PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	07/04/2022	Prepared by	MANISH.	Serial no.	2432
Supplier name	Gaaji Neerkannah & Son's			HO inward no.	
Firm/Company	BSLLP.	Project	SHLLP.	HO received date	
PO/WO date	07/03/2022	PO/WO No.	86135.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	113.	06/04/2022	900/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	900/-	

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	105826.	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	900/-
Amount E – PO / WO value:	900/-
Amount F – Difference (A – E):	NIL.
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	11/04/2022
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
07 APR 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

GANJI VENKANNAH & SONS
5-5-97,GANJI CHAMBERS,RANIGUNJ,
SECUNDERABAD -500 003 (T.S)
GSTN/SAC : 36AABFG9288K1ZT
PH NO :27710339-27719935
MOB NO :8247540893

Invoice No. **113**	Dated **6-Apr-22**
Delivery Note **direct**	Mode/Terms of Payment **Credit**
Reference No. & Date.	Other References
Buyer's Order No. **86135**	Dated **7-Mar-22**
Dispatch Doc No.	Delivery Note Date **6-Apr-22**
Dispatched through	Destination
Terms of Delivery	

Consignee (Ship to)
SUMMIT SALES LLP
Summit Housing Llp Cherlapally, Behind Kingston Pg College, Hyderabad Phone 9618244433
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Buyer (Bill to)
SUMMIT SALES LLP
Summit Housing Llp Cherlapally, Behind Kingston Pg College, Hyderabad Phone 9618244433
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Sl No.	Description of Goods and Services	HSN/SAC	Quantity	Rate (Incl. of Tax)	Rate	per	Disc. %	Amount
1	**PAINT THINNER 1LTR**	3805	**10 Nos**	90.00	76.27	Nos		**762.70**
	CGST							**68.64**
	SGST							**68.64**
	Round Off							**0.02**
	Total		**10 Nos**					**₹ 900.00**

INWARD
Inward No: 17994 Dt: 7/4/22
MRN No: 105826 Dt: 7/4/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 93075
Date: 7/4
Sign:

Amount Chargeable (in words) *E. & O.E*
INR Nine Hundred Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3805	762.70	9%	68.64	9%	68.64	137.28
998518		9%		9%		
Total	**762.70**		**68.64**		**68.64**	**137.28**

Tax Amount (in words) : **INR One Hundred Thirty Seven and Twenty Eight paise Only**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.
TERMS & CONDITIONS:
1. Goods once sold will not be taken back or exchanged.
2. Interest @ 24% will be charged after 30 days from invoice date. 3. Subject to secunderabad jurisdiction.

for GANJI VENKANNAH & SONS

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 07-03-2022 14:56:32

86135

28.02.22 2:52:28

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Ganji Venkannah & sons (Asian Paints)	**Doc No**	86135	169527
#5-5-97/2, Ganji chambers, Ranigunj,Secunderabad-500003 A.P.India.	**Doc Date**	07-03-2022	
	Quote No	Nil	
GSTIN 36AABFG9288K1ZT 040-40146505	**Quote Date**	07-03-2022	
27710339,27719935,277807357	**SupplyType**	Supply	

Kind Attn : Mr.Ganji Ashok

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6596 - Paints - Turpentine Oil - NA - ltrs *01ltrs*	10.00	76.27	0.00	18.00	899.99
					Total Order Value . . .	**899.99**

Rupees : Eight Hundred Ninty Nine and Paise Ninty Nine Only.

Terms and Conditions :-

Specification /	All items shall be of "Asian" brand.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	by next day
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	NIl
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For *Summit Sales LLP*

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For *Ganji Venkannah & sons (Asian Paints)*

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	04.03.2022
Site & Phase :	SSHLP	Time:	1:00
Supplier		Req.No.	169527
Material required before date:		ID No.	74387

No	Description	Size	Quantity	Units	Inward No	Date
1	Wallcare putty	20kg	10	Bags		
2	Black oxide 86133	1kg	20	nos		
3	Blue oxide	1kg	20	nos		
4	Red oxide	1kg	30	nos		
5	Turpentine oill 86135	1ltrs	10	nos		
6	Indigo Floor paint (yellow,grey)	4ltrs	10	ltrs		

Remarks: For Stock Repleneshing purpose

Prepared By	N.Vanajakshi	Approved by	
Sign.& Date	04.03..2022	Sign. & Date	05 MAR 2022

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
05 MAR 2022
SOHAM MODI
MANAGING DIRECTOR