By:
SILVER OAK VILLAS

for Summit Sales LLP

SUMMIT SALES LLP
IN WARD
No: 78869
Date: 30/3
Sign:
R.R. DIST.

Authorised signatory

Subject to Hyderabad Jurisdiction