

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 05/04/2022		Prepared by: MINISH		Serial no. 2803	
Supplier name: Sri Balaji Enterprises				HO inward no.	
Firm/Company: MMAR LLP		Project: GHI		HO received date	
PO/WO date: 22/03/2022		PO/WO No. 86645		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	205	29/03/2022	2,124/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 2,124/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 105495	Proof of delivery matches MRN: ☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 2,124/-

Amount E – PO / WO value: 2,124/-

Amount F – Difference (A – E): NIL

Quantity received as per PO / WO: ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO: ☒ Yes ☐ No – wait for balance material ☐ Other

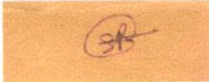
Payment – due date: 11/04/2022

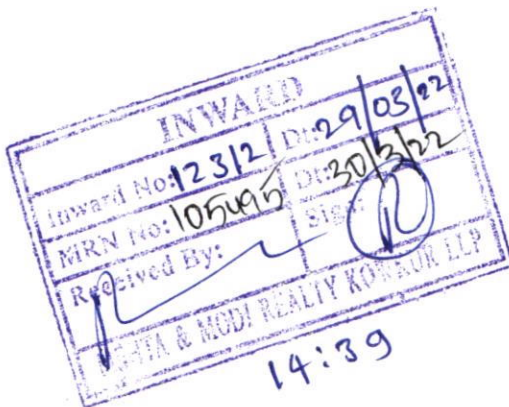
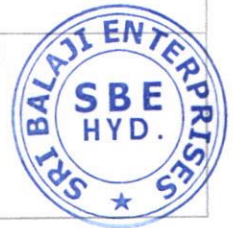
Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Upto 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

 SRI BALAJI ENTERPRISES # 14-1-418, NEAR ROCKET GROUND NEW AGHAPURA HYDERABAD 500001 T.S Phone no.: 9030605690 Email: seetaram.joshi@yahoo.com GSTIN: 36AEIPJ0494H1ZF State: 36-Telangana		Invoice No. 205		Date 29-03-2022				
		Place of Supply 36-Telangana		PO date 22-03-2022				
		PO number 86645		Vehicle Number TS10UB-1323				
		Ship To GREENWOOD HEIGHTS Sy no 196 kowkur Rangareddy -						
Bill To MEHTA & MODI REALTY KOWKUR LLP 5-4-187/3&3,2 nd floor MG Road Secunderabad 500003 Contact No.: 9502232100 GSTIN Number: 36ABLFM7631F1Z3 State: 36-Telangana								
#	Item name	HSN/ SAC	Size	Quantity	Unit	Price/ Unit	GST	Amount
1	SCREWS 100X8MM (100 PER PKT)		100x5mm	3	PKT	₹ 600.00	₹ 324.00 (18.0%)	₹ 2,124.00
Total				3			₹ 324.00	₹ 2,124.00
Invoice Amount In Words Two Thousand One Hundred and Twenty Four Rupees only				Amounts: Sub Total ₹ 2,124.00 Total ₹ 2,124.00 Received ₹ 0.00 Balance ₹ 2,124.00				
HSN/ SAC		Taxable amount		CGST		SGST		Total Tax Amount
				Rate	Amount	Rate	Amount	
		₹ 1,800.00		9.0%	₹ 162.00	9.0%	₹ 162.00	₹ 324.00
Total		₹ 1,800.00			₹ 162.00		₹ 162.00	₹ 324.00
Terms and conditions: GOODS ONCE SOLD WILL NOT BE TAKEN BACK SUBJECT TO HYDERABAD JURI ATTRACT INTEREST AT 24% P.A.SDICTION. PAYMENT POST DUE DATE WILL				Company's Bank details: Bank Name: KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY Bank Account No.: 4312001151 Bank IFSC code: KKBK0000553 Account Holder's Name: SRI BALAJI ENTERPRISES For, SRI BALAJI ENTERPRISES  Authorized Signatory				



Purchase Order

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22-03-2022 14:57:14



86645

16.03.22 2:13:33

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500011
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Sri Balaji Enterprises
H,no.14-1-418, Near ROCKET Ground, New Aghapura Hyderabad-500001

Doc No 86645 141297

Doc Date 22-03-2022

Quote No Nil

Quote Date 22-03-2022

SupplyType Supply

GSTIN 36AEIPJ0494H1ZF

9030605690

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2156 - Carpentry - hardware - S.S. Screws - other - pkts 100 x 4.85	3.00	600.00	0.00	18.00	2,124.00
Total Order Value . . .					2,124.00

Rupees : Two Thousand One Hundred Twenty Four Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Greenwood Heights

Sy no: 196, Kowkur.

Phone. 040-66335551

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for door frames bottom fixing A 514 to 517, purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Date : _/_/_

Name : _____

Requisition Form - WPC Door Frames									
Company		MMR KOWKUR LLP		Site & Phase		GHT			
Req. no.		141297		Req. Date		2022-03-21			
Material required before		2022-03-25		ID no.		74826			
Prepared by:		A Suresh		Approved by (sign):					
Flat / Block no:		A - 514 TO 517							
Type Type IV 1945 Sft 3BHK Order Value:		4 Flats							
Club house Sft 1230 2 BHK Order Value:									
Item Description		Units		Qty required for Type A1 & B1 1715 Sft 3BHK Villa		Qty required for Type A2 & b2 1715 Sft 3BHK flat		Qty required for Type A1 & B1 1715 Sft Villa requirement	
1 Main door frame 7' x 3'6" with threshold		Nos	1.00					Qty required for Type A2 & b2 1940 3BHK flat requirement	
2 Door frame D1 7' 3" x 3" without threshold		Nos	3.00					Qty Available at site - full frames	
3 Door frame D3 7' 3" x 2'6" without threshold		Nos	3.00					Quantity required	
4 Door frame D2 7' 3" x 2'6" with threshold		Nos	1.00					Balance Qty to be ordered	
Total			8.00					32.00	
Item Description		Units		Quantity required		Qty available at site - extra pieces		Balance Qty to be ordered	
1 Main door side 7' 3" X 5" X 3"		Nos	8.00					8.00	
2 Main door top / bottom 4' X 5" X 3"		Nos	8.00					8.00	
3 Other door sides 7' 0" X 4" X 2 1/2"		Nos	56.00					56.00	
4 Other door top / bottom 3' X 4" X 2 1/2"		Nos	36.00					36.00	
5 Other door top / bottom 3' 6" X 4" X 2 1/2"		Nos	24.00					24.00	
6 L Patti (1" x 1")		Nos	200.00					200.00	
7 Wooden Screw star 25 X 8 MM		Nos	300.00					300.00	
8 Wooden Screw star 30 X 8 MM		Nos	300.00					300.00	
9 SS Screw star 100 X 4.85 MM		Nos	300.00					300.00	
10 Total			1232.00					1232.00	
S No.		Inward No		Qty in cft		Date			
1				5.95					
2				3.28					
3				27.17					
4				7.48					
5				5.82					
6									
7									
8									
9									
10									

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