PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	31/3/22	Prepared by	Manisha	Serial no.	2696
Supplier name	Avighna Distributors			HO inward no.	
Firm/Company	GVRC	Project	Imagolis	HO received date	
PO/WO date	21/3/22	PO/WO No.	86596	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	0081	23/3/22	11001 —	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	11001 —
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	105426	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	11001 —
Amount E – PO / WO value:	11001 —
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	4/4/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manisha				
Sign:	Manisha				
Date	31/3/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36FSTPS6819H1ZS　　TAX INVOICE　　Mobile : 7075153859

AVIGHNA DISTRIBUTORS

House Keeping and Office Need Stationary Material.

B-80, JJ Nagar, Defence Colony, Neredmet, Hyderabad, Medchal-Malkajgiri, Telangana 500094

Name :	G V Reserch Centers Pvt Ltd		Invoice No : 0081
Address:	5-4-187/3&4, II nd floor, Sohan Mansion,MG Road, Sec-bad - 500003		Date : 23-03-2022
GSTIN :	36AAHCG4562D1ZP		PO No:- 86596
State:	Telangana	state code: 36	Payments Terms :- 25 Days
			Delivery Adress :- Ranigunj

S. No.	Description of Goods	HSN. Code	Qty	Rate	Taxable Amount 5%	12%	18%	Amount
1	Pen Drive		2 Nos	550				1100

Rupees in words -------------------	Total Amount before Tax	
One Thousand One Hundred Only/-	Add : CGST	
	Add : SGST	
	GRAND TOTAL	**1100**

Bank Details : Kotak Mahindra Bank Account No : 7945120725 Branch : General Bazar , Sec-Bad IFSC Code : KKBK0007450	1.Goods once sold will not taken back or exchangd 2.Subject to Hyderabad. Jurisdiction.E.&.O.E.	Certified that the particulares given above are true and correct **For AVIGHNA DISTRIBUTORS** B. Chandra Mohan **Authorised Signature**

AVIGHNA DISTRIBUTORS HYD.

GSTIN : 36FSTPS6819H1ZS TAX INVOICE Mobile : 7075153859

AVIGHNA DISTRIBUTORS

House Keeping and Office Need Stationary Material.

B-80, JJ Nagar, Defence Colony, Neredmet, Hyderabad, Medchal-Malkajgiri, Telangana 500094

Name :	G V Reserch Centers Pvt Ltd	Invoice No : 0081
Address:	5-1-187/3&4, II nd floor, Sohan Mansion,MG Road, Sec-bad 500003	Date : 23-03-2022
GSTIN :	36AAHCG4562D1ZP	PO No: 86596
State:	Telangana state code: 36	Payments Terms :- 25 Days
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IFSC Code : KKBK0007450

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2.Subject to Hyderabad. Jurisdiction E.&.O.E.

For AVIGHNA DISTRIBUTORS
Chandra Mohan
Authorised Signature

AVIGHNA DISTRIBUTORS HYD.

INWARD
Inward No: 8798 Dt: 28/3/22
MRN No: 105926 Dt: 28/3/22
Received By: Sign:
Genome Valley Research Center Pvt. Ltd.

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 92733
Date: 28/3
Sign:

Purchase Order

 23-03-2022 12:12:34

86596
16.03.22 2:13:32

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-50
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Avighna Distributors	**Doc No**	86596	164751
B 80, JJ Ngar, Defence colony, Neredmet, Hyderabad, Mechal-Malkajgiri-500094	**Doc Date**	21-03-2022	
	Quote No	Nil	
GSTIN 36FSTPS6819H1ZS	**Quote Date**	21-03-2022	
7075153859 7075153859	**SupplyType**	Supply	

Kind Attn : Sai Mohan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3518 - Computers and Peripherals - Pen Drive - other - nos *64GB*	2.00	550.00	0.00	0.00	1,100.00
	Total Order Value . . .					**1,100.00**

Rupees : One Thousand One Hundred Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For *Avighna Distributors*

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	GV Research Centers Pvt Ltd.	Date:	21.03.2022
Site & Phase:	Innopolis.	Time:	11:45
Supplier		Req. No.	164751
Material required before date:		ID No.	74836

No	Description	Size	Quantity	Units	Inward No	Date
1.	Pen drive	64gb	02	No's		
2.						
3.						
4.						
5.	86596					
6.						
7.						
8.						
9.						
10.						
11.						
12.						

APPROVED
21 MAR 2022
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: Towards site use purpose.

Prepared By	S.Nagamani	Approved by	Mr.Madhu
Sign. & Date	21.03.2022	Sign. & Date	21.03.2022

Note: