

PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date: 4/4/22		Prepared by: <i>Glenn</i>		Serial no. 2777	
Supplier name: <i>SSHP</i>				HO inward no.	
Firm/Company: <i>SOVHP</i>		Project: <i>SOV</i>		HO received date	
PO/WO date: 30/3/22		PO/WO No. 86908		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22917	11/4/22	1,680/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			1,680/-
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 105644	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B – Other Credits : Transportation charges			-
Amount C – Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1,680/-
Amount E – PO / WO value:			1,680/-
Amount F – Difference (A – E):			-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		11/4/22	
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	<i>Glenn</i>				
Sign:	<i>Glenn</i>				
Date	4/4/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.		22917	
Silver Oak Villas LLP Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd GSTIN : 36ADBFS3288A2Z7							

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

31-03-2022 10:59:58



86908

copy

16.03.22 2:13:37

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	86908	184056
Doc Date	30-03-2022	
Quote No	NIL	
Quote Date	30-03-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4062 - Consumables - Torch light - Big - nos	2.00	750.00	0.00	12.00	1,680.00
Total Order Value . . .					1,680.00

Rupees : One Thousand Six Hundred Eighty Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Silver Oak Villas Part III
Sy .No.11,12,14,15,16,17,18 , 294
Phone. 0

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **Silver Oak Villas LLP**

Authorised Signatory

Name : 

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Silver Oak Villas LLP-III		Date:		30-03-2022	
Site & Phase :		Silver Oak Villas-III		Time:		4:20	
Supplier				Req. No.		184056	
Material required before date:		02-04-2022		ID No.		75149	
No	Description	Size	Quantity	Units	Inward Number	Date	
1	Tile grout (Silk and white)		12	Nos			
2	Pad locks	Big	6	Nos			
3	Torch Light		2	Nos	86908		
Remarks: - For site use purpose							
Prepared By		K. Tulasi Rani		Approved by			
Sign. & Date		30-03-2022		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.



DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

1 of 1 : 01-04-2022

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy No 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN : 36ADBFS3288A2Z7

DC No	19584
DC Date	01-04-2022
PO No	86908
PO Date	30-03-2022
Req ID	75149
Req Date	30-03-2022
Loc Req No	184056

HSN/SAC

Qty

Description of Goods

2

1 4062 - Consumables - Torch light - Big - nos

2

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INWARD	
Forward No: 1929	1/4/22
MAN No: 105644	1/4/22
Received By: [Signature]	Signature
SILVER OAK VILLAS PART-III	



for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction