PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	4/4/22	Prepared by	T.D.N.	Serial no.	2756
Supplier name	Summit Sales Lap			HO inward no.	
Firm/Company	Vista	Project	Vista	HO received date	
PO/WO date	18/2/22	PO/WO No.	85668	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22933	1/4/22	5,576-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5,576-00
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	105854	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,576-00
Amount E – PO / WO value:	5,576-00
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	11/4/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	T.D.N.				
Sign:	[signature]				
Date	4/4/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	22933
Vista Homes	Invoice Date.	01-04-2022
Kapra, Opp to MRR School, Ecil	PO No.	85668
	PO Date.	18-02-2022
SY.no.193	Req ID	73186
GSTIN : 36AAGFV2068P1ZJ PAN AAGFV2068P	Req Date	22-01-2022
	Loc Req No	180920

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6103 - Miscellaneous - Tree Guard - Others - nos		10	472.50	4,725.00	18	850.50
	Tree Guard Mesh						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	4,725.00		850.50
	425.25	425.25	Total Invoice Amount	5,575.50		

Rupees : Five Thousand Five Hundred Seventy Five and Paise Fifty Only.

for Summit Sales LLP

SUMMIT SALES LLP
IN WARD
No: 92903
Date: 1/4/22
Sign:
R.R. DIST.

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 18-02-2022 14:16:47

85668
14.02.22 2:32:34

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details			
Summit Sales LLP	**Doc No**	85668	180920
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	18-02-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	03-08-2019	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6103 - Miscellaneous - Tree Guard - Others - nos *Tree Guard Mesh*	10.00	472.50	0.00	18.00	5,575.50
					Total Order Value . . .	**5,575.50**

Rupees : Five Thousand Five Hundred Seventy Five and Paise Fifty Only.

Terms and Conditions :-

Specification / Brand	Size 5' Height x 20", as discussed.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	With in 3 days
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: Mr. Khader - 7893844733
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the rights to reject the items if not as specifications, damage is in suppliers account above order for Planitation purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *Vista Homes*

Authorised Signatory

Name : 18/02/2022

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Vista homes	Date	22-01-2022
Site & Phase :	Vista homes	Time	16:30
Supplier		Req No	180920
Material required before date	25-01-2022	ID No	73186

No	Description	Size	Quantity	Units	Inward No	Date
1	Steel tree guards	std	10	No's		
2	Gel small packets	std	20	No's		
3						
4						
5	85668					
6						
7						
8						
9						
10						

Remarks -For plantation purpose near E-block.

APPROVED
17 FEB 2022
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	V.Sanketh	Approved by	
Sign & Date	22-01-2022	Sign. & Date	22/01/2022

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Vista Homes.
(Kushaiguda)

Site:

DC No.	: 4432 P
Date	: 30/3/22
Vehicle No.	: TS10UB3123
P.O. / W.O. No.	: 85668
P.O. / W.O. Date	: 18/2/22

Sl. No.	PARTICULARS	Quantity
1	Tree guards	10 (Ten/Only)
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		10 (Ten/Only)

26152
163854
30/3/2022
30/3/2022

GSTIN :

Received the above materials in good condition.

Received by :

Date : 30/3/22

Stamp:

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 78909
Date: 1/4/22
Sign:

For SUMMIT SALES LLP

Authorised Signatory