E

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	4/04/22	Prepared by	Ramya	Serial no.	...2781
Supplier name	Global Safety Solutions			HO inward no.	
Firm/Company	SSCCP	Project	SHCCP	HO received date	
PO/WO date	30/3/22	PO/WO No.	86739	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1916	30/3/22	11,918/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	11,918/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	105670	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	11,918/-
Amount E – PO / WO value:	12,154/-
Amount F – Difference (A – E):	-236
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	11/04/22
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya				
Sign:	[signature]				
Date	04/04/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

INVOICE

GLOBAL SAFETY SOLUTIONS #5-5-48,Ranigunj, Secunderabad-500003 GSTIN/UIN: 36AAOFG9573A1Z5 State Name : Telangana, Code : 36 Contact : 9581228898/9502555088 E-Mail : gss.infoteam@gmail.com	Invoice No. 1916	Dated 30-Mar-22
	Delivery Note	Mode/Terms of Payment
	Reference No. & Date. 1916 dt. 30-Mar-22	Other References
Buyer (Bill to) Summit Sales LLP M G Road, Secunderabad GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. 86739-169609	Dated 30-Mar-22
	Dispatch Doc No.	Delivery Note Date
	Dispatched through	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**Freeman Steel Measuring Tape 5 Mtr Max** *Levo*	90178010	18 %	**20.00 Nos**	100.00	Nos		**2,000.00**
2	**Freeman Measuring Tape 30 Mtrs Fibre**	90178010	18 %	**8.00 Nos**	375.00	Nos		**3,000.00**
3	**Measuring Tape** *100 Mtr Fibre*	90178010	18 %	**5.00 Nos**	1,020.00	Nos		**5,100.00**
								10,100.00
	CGST@9%				9	%		**909.00**
	SGST@9%				9	%		**909.00**
	Total			**33.00 Nos**				**₹ 11,918.00**

INWARD
Inward No: 17971 Dt: 01/4/22
MRN No: 105670 Dt: 4/4/22
Received By: Sign: Sl
SUMMIT SALES LLP

Amount Chargeable (in words) *E. & O.E*

INR Eleven Thousand Nine Hundred Eighteen Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
90178010	10,100.00	9%	909.00	9%	909.00	1,818.00
Total	**10,100.00**		**909.00**		**909.00**	**1,818.00**

Tax Amount (in words) : **INR One Thousand Eight Hundred Eighteen Only**

SUMMIT SALES LLP
IN WARD
No: 92915
Date: 4/4/22
Sign:
R.R. DIST.

Company's PAN : **AAOFG9573A**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details
Bank Name : **AXIS BANK**
A/c No. : **919020070179320**
Branch & IFS Code : **MG Road, Secunderabad & UTIB0000068**

Customer's Seal and Signature

for GLOBAL SAFETY SOLUTIONS

GLOBAL SAFETY SOLUTIONS G.S.S.

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 25-03-2022 11:33:37

86739
16.03.22 2:13:35

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Global Safety Solutions	**Doc No**	86739	169609
5-5-48, Ranigunj, secunderbad	**Doc Date**	25-03-2022	
	Quote No	Nil	
GSTIN 36AAOFG9573A1Z5	**Quote Date**	25-03-2022	
9502555088/9581228898	**SupplyType**	Supply	

Kind Attn : Mr.Qasim Hussain/AQ Shakir

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	20.00	110.00	0.00	18.00	2,596.00
2	2115 - Carpentry - hardware - Measuring tape - 30mtrs - nos *PVC*	8.00	375.00	0.00	18.00	3,540.00
3	2119 - Carpentry - hardware - Measuring tape - other - nos *100mtrs*	5.00	1,020.00	0.00	18.00	6,018.00
				Total Order Value . . .		**12,154.00**

Rupees : Twelve Thousand One Hundred Fifty Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	Within 15days of delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weighment. Above order for stock maintain purpose.
Completion Date	Nil
Measurment	Nil
Security	NIL
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Global Safety Solutions***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	23.03.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	169609
Material required before date:		ID No.	74958

No	Description	Size	Quantity	Units	Inward No	Date
1	Fisher plug	5mm	50	Pkts		
2	Fisher plug	6mm	50	Pkts		
3	Measurement Tapes	5mtrs	20	Nos		
4	Measurement Tapes pvc	30mtrs	8	Nos		
5	Measurement Tapes	100mtrs	5	Nos		
6	Bombay Nails 86736	2"	25	Nos		
7	Plastic gampa	17"	60	Nos		

Remarks: For Stock repleneshing purpose.

Prepared By	Vanajakshi	Approved by	APPROVED BY
Sign.& Date	23.03..2022	Sign. & Date APPROVED 26 MAR 2022 P. PRABHAKAR Sr. MANAGER PURCHASE	24 MAR 2022 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.