

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 01/04/22		Prepared by: Ranya		Serial no. 2707	
Supplier name: Ma Sai Seatings				HO inward no.	
Firm/Company: SSCIP		Project: SHCCP		HO received date	
PO/WO date: 17/3/22		PO/WO No. 86447		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	248	25/3/22	14,160/-	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				14,160	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.: 105590	Proof of delivery matches MRN			☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges				—	
Amount C – Other Debits :				—	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				14,160/-	
Amount E – PO / WO value:				14,160/-	
Amount F – Difference (A – E):				—	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		11/04/22			
Remarks:		Final Bill			
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Ranya				
Sign:					
Date	01/04/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

(ORIGINAL FOR RECIPIENT)

MAA SAI SEATINGS 5th FLOOR, 5-5-33, PLOT NO. 105 TO 113/1 RK'S ELITE, MYTHRINAGAR ALLWYN COLONY KUKATPALLY, HYDERABAD PH. NO. 9246243243, 9246366366 GSTIN/UIN: 36AJZPK4074G1ZO State Name: Telangana, Code: 36 E-Mail: maasaiseatings@gmail.com		Invoice No. 248	Dated 25-Mar-22
Buyer (Bill to) SUMMIT SALES LLP 5-4-187/3&4, IInd FLOOR, MG ROAD, SECUNDERABAD. DELIVERY AT: SUMMIT HOUSING LLP CHERLAPALLY, BEHIND KINGSTON PG COLLEGE, HYDERABAD. GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36		Delivery Note	Mode/Terms of Payment
		Reference No. & Date.	Other References K.V.CHANDRASEKHAR
		Buyer's Order No. 86447/169580	Dated 17-Mar-22
		Dispatch Doc No.	Delivery Note Date
		Dispatched through	Destination
Terms of Delivery			

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	NET VISITOR CHAIR	9403	4 nos	3,000.00	nos	12,000.00
	CGST-9%					1,080.00
	SGST 9%					1,080.00
Total						₹ 14,160.00

INWARD

Inward No: 17944 Dt: 26/3/22

MRN No: 2960 Dt: 31/3/22

Received By: MAN-105590 Sign: [Signature]

SUMMIT SALES LLP



Amount Chargeable (in words)

E. & O.E

INR Fourteen Thousand One Hundred Sixty Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
9403	12,000.00	9%	1,080.00	9%	1,080.00	2,160.00
Total	12,000.00		1,080.00		1,080.00	2,160.00

Tax Amount (in words) : **INR Two Thousand One Hundred Sixty Only**

Company's PAN : **AJZPK4074G**

Company's Bank Details

Bank Name : **ICICI BANK**

A/c No. : **631205501075**

Branch & IFS Code: **KUKATPALLY & ICIC0006312**

for MAA SAI SEATINGS

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

Page(s) 1 Of 1

17-03-2022 16:23:22

Original / Office Copy / Purchase Div. Copy

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Maa Sai Seatings
5-5-33, F 505, RKs Elite, Vignanpuri Colony, Kukatpally, Hyderabad - 72.

GSTIN 36AJZPK4074G1ZO

9246243243

Doc No	86447	169580
Doc Date	17-03-2022	
Quote No	Nil	
Quote Date	30-06-2021	
SupplyType	Supply	

Kind Attn : K.V. Chandra Sekhar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 5502 - Furniture - Chairs - NA - nos without casters	4.00	3,000.00	0.00	18.00	14,160.00
Total Order Value . . .					14,160.00

Rupees : Fourteen Thousand One Hundred Sixty Only.

Terms and Conditions :-

Specification / Brand	Brand as standard rate approved by MD dt. 30-06-2021. Above Furniture all vertical surface light grey and horizontal surface in dark grey colour.
Payment Terms	50% Advance and balance 50% after delivery and production of the bill.
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation Cost	Included in above price.
Warranty	One year
Advance Paid	Rs. 7,080/- to be pay vide cheque no. dt.
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Above order is for AGH & GHT sites security room purpose.
Completion Date	Work shall be completed within 5days from the date of the work order.
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Maa Sai Seatings**

Date : ____/____/____

Name : _____

Estimate

Page(s) 1 Of 1

15-03-2022 5:35:40 PM



86447

28.02.22 2:52:30

opy

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Maa Sai Seatings
5-5-33, F 505, RKs Elite, Vignanpuri Colony, Kukatpally, Hyderabad - 72.

