PURCHASE DIVISION

Advice for approval for credit to supplier

E

Date:	23/03/22	Prepared by	Ramya	Serial no.	2672
Supplier name	SSLLP			HO inward no.	
Firm/Company	MPPLLP	Project	GMR	HO received date	
PO/WO date	23/03/22	PO/WO No.	86697	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22891	30/3/22	11,124/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	11,124/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	105508	Proof of delivery matches MRN	☑ Yes □ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	11,124/-
Amount E – PO / WO value:	11,123/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	04/04/22
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya				
Sign:	[signature]				
Date	30/03/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	22891
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	30-03-2022
	PO No.	86697
	PO Date.	23-03-2022
	Req ID	74896
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	22-03-2022
	Loc Req No	178444

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8500 - Stone - granite - Beading - NA - rft		135	19.95	2,693.25	18	484.78
	Tanbrown Granite - 10" x 108" - 15 nos						
2	8500 - Stone - granite - Beading - NA - rft		214.8	19.95	4,285.26	18	771.36
	Tanbrown Granite - 10" x 86" - 30 nos						
3	6189 - Miscellaneous - Hamali Charges - NA - Per		349.8	7.00	2,448.60	18	440.76
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	9,427.11	1,696.90
	848.45	848.45	Total Invoice Amount	11,123.99	

Rupees : Eleven Thousand One Hundred Twenty Three and Paise Ninty Nine Only.

SUMMIT SALES LLP
IN WARD
No: 92815
Date: 30/3
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 23-03-2022 14:04:01

86697
16.03.22 2:13:34

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	86697	178444
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	23-03-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	23-03-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	8500 - Stone - granite - Beading - NA - rft *Tanbrown Granite - 10" x 108" - 15 nos*	135.00	19.95	0.00	18.00	3,178.04
2	8500 - Stone - granite - Beading - NA - rft *Tanbrown Granite - 10" x 86" - 30 nos*	214.80	19.95	0.00	18.00	5,056.61
3	6189 - Miscellaneous - Hamali Charges - NA - Per Rft	349.80	7.00	0.00	18.00	2,889.35
					Total Order Value . . .	**11,123.99**

Rupees : Eleven Thousand One Hundred Twenty Three and Paise Ninty Nine Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 19mm thickness slabs. The above rates only for material supply.
Payment Terms	After delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work.10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for C block 10th floor balcony granite cladding purpose.
Completion Date	Nil
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

23/03/2022

Name :

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name :

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	22.03.2022
Site & Phase :	May Flower Platinum	Time:	12:52
Supplier		Req.No.	178444
Material required before date: 27.03.2022		ID No.	74896

No	Description	Size	Quantity	Units	Inward No	Date
1	Tan Brown Granite 0.83 x 9'0	10" X 108"	15	No's		
2	Tan Brown Granite 0.83 x 7.16	10" X 86"	30	No's		
3						
4						
5						
6	86697					
7						
8						
9						
10						

Remarks: Towards C-Block 10th Floor Balcony Granite Cladding Purpose.

APPROVED
23 MAR 2022
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	R.Ashok	Approved by	S.V.Subba Reddy
Sign.& Date	22.03.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Mpl Mallapur
Modi properties pvt ltd.

Site: Mallapur.

DC No.	: 1428
Date	: 29/3/22
Vehicle No.	: Ap.36 X 4268
P.O. / W.O. No.	: 86697
P.O. / W.O. Date	: 23/3/22

Sl. No.	PARTICULARS	Quantity
1	granite Beading 10 x 108" = 15 No	135 Rft
2	10" x 86" = 30 "	214.80 Rft
3		
4		
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6		
7		
8		
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19		
20		

Inward No: 18979 Dt: 29/03/22
105508

GSTIN :

Received the above materials in good condition.

Received by : Ram

Date : 29/3/22

Stamp:

SUMMIT SALES LLP
IN WARD
No: 78844
Date: 30/3
Sign:
R.R. DIST.

For SUMMIT SALES LLP

Authorised Signatory