(B)

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	31/03/22	Prepared by	Vanajathi	Serial no.	2726
Supplier name	Gautham Enterprises			HO inward no.	
Firm/Company	GHUPC	Project	119, 191 Synergy Square	HO received date	
PO/WO date	22/3/22	PO/WO No.	85774	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2151	23/03/22	12,450/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A Bills total (Excluding Transport & Hamali Charges):	12,450/-

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	105293	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	12,450/-
Amount E – PO / WO value:	12,450/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment - due date	4/04/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajathi	APPROVED			
Sign:	[signature]	01 APR 2022			
Date	31/03/22	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

Gautham Enterprises
1-10-98/19, Vallabh Nagar,Begumpet, Secunderabad
Pin-500016 Ph.27763763,40211963
GSTIN/UIN: 36ADIPA9683N1ZW
State Name : Telangana, Code : 36
E-Mail : gautham_entps2424@yahoo.com

Invoice No. **2151**	Dated **23-Mar-22**
Delivery Note	Mode/Terms of Payment
Reference No. & Date.	Other References
Buyer's Order No. **Po no: 85774 dt: 22-3-22**	Dated **23-Mar-22**
Dispatch Doc No.	Delivery Note Date
Dispatched through **Mr.Krishnam Raju**	Destination
Terms of Delivery	

Consignee (Ship to)
G V Discovery Center Pvt Ltd
5-4-187/3&4, IInd Floor,
Soham Mansion, MG Road
Secunderabad-50003
GSTIN/UIN : 36AAHCG4940K1ZC
State Name : Telangana, Code : 36

Buyer (Bill to)
G V Discovery Center Pvt Ltd
5-4-187/3&4, IInd Floor,
Soham Mansion, MG Road
Secunderabad-50003
GSTIN/UIN : 36AAHCG4940K1ZC
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate (Incl. of Tax)	Rate	per	Disc. %	Amount
1	**Nescafe Signature Premix**	21011200	18 %	**15 kg**	490.00	415.25	kg		**6,228.75**
2	**Nestea Lemon 1 Kg**	21012090	18 %	**15 nos**	340.00	288.14	nos		**4,322.10**
									10,550.85
	CGST Output - 9%					9	%		**949.58**
	SGST Output - 9%					9	%		**949.58**
	Less : ***Rounded Off***								**(-)0.01**
	Total								**₹ 12,450.00**

Amount Chargeable (in words) *E. & O.E*
INR Twelve Thousand Four Hundred Fifty Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
21011200	6,228.75	9%	560.59	9%	560.59	1,121.18
21012090	4,322.10	9%	388.99	9%	388.99	777.98
Total	**10,550.85**		**949.58**		**949.58**	**1,899.16**

Tax Amount (in words) : **INR One Thousand Eight Hundred Ninety Nine and Sixteen paise Only**

Company's Bank Details
Bank Name : **Union Bank of India**
A/c No. : **022231043001908**
Branch & IFS Code : **Ameerpet Br & UBIN0802221**

for Gautham Enterprises

Authorised Signatory

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

INWARD
Inward No: 1228 Dt: 23/3/22
MRN No: 105293 Dt:
Received By: Sign: Ranjan
Genome Valley Discovery Center Pvt. Ltd.

SUMMIT SALES LLP R.R. DIST.
INWARD
No: 92849
Date: 31/3
Sign:

Purchase Order

 22-03-2022 10:52:27

85774
14.02.22 2:32:35

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad
G S T No. : 36AAHCG4940K1ZC

Supplier Details			
Gautham Enterprises	**Doc No**	85774	13482
Shop No. 1-10-98/19, Begumpet, behind Panthalooms,Sec-Bad	**Doc Date**	22-03-2022	
	Quote No	Nil	
GSTIN 36ADIPA9683N12W NA	**Quote Date**	28-02-2022	
2776-3763 / 6633-8763 9848035963	**SupplyType**	Supply	

Kind Attn : Mr.Venkatesh Goud / Mrs. Saritha

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4011 - Consumables - Coffee Powder - NA - kgs	15.00	415.25	0.00	18.00	7,349.93
2	4060 - Consumables - Tea Powder - NA - kgs *Lemon Tea*	15.00	288.13	0.00	18.00	5,099.90
				Total Order Value . . .		**12,449.83**

Rupees : Twelve Thousand Four Hundred Fourty Nine and Paise Eighty Three Only.

Terms and Conditions :-

Specification /	Brand is Cafe desire
Payment Terms	After delivery
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	119, 191 Synergy Square 1 - Phone. -
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for site office use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***G V Discovery Center Pvt Ltd***

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For ***Gautham Enterprises***

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	G. V. Discovery Centre	Date:	19.02.2022
Site & Phase :	Genopolis	Time:	17:00 Hrs
supplier		Req. No.	13482
Material required before date: Urgent		ID No.	74030

No	Description	Size	Quantity	Units	Inward No	Date
1	Water bottles 85758	STD	2	packets		
2	Coffee power 85774	STD	15	No's		
3	Lemon power	STD	15	No's		

Remarks: For Site use Purpose

Prepared By:	Rajesh Babu	Approved by	
Sign.& Date	19.02.2022	Sign. & Date	19.02.2022

APPROVED BY
19 FEB 2022
PROJECT MANAGER
G.V.D.C.

APPROVED
23 FEB 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE