Authorization form for handing over the possession of Villa in 'Nilgiri Estate'

Villa No.	118
Name of Buyer	K. VIJAYALAXMI

A.	Total sale consideration.	Rs. 36,50,000/-	
B.	Less: Discount for on time payments.	Rs. 50,000/-	
C.	Less: Other discounts-	Rs.NIL	
D.	Add: Reg. Charges	Rs. Paid by customer directly.	
E.	Add: VAT	Rs. NA	
F.	Add: Service Tax Rs.NA		
G.	Add: GST	Rs.3,28,500 + 2,358 +1,404=3,32,262	
Н.	Add: Extra Specs Charges	Rs. 13,100	
I.	Add: Misc. Charges	Rs. 7,800 +390 +1,917 =10,107	
J.	Less: Amount paid	Rs.39,40,011	
K.	Balance amount Due	Rs. 15,458	
L.	Refund	□ Yes □ No Rs.NIL	
M.	Interest Payable	☐ Yes ☐ No Rs. 5,401	
M	Maintenance charges due from	1 st December 2019	
N	Buyer Info database balance	Rs. 15,458	
O	Tally balance	Rs. 15.458	
P	Remarks:		
	Corpus fund Rs.30,000/-, 6 months advance Membership fee Rs.50/-to be collected.	ce maintenance charges @ Rs.1,500/- p.m &	

	Check List	Yes / No
1.	Buyer has signed the Association Membership Form /paid fees	V2
2.	No Due Certificate signed	
3.	6 PDC for Maintenance Charges collected	
4.	Buyer has signed Electricity Transfer form & Affidavit on stamp paper	
5.	Corpus fund collected .	
6.	VAT / Service Tax charged on other amounts	

Authorized by:

K. Arishna Prasad Accountant Samba Siva Rao Managing Rather:

Date: Date: Date: Date: Date: Date:

Note: 1. Update Sale Completed as 'Yes' in the database.

2. Give a copy of Owners Association rule to the buyer.

3. Mention details of eligibility of special offers in remarks column.