PURCHASE DIVISION

Advice for approval for credit to supplier

(E)

Date:	4/4/22	Prepared by	Manisu	Serial no.	2769
Supplier name	Green Belt Services			HO inward no.	
Firm/Company	GVRC	Project	Innopolis	HO received date	
PO/WO date	17/3/22	PO/WO No.	86488	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	105	3/4/22	50,774/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	43,884/-

Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	105440	Proof of delivery matches MRN	☑ Yes □ No

Amount B – Other Credits : Transportation charges	6890/-
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	50,774/-
Amount E – PO / WO value:	43,884/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	11/4/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manisu				
Sign:	Manisu				
Date	4/4/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED 04 APR 2022 MINISH PARIKH MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN :36AAUFG2910P1ZT

Composite Scheme

INVOICE

Cell : 8897895924

GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.
E-mail : greenbeltservices.2212@gmail.com

M/s G.V. Resexch Centers pvt LTD (GVRC)

Sl.No. 105 Date : 03/04/2022

D.C.No. 105 Date :

P.O.No 86488 Date :

S.No.	PARTICULARS	Qty.	Rate	AMOUNT Rs.	Ps.
1	Supply of plants —			50,774	00
			TOTAL	50,774	00

SUMMIT SALES LLP R.R. DIST. IN WARD No: 92924 Date: 4/4/22 Sign:

GREEN BELT SERVICES

Bank Name: HDFC Bank

A/c. No.50200055048996

IFSC Code: HDFC0002019

Rupees inwards: Fifty Thousand Seven Hundred Seventy Forandy

For GREEN BELT SERVICES

Authorised Signatory

Purchase Order

 17-03-2022 14:41:37 Original

86488
28.02.22 2:52:30

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Green Belt Services 4-1270, Marthand nagar, New HafeezPet, Near Konda pur Hyd-49	**Doc No**	86488	164723
	Doc Date	17-03-2022	
	Quote No	Nil	
GSTIN 36AAUFG2910P1ZT	**Quote Date**	17-03-2022	
8897895924	**SupplyType**	Supply	

Kind Attn : Mr.Ravi Shanker

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6031 - Miscellaneous - Plants - NA - nos *Tecoma yellow 4 feet*	60.00	65.00	0.00	6.00	4,134.00
2	6031 - Miscellaneous - Plants - NA - nos *Gulmohar red*	25.00	1,500.00	0.00	6.00	39,750.00
					Total Order Value . . .	**43,884.00**

Rupees : Fourty Three Thousand Eight Hundred Eighty Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 7 days
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for GVSH site purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For ***Green Belt Services***

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	G V Research Centre	Date:	14.03.2022
Site & Phase:	Innopolis	Time:	11:30
Supplier		Req. No.	164723
Material required before date: 16.03.2022		ID No.	74648

No	Description	Size	Quantity	Units	Inward No	Date
1.	Tecoma Yellow	4'	60	No's		
2.	Gulmohar red	12 to 15'	25	No's		
3.						
	86486					
	Mayur					

Remarks: Towards Gardening purpose

Prepared By	Madhu	Approved by	T.Madhu
Sign. & Date	14.03.2022	Sign. & Date	14.03.2022

APPROVED
15 MAR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

GSTIN :36AAUFG2910P1ZT

Composite Scheme

DELIVERY CHALLAN

Cell : 8897895924

GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s. G.V Reserch Centers pvt Ltd

P.O 86488

D.C.No. 105 Date : 28/03/2022

P.O.No 86488 Date :

S.No.	PARTICULARS	QUANTITY
1	Tecoma yellow - 4 feet -	60. no's
2	Gul Mohar - Red. 12 to 15 feet -	25. no's
3	Trainy post Extra -	

INWARD

Inward No: 5810 Dt: 28922

MRN No: 105440 Dt: 28/2/22

Received By: Rodua Sign: Rodua

Genome Valley Research Center Pvt. Ltd.

SUMMIT SALES LLP R.R. DIST.

INWARD No: 7899 Date: 4/4/22 Sign:

Receivers Signature

For GREEN BELT SERVICES

Authorised Signatory