

PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date:	5/11/22	Prepared by	Monu	Serial no.	2834
Supplier name	Nike Doors	HO inward no.			
Firm/Company	SSLUP	Project	SHLUP	HO received date	
PO/WO date	14/3/22	PO/WO No.	86390	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	298	4/4/22	235,764/-	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				235,764/-	
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	105649	Proof of delivery matches MRN	☒ Yes ☐ No		
Amount B –Other Credits : Transportation charges				-	
Amount C –Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				235,764/-	
Amount E – PO / WO value:				234,985.20/-	
Amount F – Difference (A – E):				779/-	
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		11/11/22			
Remarks: Re Door Size Considered 81" instead of 80" Cambe accepted.					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Monu				
Sign:	Monu				
Date	5/11/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

NIKI DOORS

Office: Plot No.99, Line No.9, Prashasan Nagar, Road No.72, Jubilee Hills, Hyderabad - 500 033, T.S.

INVOICE CUM DELIVERY CHALLAN

As Per Section 31(I) of GST Act 2017 & Rule of invoice Rules

Original

Customer Name:

SUMMIT SALES LLP

5-4-187/3&4, II ND FLOOR, MG ROAD, SECUNDERABAD
500003.

Invoice No.

298

Date

04-04-22

P.O No.

86390

Date

GST No. 36ACQFS2044C1Z7

Time of Removal:

GST No. 36AAMPJ0229L1ZL

Sl. No	Decription of Goods	HSN Code	Qty	Units NO	Rate per Unit	Total Assessable Value
1	2341-CARPENTRY-DOORS-PANEL DOORS 30 MM 32 IN X 82 ✓	4418	40	✓	2,259.00	90,360
2	2339-CARPENTRY- DOORS-PANEL DOORS 30MM 26 IN X 82 ✓		30	✓	1835	55,050
3	2360- CARPENTRY-DOORS-PANEL DOORS 30 MM 26 IN X 81 80		30	✓	1813	54,390
INWARD Inward No: 17966 Dt: 11/4/22 MRN No: 105649 Dt: 01/4/22 Received By: Sign:  SUMMIT SALES LLP						
E & O.E		Total	100	-		199,800

Total GST Rs. 35,964

Rupees:

Discount % -

CGST % -

SGST % -

Grand TWO LAKH THIRTY FIVE THOUSAND SEVEN HUNDRED SIXTY

IGST 18 % 35,964

Total FOUR NOLY

Grand Total 235,764

Vehicle No : TS09UD3888 LR No :

Date : 04-04-22 Transport:

Bank Details : IDBI BANK, Branch : Habsiguda

C.A. A/c. 0446102000013378 , IFS Code : IBKL0000446

For Niki Doors

Certified that the Particulars given above are true and correct and that the amount indicated represent that Price actually charged and there is no flow of additional consideration directly or indirectly from the buyer.

Subject to Hyderabad Jurisdiction

Authorised Signature



Purchase Order

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14-03-2022 15:10:29



Copy

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
GST No. : 36ACQFS2044C1Z7

86390
28.02.22 2:52:29

Supplier Details

NIKI DOORS
Plot no 99, Lane 9, Prashanth Nagar, Road no 72, Jubli Hills, Hyderabad, Telangana.

GSTIN 36AAMPJ0229L1ZL

9866009933

9866009933

Doc No	86390	169552
Doc Date	14-03-2022	
Quote No	nil	
Quote Date	14-03-2022	
SupplyType	Supply	

Kind Attn : J. Sunil Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos	40.00	2,259.00	0.00	18.00	106,624.80
2 2339 - Carpentry - doors - Panel Door 30 mm - 26 In x 82 In - Nos	30.00	1,835.00	0.00	18.00	64,959.00
3 2360 - Carpentry - doors - Panel Doors - Others - Nos 26"x80"	30.00	1,791.00	0.00	18.00	63,401.40
Total Order Value . . .					234,985.20

Rupees : Two Lakh(s) Thirty Four Thousand Nine Hundred Eighty Five and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand	All doors will be 2 panel with mango wood frame, 32 mm thickness, filing will be hardwood, masonite skin original both side, Rate per sft is Rs 146/- including GST
Payment Terms	50% Advance balance after delivery
Tax	GST included in the above prices
Delivery Date	With in 10 days
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation Cost	Nil
Warranty	One year replacement warranty
Advance Paid	Rs. 1,17,000-00 by cheque.....
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Damage is in suppliers account above order is for Stock replenish purpose.
Completion Date	Nil
Measurement	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'



For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
☒ Po/Req. processed-post approval.
☐ Approval for technical details/clarification.
☐ Replenishing SGLLP stock
☐ Other

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **NIKI DOORS**

Name : _____

Date : ____/____/____

Requisition Form

Company Name:	SSLLP	Date:	11.03.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	169552
Material required before date:		ID No.	74622

No	Description	Size	Quantity	Units	Inward No	Date
1	Non WPC-Panel door -Internal bedroom	32"x82"	40 ✓	Nos		
2	Non WPC-Panel door	26"x82"	30 ✓	Nos		
3	Non WPC-Panel door -Internal bathroom	26"x80"	30 ✓	Nos		
4	Flush door	5'x2'	20 ✓	Nos		
5	Mortise lock		12 ✓	Nos		
6	Cylindrical lock		72 ✓	Nos		
7	SS Hinges		240 ✓	Nos		
8	Mangnetic door stopper		50	Nos		

Remarks: For Stock Replenish purpose

Prepared By	Vanajakshi	Approved by	
Sign.& Date	11.03..2022	Sign. & Date	



Note: On receipt of material at site write inward number and date in last 2 columns.