PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date:	4/4/22	Prepared by	Manoj	Serial no.	2774
Supplier name	SSLLP			HO inward no.	
Firm/Company	SOVLLP	Project	SOV	HO received date	
PO/WO date	31/3/22	PO/WO No.	86914	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22916	1/4/22	714/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	714/-
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 105643	Proof of delivery matches MRN ☑ Yes ☐ No
Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	714/-
Amount E – PO / WO value:	714/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	11/4/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manoj				
Sign:	Manoj				
Date	4/4/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	22916
Silver Oak Villas LLP	Invoice Date.	01-04-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	86914
	PO Date.	31-03-2022
	Req ID	75149
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	30-03-2022
	Loc Req No	184056

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3134 - Chemicals - Tile Grout - 1kg - pkts	3214	12	50.40	604.80	18	108.86
	Silk -6 White-6						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	604.80		108.86
	54.43	54.43	Total Invoice Amount		713.66	

Rupees : Seven Hundred Thirteen and Paise Sixty Six Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 92887
Date: 1/4/22
Sign:

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 31-03-2022 11:59:59

86914
16.03.22 2:13:37

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	86914	184056
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	31-03-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	31-03-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3134 - Chemicals - Tile Grout - 1kg - pkts *Silk -6 White-6*	12.00	50.40	0.00	18.00	713.66
				Total Order Value . . .		**713.66**

Rupees : Seven Hundred Thirteen and Paise Sixty Six Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	.

For *Silver Oak Villas LLP*

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP-III	Date:	30-03-2022
Site & Phase :	Silver Oak Villas-III	Time:	4:20
Supplier		Req. No.	184056
Material required before date: 02-04-2022		ID No.	75149

No	Description	Size	Quantity	Units	Inward Number	Date
1	Tile grout (Silk and white)		12	Nos		
2	Pad locks	Big	6	Nos		
3	Torch Light		2	Nos	86908	
	86914					

Remarks: - For site use purpose			
Prepared By	K.Tulasi Rani	Approved by	APPROVED
Sign.& Date	30-03-2022	Sign. & Date	31 MAR 2022 P. PRABHAKAR Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

Customer Details

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN : 36ADBFS3288A2Z7

DC No	19583
DC Date	01-04-2022
PO No.	86914
PO Date	31-03-2022
Req ID	75149
Req Date	30-03-2022
Loc Req No	184056

	Description of Goods	HSN/SAC	Qty
1	3134 - Chemicals - Tile Grout - 1kg - pkts	3214	12
2			
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INWARD WITH TIME
Inward No: 1930 Dt: 1/4/22
MRN No: 105643 Dt: 1/4/22
Received By: Sign:
SILVER OAK VILLAS PART-III

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 78926 Date: 4/4 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction