

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 07/04/2022		Prepared by: MINISH.		Serial no. 2732	
Supplier name: Gauri. Sekkannah & Son's				HO inward no.	
Firm/Company: BSLP.		Project: SHLP.		HO received date	
PO/WO date: 07/03/2022		PO/WO No. 86135		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	113.	06/04/2022	900/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 900/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 105826 -	Proof of delivery matches MRN ☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 900/-

Amount E – PO / WO value: 900/-

Amount F – Difference (A – E): NIL.

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 11/04/2022

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	APPROVED 07 APR 2022 MINISH PARIKH MANAGER PURCHASING				
Sign:					
Date					
Approval limit			Upto 20k	Above 20k	Above 100k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

(ORIGINAL FOR RECIPIENT)



Summit Housing Lip Cherlapally, Behind Kingston Pg
College, Hyderabad Phone 9618244433
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Summit Housing Llp Cherlapally, Behind Kingston Pg
College, Hyderabad Phone 9618244433
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Terms of Delivery

6-Apr-22	Destination
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INWARD	
Inward No: 17994	Dt: 7/4/22
MRN No: 105826	Dt: 7/4/22
Received By:	Sign: 
SUMMIT SALES LLP	

Tax Amount (in words) : **INR One Hundred Thirty Seven and Twenty Eight paise Only**

1. Goods once sold will not be taken back or exchanged.
2. Interest @ 24% will be charged after 30 days from invoice date.
3. Subject to secunderabad jurisdiction.

for GANJI VENKANNAH & SONS

Authorized Signatory

Purchase Order



86135

28.02.22 2:52:28

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From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Ganji Venkannah & sons (Asian Paints)
#5-5-97/2, Ganji chambers, Ranigunj, Secunderabad-500003 A.P. India.

GSTIN 36AABFG9288K1ZT
27710339,27719935,277807357

040-40146505

Doc No	86135	169527
Doc Date	07-03-2022	
Quote No	Nil	
Quote Date	07-03-2022	
SupplyType	Supply	

Kind Attn : Mr. Ganji Ashok

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6596 - Paints - Turpentine Oil - NA - ltrs 01ltrs	10.00	76.27	0.00	18.00	899.99
Total Order Value . . .					899.99

Rupees : Eight Hundred Ninty Nine and Paise Ninty Nine Only.

Terms and Conditions :-

Specification / All items shall be of "Asian" brand.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date by next day

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right items not confirming to qty & specs. Above order for Stock purpose.

Completion Date Nil

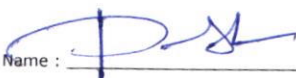
Measurment Nil

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **Summit Sales LLP**

Authorised Signatory

Name : 

Accepted the above Terms And Conditions

For **Ganji Venkannah & sons (Asian Paints)**

Name : _____

Date : __/__/__

Requisition Form

Company Name:	SSLLP	Date:	04.03.2022
Site & Phase :	SSHLP	Time:	1:00
Supplier		Req.No.	169527
Material required before date:		ID No.	74387

No	Description	Size	Quantity	Units	Inward No	Date
1	Wallcare putty	20kg	10	Bags		
2	Black oxide	1kg	20	nos		
3	Blue oxide 86133	1kg	20	nos		
4	Red oxide	1kg	30	nos		
5	Turpentine oil 86135	1ltrs	10	nos		
6	Indigo Floor paint (yellow, grey)	4ltrs	10	ltrs		

Remarks: For Stock Replenishing purpose

Prepared By	N. Vanajakshi	Approved by	
Sign. & Date	04.03..2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
05 MAR 2022
SUNAM MODI MANAGING DIRECTOR