PURCHASE DIVISION

Advice for approval for credit to supplier

F

Date:	30/03/22	Prepared by	Ramya	Serial no.	2689
Supplier name	Reflections.			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	17/03/22	PO/WO No.	86486	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1138	29/03/22	34,480/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	34,480/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 105535 Proof of delivery matches MRN	☑ Yes ☐ No
Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	34480/-
Amount E – PO / WO value:	34,479.60/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	04/04/22
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya	APPROVED			
Sign:	R	31 MAR 2022			
Date	30/03/22	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Ranigunj, Secunderabad 500003 T.S Phone: 04027543785, 9705577776 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **4747** — Dated **29-Mar-2022** Delivery Note **1138** — Mode/Terms of Payment **Against Delivery** Reference No. & Date. **4747 dt. 29-Mar-2022** — Other References
Consignee (Ship to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **86486/169566** — Dated **17-Mar-2022** Dispatch Doc No. — Delivery Note Date **29-Mar-2022** Dispatched through **Your Self** — Destination **Cherlapally**
Buyer (Bill to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Terms of Delivery

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**Venia 6M Plate BP956**	853890	18 %	**120.0000 nos**	75.00	nos	**9,000.00**
2	**Venia Socket 6A B1212**	853669	18 %	**300.0000 nos**	60.00	nos	**18,000.00**
3	**Venia Bell Push 6A B0310**	853650	18 %	**40.0000 nos**	55.50	nos	**2,220.00**
							29,220.00
	OUTPUT CGST						**2,629.80**
	OUTPUT SGST						**2,629.80**
	Rounding Off						**0.40**
	Total			**460.0000 nos**			**₹ 34,480.00**

INWARD
Inward No: 17952 Dt: 30/3/22
MRN No: 105535 Dt: 30/3/22
Received By: Sign:
SUMMIT SALES LLP

INWARD
No. 633
Date 29/3/22
Sign.

E. & O.E

Amount Chargeable (in words)

INR Thirty Four Thousand Four Hundred Eighty Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
853890	9,000.00	9%	810.00	9%	810.00	1,620.00
853669	18,000.00	9%	1,620.00	9%	1,620.00	3,240.00
853650	2,220.00	9%	199.80	9%	199.80	399.60
Total	**29,220.00**		**2,629.80**		**2,629.80**	**5,259.60**

Tax Amount (in words) : **INR Five Thousand Two Hundred Fifty Nine and Sixty paise Only**

SUMMIT SALES LLP
IN WARD
No: 92819
Date: 30/3
Sign:

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 24-03-2022 16:25:42

86486
28.02.22 2:52:30

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Reflections Electricals Pvt. Ltd.,	**Doc No**	86486	169566
5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc Date**	17-03-2022	
	Quote No	NIL	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	14-03-2022	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	4631 - Electrical - other - Modular Plate - 6way - nos	120.00	250.00	70.00	18.00	10,620.00
2	4791 - Electrical - other - Modular socket - 6 A - nos	300.00	200.00	70.00	18.00	21,240.00
3	4788 - Electrical - other - Modular Bell switches - 6A - nos	40.00	185.00	70.00	18.00	2,619.60
					Total Order Value . . .	**34,479.60**

Rupees : Thirty Four Thousand Four Hundred Seventy Nine and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Wipro' brand North west series
Payment Terms	After Delivery & Production of bill
Tax	VAT included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	5yrs
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Stock Replenishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name : 25/03/2022

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	14.03.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	169566
Material required before date:		ID No.	74708

No	Description	Size	Quantity	Units	Inward No	Date
1	Module plate	6	120	Nos		
2	Socket	6amps	300	Nos		
3	Bell push 86486.		40	Nos		

Remarks: For Stock Replenish purpose

Prepared By	Vanajakshi	Approved by	APPROVED BY
Sign.& Date	14.03..2022	Sign. & Date	16 MAR 2022 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.