PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	01/04/22	Prepared by	Ramya	Serial no.	2705
Supplier name	G.P. Buildcon material.			HO inward no.	
Firm/Company	SSCCP	Project	SHCCP	HO received date	
PO/WO date	25/03/22	PO/WO No.	86738	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	GP/21-22/741	29/3/22	18,290/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	18,290
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	105589	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	18,290/-
Amount E – PO / WO value:	18,290/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	11/04/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya				
Sign:	[signature]				
Date	01/04/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

G.P. BUILDCON MATERIALS G-1 , Sai Srinivasa Towers, 29 - Sripuri Colony Kakaguda, Secunderabad - 15 GSTIN/UIN: 36AIZPG8119P1Z9 State Name : Telangana, Code : 36 E-Mail : g.pbuildcon999@gmail.com	Invoice No. **GP/21-22/741**	Dated **29-Mar-2022**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Buyer **M/S SUMMIT SALES LLP** 5-4-187/3&4,II ND FLOOR,M.G ROAD SECUNDERABAD GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **86738**	Dated **25-Mar-2022**
	Despatch Document No.	Delivery Note Date
	Despatched through **Selva**	Destination **Cherlapally**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**S 5 PLUG**	3926	**5,000 NOS**	1.60	NOS	**8,000.00**
2	**S6 PLUG**	3926	**5,000 NOS**	1.50	NOS	**7,500.00**
						15,500.00
	CGST @ 9 %			9	%	**1,395.00**
	SGST @ 9 %			9	%	**1,395.00**
	Total		**10,000 NOS**			**₹ 18,290.00**

INWARD
Inward No: 17962 Dt: 31/3/22
MRN No: 105589 Dt: 31/3/22
Received By: Sign:
SUMMIT SALES LLP

Amount Chargeable (in words) *E. & O.E*

INR Eighteen Thousand Two Hundred Ninety Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3926	15,500.00	9%	1,395.00	9%	1,395.00	2,790.00
Total	**15,500.00**		**1,395.00**		**1,395.00**	**2,790.00**

Tax Amount (in words) : **INR Two Thousand Seven Hundred Ninety Only**

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 92864
Date: 1/4/22
Sign:

Company's Bank Details
Bank Name : **ICICI BANK LTD (630805500095)**
A/c No. : **630805500095**
Branch & IFS Code : **Vikrampuri & ICIC0006308**

Company's PAN : **AIZPG8119P**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for G.P. BUILDCON MATERIALS

G.P. BUILDCON MATERIALS SEC'BAD

Authorised Signatory

SUBJECT TO SECUNDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 25-03-2022 11:33:37 Orig

86738
16.03.22 2:13:34

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
G.P.Buildcon materials	**Doc No**	86738	169609
flat.no.G1, Saisrinivasa towers, Sri puri Colony, Kakaduda, secunderbad	**Doc Date**	25-03-2022	
	Quote No	Nil	
GSTIN 36AIZPG8119P1Z9	**Quote Date**	25-03-2022	
9866116375	**SupplyType**	Supply	

Kind Attn : Mr.Pavan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2099 - Carpentry - hardware - Fischer - 5mm - pkts	50.00	160.00	0.00	18.00	9,440.00
2	2100 - Carpentry - hardware - Fischer - 6mm - pkts	50.00	150.00	0.00	18.00	8,850.00
				Total Order Value . . .		**18,290.00**

Rupees : Eighteen Thousand Two Hundred Ninty Only.

Terms and Conditions :-

Specification /	Item shall be of 'BOSCH MAKE:
Payment Terms	After Delivery & Production of bill
Tax	Included
Delivery Date	Same Day
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock Replenshing Purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent by email

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***G.P.Buildcon materials***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	23.03.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	169609
Material required before date:		ID No.	74958

No	Description	Size	Quantity	Units	Inward No	Date
1	Fisher plug 86738	5mm	50	Pkts		
2	Fisher plug	6mm	50	Pkts		
3	Measurement Tapes	5mtrs	20	Nos		
4	Measurement Tapes PVC 86739	30mtrs	8	Nos		
5	Measurement Tapes	100mtrs	5	Nos		
6	Bombay Nails 86736	2"	25	Nos		
7	Plastic gampa	17"	60	Nos		

Remarks: For Stock repleneshing purpose.

Prepared By	Vanajakshi	Approved by	APPROVED BY
Sign.& Date	23.03..2022	Sign. & Date	24 MAR 2022 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED 26 MAR 2022 P. PRABHAKAR Sr. MANAGER PURCHASE