PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	05/04/2022	Prepared by	MINISH.	Serial no.	2803
Supplier name	Sri Balaji Enterprises.			HO inward no.	
Firm/Company	MHRK LLP	Project	GHT.	HO received date	
PO/WO date	22/03/2022	PO/WO No.	86645.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	205.	29/03/2022	2,124/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	2,124/-

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	105495.	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,124/-
Amount E – PO / WO value:	2,124/-
Amount F – Difference (A – E):	- NIL -
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	11/04/2022
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		05 APR 2022			
Date		MINISH PARIKH MANAGER-PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

SRI BALAJI ENTERPRISES
14-1-418, NEAR ROCKET GROUND
NEW AGHAPURA HYDERABAD
500001 T.S
Phone no.: 9030605690
Email: seetaram.joshi@yahoo.com
GSTIN: 36AEIPJ0494H1ZF
State: 36-Telangana

Invoice No. **205**	Date **29-03-2022**
Place of Supply **36-Telangana**	PO date **22-03-2022**
PO number **86645**	Vehicle Number **TS10UB-1323**

Bill To

MEHTA & MODI REALTY KOWKUR LLP

5-4-187/3&3,2 nd floor
MG Road Secunderabad
500003

Contact No.: 9502232100

GSTIN Number: 36ABLFM7631F1Z3

State: 36-Telangana

Ship To

GREENWOOD HEIGHTS
Sy no 196 kowkur Rangareddy -

#	Item name	HSN/ SAC	Size	Quantity	Unit	Price/ Unit	GST	Amount
1	SCREWS 100X8MM (100 PER PKT)		100x5mm	3	PKT	₹ 600.00	₹ 324.00 (18.0%)	₹ 2,124.00
	Total			**3**			**₹ 324.00**	**₹ 2,124.00**

Invoice Amount In Words

Two Thousand One Hundred and Twenty Four Rupees only

Amounts:

Sub Total	₹ 2,124.00
Total	**₹ 2,124.00**
Received	₹ 0.00
Balance	₹ 2,124.00

HSN/ SAC	Taxable amount	CGST		SGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
	₹ 1,800.00	9.0%	₹ 162.00	9.0%	₹ 162.00	₹ 324.00
Total	**₹ 1,800.00**		**₹ 162.00**		**₹ 162.00**	**₹ 324.00**

Company's Bank details:

Bank Name: KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY

Bank Account No.: 4312001151

Bank IFSC code: KKBK0000553

Account Holder's Name: SRI BALAJI ENTERPRISES

For, SRI BALAJI ENTERPRISES

Authorized Signatory

SRI BALAJI ENTERPRISES SBE HYD.

Terms and conditions:

GOODS ONCE SOLD WILL NOT BE TAKEN BACK
SUBJECT TO HYDERABAD JURI ATTRACT INTEREST AT 24% P.A.SDICTION.
PAYMENT POST DUE DATE WILL

INWARD
Inward No: 1232 Dt: 29/03/22
MRN No: 105495 Dt: 30/3/22
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP
14:39

SUMMIT SALES LLP
IN WARD
No: 92972
Date: 5/4/22
Sign:
R.R. DIST.

Purchase Order

 22-03-2022 14:57:14

86645
16.03.22 2:13:33

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Sri Balaji Enterprises	**Doc No**	86645	141297
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001	**Doc Date**	22-03-2022	
	Quote No	Nil	
GSTIN 36AEIPJ0494H1ZF	**Quote Date**	22-03-2022	
9030605690	**SupplyType**	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2156 - Carpentry - hardware - S.S. Screws - other - pkts *100 x 4.85*	3.00	600.00	0.00	18.00	2,124.00
					Total Order Value . . .	**2,124.00**

Rupees : Two Thousand One Hundred Twenty Four Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for door frames bottom fixing A 514 to 517, purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Sri Balaji Enterprises***

Name : ____________

Date : __/__/____

Requisition Form - WPC Door Frames

Company	MMR KOWKUR LLP	Site & Phase	GHT
Req. no.	141297	Req. Date	2022-03-21
Material required before	2022-03-25	ID no.	74824
Prepared by:	A Suresh	Approved by (sign):	
Flat / Block no:	A - 514 TO 517		
Type Type IV 1945 Sft 3BHK Order Value:	4 Flats		
Club house Sft 1230 2 BHK Order Value:			

S No	Item Description	Units	Qty required for Type A1 & B1 1715 Sft 3BHK Villa	Qty required for Type A2 & b2 1715 Sft 3BHK flat	Qty required for Type A1 & B1 1715 Sft Villa requirment	Qty required for Type A2 & b2 1940 3BHK flat requirement	Quantity required	Qty Available at site - full frames	Balance Qty to be ordered
1	Main door frame 7' x 3'6" with threshold	Nos	1.00		1.00		4.00		4.00
2	Door frameD1 7'.3" x 3'." without threshold	Nos	3.00		3.00		12.00		12.00
3	Door fram D3 7'.3" x 2'6" without threshold	Nos	3.00		3.00		12.00		12.00
4	Door frame D2 7.3" x2'.6" with threshold	Nos	1.00		1.00		4.00		4.00
	Total		8.0		8.00		32.00		32.00

S No.	Item Description	Units	Quantity required	Qty Available at site - extra pieces	Balance Qty to be ordered	Qty in cft	Inward No	Date
1	Main door side 7' 3" X 5" X 3"	Nos	8.00		8.00	5.95		
2	Main door top /bottom 4' X 5" X 3"	Nos	8.00		8.00	3.28		
3	Other door sides 7' 0" X 4" X 2 1/2"	Nos	56.00		56.00	27.17		
4	Other door top / bottom 3' X 4" X 2 1/2"	Nos	36.00		36.00	7.48		
5	Other door top / bottom 3' 6" X 4" X 2 1/2"	Nos	24.00		24.00	5.82		
6	L Patti (1" x 1")	Nos	200.00		200.00			
7	Wooden Screw star 25 X 8 MM	Nos	300.00		300.00			
8	Wooden Screw star 30 X 8 MM	Nos	300.00		300.00			
9	SS Screw star 100 X 4.85 MM	Nos	300.00		300.00			
10	Total		1232.0		1232.0			

86643

86644

86645

APPROVED
21 MAR 2022
P. PRABHAKAR
Sr. M. MAGER PURCHASE