PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	31/3/22	Prepared by	Manoj	Serial no.	2697
Supplier name	SSLLP			HO inward no.	
Firm/Company	MCS	Project	Green Towers	HO received date	
PO/WO date	17/3/22	PO/WO No.	86516	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22788	25/3/22	16,274.91/-	□ Yes □ No
2.	22787	〃	46,462.50/-	□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount A – Bills total (Excluding Transport & Hamali Charges):				62,737.41/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report				
MRN nos.:	105584 & 105585		Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	62,737/-
Amount E – PO / WO value:	94,499.83
Amount F – Difference (A – E):	31,762.42/-
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ☑ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	4/4/22

Remarks: part Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manoj	Prabhakar			
Sign:	Manoj	APPROVED			
Date	31/3/22	31 MAR 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR
SR. MANAGER - PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mody Consultancy Services	Invoice No.	22787
Green Towers, Begumpet, Hyderabad	Invoice Date.	25-03-2022
	PO No.	86516
	PO Date.	17-03-2022
	Req ID	74757
	Req Date	16-03-2022
GSTIN : 36AAXFM0733F1Z4	Loc Req No	183446

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6501 - Paints - ACE External Emulsion - 20ltrs -		15	2625.00	39,375.00	18	7,087.50
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	39,375.00	7,087.50
	3,543.75	3,543.75	Total Invoice Amount	46,462.50	

Rupees : Fourty Six Thousand Four Hundred Sixty Two and Paise Fifty Only.

SUMMIT SALES LLP INWARD No. 926 34 Date 25/3 Sign R.R. DIST

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		Invoice No.	22788
Mody Consultancy Services		Invoice Date.	25-03-2022
Green Towers, Begumpet, Hyderabad		PO No.	86516
		PO Date.	17-03-2022
		Req ID	74757
		Req Date	16-03-2022
GSTIN :	36AAXFM0733F1Z4	Loc Req No	183446

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6535 - Paints - External Waterbase Primer - 20ltrs -	3210	5	2758.46	13,792.30	18	2,482.60
2							
3							
4							
5							
6							
7							
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9							
10							
11							
12							
13							
14							
15							

SUMMIT SALES LLP
INWARD
No. 92635
Date 25/3
Sign. L
R.R. DIST.

IGST	CGST	SGST			
			Total Taxable Amount	13,792.30	2,482.60
	1,241.30	1,241.30	Total Invoice Amount	16,274.91	

Rupees : Sixteen Thousand Two Hundred Seventy Four and Paise Ninty One Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Page(s) 1 Of 1   17-03-2022 14:41:37

Purchase Order

86516
16.03.22 2:13:31

From Company : **Modi Consultancy Service**
5-4-187/3&4,II Floor,M.G.Road, Secunderabad.500003.
G S T No. : 36AAXFM0733F1Z4

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551   9618244433

Doc No	86516	183446
Doc Date	17-03-2022	
Quote No	Nil	
Quote Date	17-03-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6501 - Paints - ACE External Emulsion - 20ltrs - buckets	20.00	2,625.00	0.00	18.00	61,950.00
2 6535 - Paints - External Waterbase Primer - 20ltrs - buckets	10.00	2,758.46	0.00	18.00	32,549.83
			Total Order Value . . .		**94,499.83**

Rupees : Ninty Four Thousand Four Hundred Ninty Nine and Paise Eighty Three Only.

Terms and Conditions :-

Specification /	All items shall be of 1st quality. - Asian brand.
Payment Terms	After Delivery & Production of bill
Tax	~~All taxes included in above price.~~
Delivery Date	Next day
Delivery Location	Greens Towers Begumpet Main Road, Hyd. Opp. Hyderabad Public School. Phone. 66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Green Towers painting Purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office, Proof of delivery /DC can be sent by email.

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☑ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SSLLP stock
- ☐ Other

APPROVED BY
21 MAR 2022
SOHAM MODI
MANAGING DIRECTOR

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	22788	25/3/22	16,274.91/-
2.	22787	25/3/22	[illegible]2.50/-
3.			
4.			
5.			

Namdev
17/3/22

17/3/22

For *Modi Consultancy Service*
Authorised Signatory

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MCS		Date:	16-03-2022
Site & Phase :	GREENS TOWERS		Time:	10:30 AM
Supplier			Req. No.	
Material required before date:		Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	Exterior primer	20 lit	10	Nos		
2	ACE white 86516	20 lit	20	Nos		

Contract details !

Remarks : Towards GREENS TOWERS PAINTING PURPOSE.

Prepared By	MEENAKSHI.N	Approved by	
Sign.& Date	16-03-2022	Sign. & Date	APPROVED BY 17 MAR 2022 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Mody Consultancy Services
Green Towers, Begumpet, Hyderabad

GSTIN : 36AAXFM0733F1Z4

DC No	19485
DC Date	25-03-2022
PO No	86516
PO Date	17-03-2022
Req ID	74757
Req Date	16-03-2022
Loc Req No	183446

	Description of Goods	HSN/SAC	Qty
1	6535 - Paints - External Waterbase Primer - 20ltrs - buckets	3210	5
2			
3			
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5			
6			
7			
8			
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10			
11			
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Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 78890
Date: 31/3
Sign: L

for Summit Sales LLP

Authorised signatory

105585

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		DC No	19484
Mody Consultancy Services		DC Date	25-03-2022
Green Towers, Begumpet, Hyderabad		PO No	86516
		PO Date	17-03-2022
		Req ID	74757
		Req Date	16-03-2022
GSTIN : 36AAXFM0733F1Z4		Loc Req No	183446

	Description of Goods	HSN/SAC	Qty
1	6501 - Paints - ACE External Emulsion - 20ltrs - buckets		15
2			
3			
4			
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. IN WARD No: 7889! Date: 31/3 Sign:

105584

Authorised signatory