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PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	31/03/22	Prepared by	Vanajakthi	Serial no.	2678
Supplier name	Patel Enterprises			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	8/02/21	PO/WO No.	74548	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1475	10/02/21	29,700/-	☑ Yes □ No
2.				□ Yes □ No
3.			/	□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	29,700/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.:	Proof of delivery matches MRN □ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	29,700/-
Amount E – PO / WO value:	410802/-
Amount F – Difference (A – E):	381,102/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	4/04/22
Remarks:	Part Bill recieved Po Closed.

As laptop crash we are unable to attach the requisition along with PO

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakthi	APPROVED			
Sign:	[signature]	01 APR 2022			
Date	31/03/22	MINISH PARIKH MANAGER-PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Shri Ganeshaya Namaha

TAX INVOICE

Srichakra

PATEL ENTERPRISES

"Wholesale dealers in major brands of cement since 25 years !"

Brands: Ultratech, Anjani, Birla Shakti, Birla A1, Maha Shakti, Ramco, Parashakti, Chettinad, Penna, Jaypee & Other Brands

Address : 3-6-369/1, No.302, Sanatana Ecastacy, Steet No. 3, Himayatnagar, Hyd -5000 029.
Ph : 040-66669511 8886195195, patelcements@gmail.com

GSTIN No. : 36AKJPP6623M1ZL   State Code & Name : 36 Telangana

Invoice No. : 1475
Date : 10/02/2021

Vehicle No. : TS07UE7879
DC No :
Brand :

Details of Receiver (Billed to)

Name : SUMMIT SALES LLP
Address : 5-4-187/3&4, IInd FLOOR, MG ROAD, SECUNDERABAD

Narration : 5.5MT - MPL MALLAPUR PO#74548

State Code & Name : 36 Telangana
GSTIN No. : 36ACQFS2044C1Z7

S No	Particulars	HSN Code	Qty	Units	Rate	Taxable Value	CGST		SGST		IGST	
							%	Amount	%	Amount	%	Amount
1	OPC CEMENT	25232910	110.00	Nos	270.00	23203.13	14	3248.44	14	3248.44	0	0
				Total		23203.13		3248.44		3248.44		

SUMMIT SALES LLP R.R. DIST.
INWARD
No: 92631
Date: 25/3
Sign:

Invoice Value (In Words) : Twenty Nine Thousand Seven Hundred Only

Sub Total	23203.13
CGST	3248.44
SGST	3248.44
IGST	0.00
Hamali	0.00
Freight	0.00
TCS 0.075 %	0.00
Invoice Total	29700.00

Terms & Conditions :

1. Goods once sold will not be taken back.
2. Dishonour of Cheques may lead to criminal proceeding.
3. If the Amount of Invoice is not paid within 15 days Interest @ 24% P.A will be charged
4. RTGS : ICICI BANK A/C.NO.630505500220 IFSC: ICIC0006305, Himayathnagar Branch.

All disputes subject to Hyderabad Jurisdiction.

For PATEL ENTERPRISES

PATEL ENTERPRISES HYDERABAD

Receiver's Signature   Authorised Signatory

Dated - 09/09/2022

110 - Bag

INWARD	
Inward No	09/09/22
MRN No:	Dt.
Received By	Sign [signature]
Modi Properties Pvt. Ltd Sy.No.82/1	

Received by MPPL OPC Cement 110 Bag

[signature]
09/09/2022
9381357394

SUMMIT SALES LLP
IN WARD
No: 78794
Date: 25/3
Sign: [signature]
B.R. DIST.

Purchase Order

 25-03-2022 15:00:02 Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Patel Enterprises
#3-6-369, Himayat Nagar, Hyderabad -500 029.

GSTIN 36ACQFS2044C1Z7
040 - 65949511.. 8886195195/93910-03261

Doc No	74548	168378
Doc Date	08-02-2021	
Quote No	NIL	
Quote Date	08-02-2021	
SupplyType	Supply	

Kind Attn : Mr. Tushar Patel

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3002 - Cement - PPC - 50kgs - bags	1,040.00	203.13	0.00	28.00	270,400.00
2 3001 - Cement - 53 grade - 50kgs - bags OPC	520.00	210.94	0.00	28.00	140,401.66
			Total Order Value . . .		**410,801.66**

Rupees : Four Lakh(s) Ten Thousand Eight Hundred One and Paise Sixty Six Only.

Terms and Conditions :-

Specification / Brand	All items shall be of Sri Chakra___ brand/company
Payment Terms	100% as advance
Tax	Included in the above price
Delivery Date	within 2 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Included in the above prices
Warranty	Nil
Advance Paid	RS4,02,802 /-
Other Terms	We reserve the rights to the items not conforming to qty & specs. Hamali chrges extra Rs:5/- bag.Above order is for site use purspose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	FOR DELIVERY AT MPL-MALLAPUR-Contact Person Mr Subba Reddy-7674808777.

Books of accounts verified and no bills wrt this PO were received by accounts
Name: D. Laxya.
Sign:
Date: 29/3/2022

Bill not receive
Laxya.D
29/3/2022

For ***Summit Sales LLP***
Authorised Signatory

Accepted the above Terms And Conditions
For ***Patel Enterprises***

Name : ______________ Name : ______________ Date : __/__/____