

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		11/4/22		Prepared by:		Y. M. W. S.	
PO/WO no.		86873		PO / WO Date.		30/3/22	
Supplier Name		PRIYANICA PRINTERS		PO/WO amount		3,900/-	
Firm/Company		MODI PROPERTY PVT. LTD		Project		MODI PROPERTY PVT. LTD	
Sl. No.	Bill No.	Bill Date	Bill amount				
1.	525	7/4/22	3,900/-				
2.							
3.							
Amount A – Bills total(Excluding Transport & Hamali Charges):							
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	525	7/4/22	105970	<input type="checkbox"/> Yes <input type="checkbox"/> No			
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
Amount B –Other Credits :-							
Amount C –Other Debits :-							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						3,900/-	
Amount E – PO / WO value:						3,900/-	
Amount F – Difference (A – E):							
Quantity received as per PO /WO				<input type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)			
Is difference between PO / Bill acceptable?				<input type="checkbox"/> Yes <input type="checkbox"/> No (explained below)			
Excess / short material received				<input type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)			
Close PO / W?O				<input type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)			
Advance paid / PDC given (deduct when paying)				<input type="checkbox"/> Yes – Rs. ___/- <input type="checkbox"/> No			
Payment – due date				18/4/22			
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Y. M. W. S.						
Date	11/4/22						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Purchase Order

15:20



86873

16.03.22 2:13:37

Modi Properties Pvt.Ltd.
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Priyanka Printers		Doc No	86873 167000
1-4-5/37/A, Bholakpur, Hyderabad		Doc Date	30-03-2022
		Quote No	
GSTIN -		Quote Date	30-03-2022
	9849558805	SupplyType	Supply

Kind Attn : Mr. Venu

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	IGST	Amount
1 7622 - Stationery - printing - Flat files - NA - nos MPL Flat Files	200.00	19.50	0.00	0.00	3,900.00
Total Order Value . . .					3,900.00

Rupees : Three Thousand Nine Hundred Only.

Terms and Conditions :-

Specification / Brand	MPL Flat Files
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	8-04-2022
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penalty For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.
Completion Date	8-04-2022
Measurment	Nil
Security	Nil
Remarks	Nil

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Priyanka Printers**

Name : _____

Name : _____

Date : ___/___/___

Contact --

TAX INVOICE CASH / CREDIT

Cell : 98495 58805
93987 02763

PRIYANKA PRINTERS

OFFSET PRINTING * SCREEN PRINTING * LETTER PADS
IDENTIFICATION * VISITING CARDS * ID CARDS * BROUCHERS * PHAMPLATES
* OFFICE FILES * STICKERS ETC.,

9-5-80/2A, Anjaiaha Nagar, Old Bowenpally, Hyderabad - 500 011, Telangana State.
Email : priyankaprinters4@gmail.com

No. 525

Date : 7/4/2022

M/s Modi properties prt. Ltd.
M.C. Road, Secunderabad.

Party GSTIN.

SI No.	PARTICULARS	HSN Code	Qty	Rate	Amount Rs. Ps.
1.	MPL flat files		200	19.5000	3,900.00

INWARD

Inward No: <u>KS</u>	Dt: <u>7/4/22</u>
MRN No:	Dt:
Received By: <u>[Signature]</u>	Sign: <u>[Signature]</u>
MODI PROPERTIES	

E. & O.E.

Rupees Three thousand nine hundred only

Bank Details
Bank : Punjab & Sind Bank
A/c : 03191100022739
Branch : Secunderabad Park Lane
IFSC Code : PSIB0000319

CGST	—
SGST	—
TOTAL	3,900.00

GSTIN: 36AROPK5593K1Z0
Composite Scheme

Goods once sold Cannot be taken back

Subject to Secunderabad jurisdiction

For **PRIYANKA PRINTERS**

[Signature]

by	Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>				
Date	<u>7/4/22</u>						

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