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Security	Nil
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For **Summit Sales LLP**

Authorised Signatory

Name :

Contact :-

Accepted the above Terms And Conditions

For **Maa Sai Seatings**

Date : _/_/_

Name : _____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	15/03/2022
Site & Phase :	SUMMIT HOUSING LLP	Time:	12:00
Supplier		Req. No.	169 580
Material required before date:		ID No.	74669

No	Description	Size	Quantity	Units	Inward No	Date
1	CHAIRS WITHOUT CASTER	STD	04	NOS		
2						
3						
4						
5						
6						
7						
8						

Remarks: ABOVE ORDER FOR AGH & GHT SITES SECURITY ROOM PURPOSE.

Prepared By	T.D. MURTHY	Sign. & Date	
Date:	15/03/2022		



Note: On receipt of material at site write inward number and date in last 2 columns.

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SSLLP stock
- ☒ Other

T.D. Murthy
15/3/22

FW: items need to be ordered for clubhouse at AGH, MPL, BRGV & GHT

From: aruna@modiproperties.com

To: purchase@modiproperties.com

Cc: prabhakar@modiproperties.com

Date: Thursday, January 27, 2022, 12:43 PM GMT+5:30

From: aruna@modiproperties.com <aruna@modiproperties.com>

Sent: 17-01-2022 18:05

To: 'Purchase .' <purchase@modiproperties.com>; 'Soham Modi' <sohammodi@modiproperties.com>

Cc: 'plans@modiproperties.com' <plans@modiproperties.com>; 'Prabhakar P' <prabhakar@modiproperties.com>; 'murthy@modiproperties.com' <murthy@modiproperties.com>; 'minish@modiproperties.com' <minish@modiproperties.com>

Subject: items need to be ordered for clubhouse at AGH, MPL, BRGV & GHT

Purchase team,

The following items need to be ordered for clubhouse at AGH, MPL, BRGV & GHT based on internal memo no. 912/134.

Sl no. as per circular	Location	Item	Qty for AGH	Qty for MPL	Qty for BRGV	Qty for GHT
1a	Banquet	Plastic chairs	50	50	0	50
1b	Banquet	Table 4 x 2	6	4	0	6
1c	Banquet	65" smart TV	1	1	0	1
1d	Banquet	Low storage	1	0	0	2
2a	Dining	Plastic chairs	0	50	0	0
2b	Dining	Table 4 x 2	0	6	0	0
3a	Kitchen	Gas cylinder	1	1	0	1
3b	Kitchen	Gas stove	1	1	0	1
4a	Security	Chairs without casters	2	0	0	2
5a	Security	3 seater	0	4	0	0
5e	Security	Notice board	2	2	1	1
8a	Creche	Chair	8	12	8	8
8b	Creche	Moon desk	2	4	2	2
8c	Creche	3way rocker	1	1	1	1
8d	Creche	Fun flyer				
8e	Creche	Humpty dumpy	1	1	1	1

8f	Creche	My pet ride	1	1	1	1
8g	Creche	Pacer	?			
8h	Creche	Playpen	4	4	3	3
8k	Creche	Kids bed	1	1	1	1
8l	Creche	32" TV	1	1	1	1
9a to i	First aid	Full set	1	1	0	1
10a to c	Gym	Set of 3 machines	1	2	1	1
10d to s	Gym	Set	1	1	1	1
10t	Gym	Carpet tiles	As per site area			
10u	Gym	Mirror	3	3	3	3
10v	Gym	Low storage	1	1	1	1
11a to c	Yoga	1 set	1	1	1	1
12a, b, g to j	Rec. room	1 set	1	1	0	1
12c to f	Rec. room	1 set	1	1	1	1
12j & k	Rec. room	Table + 4 chairs	?			
12l	Rec. room	Low storage	1	1	1	1