PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	04/04/22	Prepared by	MINISH	Serial no.	2371
Supplier name	Shubham Enterprises.			HO inward no	
Firm/Company	SSLLP	Project	SHLLP.	HO received date	
PO/WO date	12/3/22	PO/WO No.	86358.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	3094	29/03/22	3,894/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):		3,894/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos:	105662.	Proof of delivery matches MRN	☑ Yes ☐ No
Amount B – Other Credits : Transportation charges			–
Amount C – Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			3,894/-
Amount E – PO / WO value:			1,69,358/-
Amount F – Difference (A – E):			1,65,464/-
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Part received		
Close PO / WO	☐ Yes ☑ No – wait for balance material ☐ Other		
Payment – due date	11/04/2022		
Remarks:	Part, Quantity recieved, Balance recievable Rs. 1,947/- only.		

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:		APPROVED			-
Sign:		04 APR 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

Ph : (O) : 66318150
: 66568151
: 29308151

SHUBHAM ENTERPRISES

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk

Invoice No. : SE/21-22/3094 **Date :** 29-Mar-22
P.O. No. : 86358 // 169544 Date : 29-Mar-22
Reverse Charge (Y/N) : No
D.C. No. : BY OWN Date : 29-Mar-22
State : Telangana State Code : 36
Vehicle No. :
E-Way Bill No. :

Bill to Party : **SUMMIT SALES LLP**
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)
GSTIN No.: 36ACQFS2044C1Z7

Ship to Party : **SUMMIT SALES LLP**
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)
GSTIN No.: 36ACQFS2044C1Z7

DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1 8M METAL BOX	85381010	66.00 NOS.	50.00	3,300.00
				3,300.00
CGST TAX 9 %				297.00
SGST TAX 9%				297.00
				3,894.00

INWARD
Inward No: 17957 Dt: 30/3/22
MRN No: 105662 Dt:
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 92919
Date: 4/4/22
Sign:
R.R. DIST.

9246364748

Indian Rupees Three Thousand Eight Hundred Ninety Four Only
Despatched Through :
Destination :

1. Goods once sold will not be taken back.
2. Interest 24% p.a. will be applicable after due date.
3. Subject to Secunderabad Jurisdiction.
4. **Cheque return Charges Rs. 500/-**
5. Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

Purchase Order

 14-03-2022 11:04:18 AM

86358
28.02.22 2:52:29

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Shubham Enterprises
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003

GSTIN 36AELFS6374J1ZC 6656-8151..
040-66318150/23468151 9849153774

Doc No	86358	169544
Doc Date	12-03-2022	
Quote No	NIL	
Quote Date	10-03-2022	
SupplyType	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4779 - Electrical - conducting - PVC Pipe - 1 In X 1.5 mm - nos	200.00	191.46	47.00	18.00	23,947.82
2	4778 - Electrical - conducting - PVC Pipe - 1 In x 1.2 mm - nos	700.00	151.65	47.00	18.00	66,389.34
3	4500 - Electrical - conducting - PVC bend - other - nos	1,000.00	18.76	47.00	18.00	11,732.50
4	4777 - Electrical - conducting - Junction Box - 25mm - nos	900.00	32.00	47.00	18.00	18,011.52
5	4585 - Electrical - other - Insulation tape - NA - nos	540.00	9.00	0.00	18.00	5,734.80
6	4617 - Electrical - other - Metal box - 8way - nos 66 Bal	150.00	50.00	0.00	18.00	8,850.00
7	4616 - Electrical - other - Metal box - 6way - nos	600.00	45.00	0.00	18.00	31,860.00
8	4613 - Electrical - other - Metal box - 2way - nos	100.00	24.00	0.00	18.00	2,832.00
				Total Order Value . . .		**169,357.98**

Rupees : One Lakh(s) Sixty Nine Thousand Three Hundred Fifty Seven and Paise Ninty Eight Only.

Terms and Conditions :-

Specification /	All items shall be of Sudhkhar brand
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next day
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244483, Hamendra
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order for stock replenishing purpose.

S.No.	Bill No.	Bill Dt.	
1)	SE/21-22/ 2879	16/3/22	1,36,259/-
2	2949	21/3/22	27,258/-
	Bal 5,841/-		
	3094	29/3/22	3,894/-
	Bal- 1,947/-		

For MDs APPROVAL
- [ ] High Value/quantity beyond limits.
- [x] Po/Req. processed-post approval.
- [x] Approval for technical details/clarification.
- [ ] Replenishing SSLLP stock
- [ ] Other

APPROVED BY
16 MAR 2022
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For *Shubham Enterprises*

Name :

4/4/22

Date : _/_/_

Purchase Order

 14-03-2022 11:04:18 AM Original / Office Copy / Purchase Div.Copy

Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Prices shall remain fixed(Subject to change in GST) for a period of 4 months.

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	[illegible]
Site & Phase:	[illegible]		
Supplier		Req.No.	169544
Material required before date:		ID No.	74590

No	Description	Size	Quantity	Units	Inward No	Date
1	Pipe	1"1.5mm	200	Nos		
2	Pipe	1"1.2mm	700	Nos		
3	Bends	1.5mm	1000	Nos		
4	Junction box	25mm	900	Nos		
5	Insulatio tapes		540	Nos		
6	Metal box	8	150	Nos		
7	Metal box	6	600	Nos		
8	Metal box	2	100	Nos		

Remarks: For Stock Replenish purpose

Prepared By	Vanajakshi	Approved by	
Sign.& Date	10.03..2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

10-3-22