PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	4/4/22	Prepared by	Monisha	Serial no.	UC 2775
Supplier name	SSLLP			HO inward no.	
Firm/Company	SOV LLP	Project	SOV	HO received date	
PO/WO date	29/3/22	PO/WO No.	86866	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22914	1/4/22	3,501/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3501/-

Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	105641	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3501/-
Amount E – PO / WO value:	3501/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	11/4/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Monisha				
Sign:	Monisha				
Date	4/4/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	22914
Silver Oak Villas LLP	Invoice Date.	01-04-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	86866
	PO Date.	29-03-2022
	Req ID	75097
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	29-03-2022
	Loc Req No	184051

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4039 - Consumables - Lisol Cleaning Liquid - NA - 1ltrs	3808	4	159.60	638.40	18	114.92
2	4001 - Consumables - Air Freshner - NA - nos Odonil	3307	6	48.00	288.00	18	51.84
3	4022 - Consumables - Dettol - NA - nos Hand wash	3401	6	86.00	516.00	18	92.88
4	4040 - Consumables - Mopping Cloth - NA - nos White	6307	12	15.75	189.00	5	9.44
5	4059 - Consumables - Surf Detergent Powder - NA -	3402	5	25.20	126.00	5	6.30
6	4065 - Consumables - Vim bar - NA - nos	3405	3	45.00	135.00	18	24.30
7	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	5	55.00	275.00	18	49.50
8	4000 - Consumables - Acid - NA - ltrs	2806	6	21.00	126.00	18	22.68
9	4001 - Consumables - Air Freshner - NA - nos Room freshners	3307	6	86.00	516.00	18	92.88
10	4001 - Consumables - Air Freshner - NA - nos Air Freshners	3307	4	48.00	192.00	18	34.56
11							
12							
13							
14							
15							

IGST	CGST	SGST				
IGST	CGST	SGST	Total Taxable Amount	3,001.40		499.30
	249.65	249.65	Total Invoice Amount	3,500.70		

Rupees : Three Thousand Five Hundred and Paise Seventy Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No: 92885 Date: 1/4/24 Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction

30-03-2022 11:58:32

Purchase Order

86866
16.03.22 2:13:36

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	86866	184051
Doc Date	29-03-2022	
Quote No	Nil	
Quote Date	29-03-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs *1ltrs*	4.00	159.60	0.00	18.00	753.31
2	4001 - Consumables - Air Freshner - NA - nos *Odonil*	6.00	48.00	0.00	18.00	339.84
3	4022 - Consumables - Dettol - NA - nos *Hand wash*	6.00	86.00	0.00	18.00	608.88
4	4040 - Consumables - Mopping Cloth - NA - nos *White*	12.00	15.75	0.00	5.00	198.45
5	4059 - Consumables - Surf Detergent Powder - NA - kgs	5.00	25.20	0.00	5.00	132.30
6	4065 - Consumables - Vim bar - NA - nos	3.00	45.00	0.00	18.00	159.30
7	4035 - Consumables - Harpic - Cleaner - 500ml - nos	5.00	55.00	0.00	18.00	324.50
8	4000 - Consumables - Acid - NA - ltrs	6.00	21.00	0.00	18.00	148.68
9	4001 - Consumables - Air Freshner - NA - nos *Room freshners*	6.00	86.00	0.00	18.00	608.88
10	4001 - Consumables - Air Freshner - NA - nos *Air Freshners*	4.00	48.00	0.00	18.00	226.56
				Total Order Value . . .		**3,500.70**

Rupees : Three Thousand Five Hundred and Paise Seventy Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil.
Transportation	Transport cost shall be borne by us.

For ***Silver Oak Villas LLP***
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP-III	Date:	29-03-2022
Site & Phase :	Silver Oak Villas-III	Time:	12:30
Supplier		Req. No.	184051
Material required before date: 02-04-2022		ID No.	75097

No	Description	Size	Quantity	Units	Inward Number	Date
1	Surf		10	Packets		
2	Soap		5	Nos		
3	Harphic		5	Nos		
4	Acids		06	Nos		
5	Room freshner spray 86866		06	NOs		
6	Air pockets		06	Nos		
7	Hand wash		06	Nos		
8	lizol		06	Nos		
9	Claening clothes		12	Nos		
10	odonil		06	Nos		

Remarks: - For cleaning purpose

Prepared By	K.Tulasi Rani	Approved by	
Sign.& Date	29-03-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
31 MAR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

Customer Details		
Silver Oak Villas LLP	DC No	19581
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	DC Date	01-04-2022
	PO No.	86866
	PO Date	29-03-2022
	Req ID	75097
	Req Date	29-03-2022
GSTIN : 36ADBFS3288A2Z7	Loc Req No	184051

	Description of Goods	HSN/SAC	Qty
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	4
2	4001 - Consumables - Air Freshner - NA - nos	3307	6
3	4022 - Consumables - Dettol - NA - nos	3401	6
4	4040 - Consumables - Mopping Cloth - NA - nos	6307	12
5	4059 - Consumables - Surf Detergent Powder - NA - kgs	3402	5
6	4065 - Consumables - Vim bar - NA - nos	3405	3
7	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	5
8	4000 - Consumables - Acid - NA - ltrs	2806	6
9	4001 - Consumables - Air Freshner - NA - nos	3307	6
10	4001 - Consumables - Air Freshner - NA - nos	3307	4
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Inward No: 1932 Dt: 1/4/22
MRN No: 105641 Dt: 1/4/22
Received By:
SILVER OAK VILLAS PART-III

SUMMIT SALES LLP
INWARD No: 78924
Date: 4/4
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction