

Authorization form for handing over the possession of Villa in 'Nilgiri Estate'

Villa No.	123
Name of Buyer	G. PRADEEP KUMAR

A.	Total sale consideration.	Rs. 41,00,000
B.	Less: Discount for on time payments.	Rs. NIL
C.	Less: Other discounts-	Rs. NIL
D.	Add: Reg. Charges	Rs. 1,43,524 ✓
E.	Add: VAT	Rs. NA
F.	Add: Service Tax	Rs. NA
G.	Add : GST	Rs. 3,69,000 + 1,404 = 3,70,404
H.	Add: Extra Specs Charges	Rs. (-429) <i>Subject to approval</i>
I.	Add: Misc. Charges	Rs. 7,800 + 390 + 2,832 = 11,022
J.	Less: Amount paid	Rs. 44,88,842
K.	Balance amount Due	Rs. 1,35,679.
L.	Refund	☐ Yes ☒ No Rs. NIL
M.	Interest Payable	☐ Yes ☐ No Rs. (63,950)
M	Maintenance charges due from	1 st February 2020.
N	Buyer Info database balance	Rs. 1,35,679/-
O	Tally balance	Rs. 1,35,679/-
P	Remarks:	
	Corpus fund Rs.30,000/-, 6 months advance maintenance charges @ Rs.2,250/- p.m & Membership fee Rs.50/- to be collected.	

	Check List	Yes / No
1.	Buyer has signed the Association Membership Form /paid fees	✓
2.	No Due Certificate signed	✓
3.	6 PDC for Maintenance Charges collected from 1 st February 2020.	✓
4.	Buyer has signed Electricity Transfer form & Affidavit on stamp paper	✓
5.	Corpus fund collected .	✓
6.	VAT / Service Tax charged on other amounts	✓

Authorized by:

 K. Krishna Prasad Date: 03/01/20	 Accountant Date: 8/01/20	 Samba Siva Rao Date: 8/1/2020	 Managing Director Date: 09 JAN 2020 APPROVED BY MANAGING DIRECTOR
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- Note: 1. Update Sale Completed as 'Yes' in the database.
2. Give a copy of Owners Association rule to the buyer.
3. Mention details of eligibility of special offers in remarks column.