PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	31/3/22	Prepared by	Manoj	Serial no.	..U-2631
Supplier name	Jyothi Bamboos Ballies & Mats Merchants			HO inward no.	
Firm/Company	MRM LLP	Project	GMR	HO received date	
PO/WO date	25/3/22	PO/WO No.	86773	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	144	28/3/22	82781 –	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	72001 –
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	105450	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges + Loading charges	10781 –
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	82781 –
Amount E – PO / WO value:	72001 –
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	4/4/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manoj				
Sign:	Manoj				
Date	31/3/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

CASH/CREDIT MEMO

Cell : 9246802999
9866688832

GSTIN : 36BFEPR0104Q1ZA
HSN : 4401

JYOTHI

BAMBOOS, BALLIES & MATS MERCHANTS

జ్యోతి

బ్యాంబూస్, బల్లీస్ మరియు మ్యాట్స్ మర్చంట్స్

నెం. 1-30, లక్ష్మి సాయి గార్డెన్స్,
జడ్.పి. స్కూల్ ఎదురుగా, మల్కాజిగిరి,
హైద్రాబాద్, తెలంగాణ - 500 047.

No.1-30, Laxmi Sai Gardens,
Opp. Z.P. School, Malkajgiri,
Hyderabad, Telangana - 500 047.

No. 144

Date : 28/3/2022

Sri modi Reality mallapur LLP

S. No.	PARTICULARS	RATE	AMOUNT Rs.	Ps.
	PONO 86773 Dt 25/3/2022 DLNO 041 Dt 28/3/2022			
1)	30 Tadkaas	240/-	7200	
2)	labour loading 30x2 = 60	1.30	78	
3)	Transport		1000	
		Tot	8278	

SUMMIT SALES LLP
R.R. DIST.
INWARD
No: 92865
Date: 1/4/22
Sign: S

INWARD
MODI REALTY MALLAPUR LLP
Ward No 8002 Dt. 28/3/22
MRN No 105450 Dt. 29/3/22
28/03/22

Goods once sold will not be taken back or Exchanged

Signature

Purchase Order

 25-03-2022 15:04:41

86773 /.Copy

16.03.22 2:13:35

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secundera...
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Jyothi Bamboos Ballies & Mats Merchants	**Doc No**	86773	192999
1-30, Laxmi Sai Gardens, Opp.ZPSchool, Malkajgiri, hyderbad500047	**Doc Date**	25-03-2022	
	Quote No	Nil	
GSTIN 36BFEPR0104QIZA	**Quote Date**	25-03-2022	
9246802999	**SupplyType**	Supply	

Kind Attn : MR.N.Anand Rao

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9506 - Tools - Bamboo Tadka - 10ft - nos	30.00	240.00	0.00	0.00	7,200.00
				Total Order Value . . .		**7,200.00**

Rupees : Seven Thousand Two Hundred Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	Within 7 days of delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 5 days
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for C-Block sump water proofing work purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Name : ____________

Name : ____________

Accepted the above Terms And Conditions

For ***Jyothi Bamboos Ballies & Mats Merchants***

Date : __/__/____

Requisition Form

Company Name:	MODI REALTY MALLAPUR LLP	Date:	25.03.22
Site & Phase :	GULMOHAR RESIDENCY	Time:	13:00
Supplier		Req. No.	192999
Material required before date: 27.03.22		ID No.	74995

No	Description	Size	Quantity	Units	Inward No	Date
1.	Bamboo thadkas	Std	30	No's		
2.						
3.						
4.	86773					
5.						
6.						
7.						
8.						
9.						
10.						

Remarks: For C-block sump water proofing work purpose at GMR site

Prepared By	A.Janaki	Approved by	APPROVED
Sign.& Date	25.03.22	Sign. & Date	26 MAR 2022

Note:

P. PRABHAKAR
Sr. MANAGER PURCHASE

APPR
28 MAR 2022