PURCHASE DIVISION

Advice for approval for credit to supplier

(E)

Date:	4/4/22	Prepared by	Manoj	Serial no.	2768
Supplier name	Green Belt Services			HO inward no.	
Firm/Company	MRGV	Project	BRGV	HO received date	
PO/WO date	25/3/22	PO/WO No.	86770	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	103	3/4/22	1,219/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount A – Bills total (Excluding Transport & Hamali Charges):				742/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report				
MRN nos.:	105592		Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges				477/-
Amount C –Other Debits :				
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1,219/-
Amount E – PO / WO value:				742/-
Amount F – Difference (A – E):				–
Quantity received as per PO /WO		☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO		☑ Yes □ No – wait for balance material □ Other		
Payment – due date		11/4/22		
Remarks:				

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manoj				
Sign:	Manoj				
Date	4/4/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN :36AAUFG2910P1ZT **INVOICE** Cell : 8897895924

Composite Scheme

GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s. MODI Reality Genome valley LLP

~~BRG~~ (BRGV)

Sl.No. 103 Date: 3/4/2022

D.C.No. 107 Date:

P.O.No. 86770 Date:

S.No.	PARTICULARS	Qty.	Rate	AMOUNT Rs.	Ps.
1	Supply of plants.			1,219	00
		TOTAL		1,219	00

SUMMIT SALES LLP
INWARD
No: 92922
Date: 4/4/22
Sign:
R.R. DIST.

GREEN BELT SERVICES

Bank Name: HDFC Bank

A/c. No.50200055048996

IFSC Code: HDFC0002019

Rupees inwards: one Thousand two Hundred ninteen only.

For GREEN BELT SERVICES

Authorised Signatory

Purchase Order

86770
16.03.22 2:13:35

 25-03-2022 15:04:41 .Copy

From Company : **Modi Realty Genome Valley LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ABFFM3063P1ZU

Supplier Details			
Green Belt Services	**Doc No**	86770	95101
4-1270, Marthand nagar, New HafeezPet, Near Konda pur Hyd-49	**Doc Date**	25-03-2022	
	Quote No	Nil	
GSTIN 36AAUFG2910P1ZT	**Quote Date**	25-03-2022	
8897895924	**SupplyType**	Supply	

Kind Attn : Mr.Ravi Shanker

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6031 - Miscellaneous - Plants - NA - nos *Nerium plants*	20.00	35.00	0.00	6.00	742.00
					Total Order Value . . .	**742.00**

Rupees : Seven Hundred Fourty Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 7 days
Delivery Location	Bloomdale Residency at Genome Valley Murharipalli,servey no-31& 32 Phone. Madhu Site Engineer - 9502211499
Penality For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Gardening work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***Modi Realty Genome Valley LLP***

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Green Belt Services***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MRGV	Date:	24-03-2022
Site & Phase :	BRGV	Time:	10:30AM
Supplier		Req. No.	95101
Material required before date: 27-03-2022		ID No.	74964

No	Description	Size	Quantity	Units	Inward No	Date
1	Nerium plants 35/-		20	No's		
2						
3						
4	86770					
5						
6						
7						
8						

Remarks: Towards BRGV Gardenining work purpose

Prepared By	Pushpalatha	Approved by	sarwar
Sign.& Date	24-03-22	Sign. & Date	24-03-22

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
26 MAR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

GSTIN :36AAUFG2910P1ZT **DELIVERY CHALLAN** Cell : 8897895924

Composite Scheme

GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING,CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s. MODi Reality Genome valley LLP

(BRGB)

D.C.No. 107 Date 28/03/2022

P.O.No. 86770 Date :

S.No.	PARTICULARS	QUANTITY
1	nerium plants.	20 no's
2	Transport Extra	

INWARD

Inward No: 1768 Dt: 28/03/22

MRN No: 105592 Dt: 31/3/22

Received By:

SUMMIT SALES LLP R.R. DIST.

INWARD No: 78920

Date: 1/4/22

Sign:

For GREEN BELT SERVICES

Receivers Signature

Authorised Signatory