

Authorization form for handing over the possession of Villa in 'Nilgiri Estate'

Villa No.	125
Name of Buyer	CH.SWETHA

A.	Total sale consideration.	Rs. 28,00,000
B.	Less: Discount for on time payments.	Rs. 50,000 ✓ Subject for Approval.
C.	Less: Other discounts-	Rs. NIL
D.	Add: Reg. Charges	Rs. Paid by customer directly.
E.	Add: VAT	Rs. NA
F.	Add: Service Tax	Rs. NA
G.	Add : GST	Rs. 2,52,000 + 2,349 = 2,54,349 ✓
H.	Add: Extra Specs Charges	Rs. 13,052
I.	Add: Misc. Charges	Rs. 7,800 + 390 + 1,732 + 186 = 10,108
J.	Less: Amount paid	Rs. 28,59,800
K.	Balance amount Due	Rs. 1,67,709/- - Collected on 11/9/19
L.	Refund	☐ Yes ☒ No Rs. NIL
M.	Interest Payable	☐ Yes ☒ No Rs. (77,933) - Subject for Approval
M	Maintenance charges due from	1 st October 2019.
N	Buyer Info database balance	Rs. 1,67,709/-
O	Tally balance	Rs. 1,67,709/-
P	Remarks:	
	Corpus fund Rs.30,000/-, 6 months advance maintenance charges @ Rs.1,500/- p.m & Membership fee Rs.50/- to be collected. — Collected on 11/9/19	

	Check List	Yes / No
1.	Buyer has signed the Association Membership Form /paid fees	✓
2.	No Due Certificate signed	✓
3.	6 PDC for Maintenance Charges collected from 1 st September 19	✓
4.	Buyer has signed Electricity Transfer form & Affidavit on stamp paper	✓
5.	Corpus fund collected .	✓
6.	VAT / Service Tax charged on other amounts	✓

Authorized by:

			
K. Krishna Prasad	Accountant	Samba Siva Rao	Managing Partner: Soham Modi MANAGING DIRECTOR
Date: 12/9/19	Date: 10/9/19	Date: 10/9/19	Date: 11/9/19

- Note: 1. Update Sale Completed as 'Yes' in the database.
2. Give a copy of Owners Association rule to the buyer.
3. Mention details of eligibility of special offers in remarks column.