PURCHASE DIVISION
Advice for approval for credit to supplier

8

Date:	31/3/22	Prepared by	Monika	Serial no.	2686
Supplier name	SSLLP			HO inward no.	
Firm/Company	Dr.NRK Biotech pvt Ltd	Project	NRK	HO received date	
PO/WO date	29/3/22	PO/WO No.	86871	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22888	30/3/22	17,850	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	17,850/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	105553	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	17,850/-
Amount E – PO / WO value:	17,850/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	9/4/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Monika				
Sign:	Monika				
Date	31/3/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	22888
DR. NRK Biotech Private Limited	Invoice Date.	30-03-2022
Sy No. 230 to243, Plot no. 11, Thurkapally, Shameerpet,	PO No.	86871
	PO Date.	29-03-2022
	Req ID	75107
GSTIN : 36AACCD2775Q1Z3 PAN AACCD2775Q	Req Date	29-03-2022
	Loc Req No	186262

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4034 - Consumables - Gunny Bag - other - nos		1000	17.00	17,000.00	5	850.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	17,000.00	850.00
	425.00	425.00	Total Invoice Amount	17,850.00	

Rupees : Seventeen Thousand Eight Hundred Fifty Only.

for Summit Sales LLP

SUMMIT SALES LLP INWARD No: 92812 Date: 30/3 Sign: R.R. DIST.

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 29-03-2022 17:17:57

86871
16.03.22 2:13:36

From Company : **DR.NRK Biotech Private Limited**
Plot no.11,, TSIIC Industrial Development Area, Sno.230 to 243, Turka|
Malkajgiri, Telangana, 500078
G S T No. : 36AACCD2775Q1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	86871	186262
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	29-03-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	29-03-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4034 - Consumables - Gunny Bag - other - nos	1,000.00	17.00	0.00	5.00	17,850.00
					Total Order Value . . .	**17,850.00**

Rupees : Seventeen Thousand Eight Hundred Fifty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Nextopolis Sy No 230 to 243, plot no 11, turkapally, shamirpet, medchal Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order columns use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***DR.NRK Biotech Private Limited***

Authorised Signatory

Name : 29/03/2022

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	DR.NRK BioTech Pvt Ltd		Date:		29.03.2022	
Site & Phase:	Nextopolis		Time:		02:00	
Supplier			Req. No.		186262	
Material required before date:			ID No.		75107	

No	Description	Size	Quantity	Units	Inward No	Date
1.	Gunny bags	Std	1000	Nos		
2.	86871					
3.						
4.						
5.						
6.						
7.					APPROVED	
8.						
9.					29 MAR 2022	
10.					MINISH PARIKH	
11.					MANAGER PROCUREMENT	
12.						

Remarks: Towards columns use purpose.

Prepared By	S.Shravya	Approved by	C.Balamuralikrishana
Sign. & Date	29.03.2022	Sign. & Date	29.03.2022

Note:

29-03-2022

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4 II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details

DR. NRK Biotech Private Limited

Sy No. 230 to243, Plot no. 11, Thurkapally, Shameerpet.

GSTIN : 36AACCD2775Q1Z3

DC No	19566
DC Date	30-03-2022
PO No	86871
PO Date	29-03-2022
Req ID	75107
Req Date	29-03-2022
Loc Req No	186262

	Description of Goods	HSN/SAC	Qty
1	4034 - Consumables - Gunny Bag - other - nos		1000
2			
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1719 30/03/22

05553 30/3/22

NAVAS

FR: NRK BIOTECH PVT LTD

for Summit Sales LLP

SUMMIT SALES LLP IN WARD No: 78889 Date: 31/3 Sign: R.R. DIST.

Authorised signatory

Subject to Hyderabad Jurisdiction