PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	07/04/22	Prepared by	Prabhakar	Serial no.	..2978
Supplier name	Maa Sai Seatings			HO inward no.	
Firm/Company	GVRC	Project	Innopolis	HO received date	
PO/WO date	17/3/22	PO/WO No.	86344	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	253	29/03/22	51,920/-	☑ Yes □ No
2.	256	31/03/22	16,803/-	☑ Yes □ No
3.				□ Yes □ No
4.			/	□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	68,723/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	105232	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	68,723/-
Amount E – PO / WO value:	75,803/-
Amount F – Difference (A – E):	7080/-
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	11/04/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:		APPROVED			
Date		07 APR 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

PRABHAKAR
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

(ORIGINAL FOR RECIPIENT)

MAA SAI SEATINGS 5th FLOOR,5-5-33,PLOT NO.105 TO 113/1 RK'S ELITE,MYTHRINAGAR ALLWYN COLONY KUKATPALLY,HYDERABAD PH.NO.9246243243 , 9246366366 GSTIN/UIN: 36AJZPK4074G1ZO State Name : Telangana, Code : 36 E-Mail : maasaiseatings@gmail.com	Invoice No. **253**	Dated **29-Mar-22**
	Delivery Note	Mode/Terms of Payment
	Reference No. & Date.	Other References **K.V.CHANDRASEKHAR**
Buyer (Bill to) **G V RESEARCH CENTERS PRIVATE LIMITED** SOHAM MANSION, 5-4-187/3,MG ROAD, SECUNDERABAD. DELIVERY AT : INNOPOLIS SY NO-542,GENOME VALLEY, THURKAPALLY,HYDERABAD. GSTIN/UIN : 36AAHCG4562D1ZP State Name : Telangana, Code : 36	Buyer's Order No. **86344/164640**	Dated **17-Mar-22**
	Dispatch Doc No.	Delivery Note Date
	Dispatched through	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**WORKSTATION TABLE** *SIZE : 1200X600X750*	9403	**4 nos**	8,000.00	nos	**32,000.00**
2	**NET VISITOR CHAIR**	9403	**4 nos**	3,000.00	nos	**12,000.00**
						44,000.00
	CGST-9%					**3,960.00**
	SGST 9%					**3,960.00**
	Total		**8 nos**			**₹ 51,920.00**

INWARD
Inward No: 8724 Dt: 29/3/22
MRN No: 105232 Dt: 29/04/22
Received By: Sign:
Genome Valley Research Center Pvt. Ltd.

SUMMIT SALES LLP R.R. DIST.
INWARD No: 93069
Date:
Sign:

Amount Chargeable (in words) *E. & O.E*

INR Fifty One Thousand Nine Hundred Twenty Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
9403	44,000.00	9%	3,960.00	9%	3,960.00	7,920.00
Total	**44,000.00**		**3,960.00**		**3,960.00**	**7,920.00**

Tax Amount (in words) : **INR Seven Thousand Nine Hundred Twenty Only**

Company's Bank Details
Bank Name : **ICICI BANK**
A/c No. : **631205501075**
Branch & IFS Code: **KUKATPALLY & ICIC0006312**

Company's PAN : **AJZPK4074G**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for MAA SAI SEATINGS

Authorised Signatory

This is a Computer Generated Invoice

Tax Invoice

MAA SAI SEATINGS 5th FLOOR,5-5-33,PLOT NO.105 TO 113/1 RK'S ELITE,MYTHRINAGAR ALLWYN COLONY KUKATPALLY,HYDERABAD PH.NO.9246243243 , 9246366366 GSTIN/UIN: 36AJZPK4074G1ZO State Name : Telangana, Code : 36 E-Mail : maasaiseatings@gmail.com	Invoice No. **256**	Dated **31-Mar-22**
	Delivery Note	Mode/Terms of Payment
	Reference No. & Date.	Other References **K.V.CHANDRASEKHAR**
Buyer (Bill to) **G V RESEARCH CENTERS PRIVATE LIMITED** SOHAM MANSION, 5-4-187/3,MG ROAD, SECUNDERABAD. DELIVERY AT : INNOPOLIS SY NO.542, GENOME VALLEY,THURKAPALLY, HYDERABAD. GSTIN/UIN : 36AAHCG4562D1ZP State Name : Telangana, Code : 36	Buyer's Order No. **86344/164640**	Dated **17-Mar-22**
	Dispatch Doc No.	Delivery Note Date
	Dispatched through	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**STORAGE UNIT** *SIZE : 1200X450X600*	9403	**1 nos**	14,240.00	nos	**14,240.00**
	CGST-9%					**1,281.60**
	SGST 9%					**1,281.60**
	Less : ***ROUNDOF***					**(-)0.20**
	Total		**1 nos**			**₹ 16,803.00**

INWARD
Inward No: 8860 Dt: 1/4/22
MRN No: 105692 Dt: 4/4/22
Received By: R Sign:
Genome Valley Research Center Pvt. Ltd.

SUMMIT SALES LLP
IN WARD
No: 93016
Date: 5/4
Sign:
R.R. DIST.

Amount Chargeable (in words) *E. & O.E*

INR Sixteen Thousand Eight Hundred Three Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
9403	14,240.00	9%	1,281.60	9%	1,281.60	2,563.20
Total	**14,240.00**		**1,281.60**		**1,281.60**	**2,563.20**

Tax Amount (in words) : **INR Two Thousand Five Hundred Sixty Three and Twenty paise Only**

Company's Bank Details
Bank Name : **ICICI BANK**
A/c No. : **631205501075**
Branch & IFS Code: **KUKATPALLY & ICIC0006312**

Company's PAN : **AJZPK4074G**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for MAA SAI SEATINGS

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 17-03-2022 14:44:07 Ori

86344
28.02.22 2:52:29

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5000
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Maa Sai Seatings	**Doc No**	86344	164640
5-5-33, F 505,RKs Elite, Vignanpuri Colony, Kukatpally, Hyderabad - 72.	**Doc Date**	17-03-2022	
	Quote No	Nil	
GSTIN 36AJZPK4074G1ZO	**Quote Date**	30-06-2021	
9246243243	**SupplyType**	Supply	

Kind Attn : K.V. Chandra Sekhar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	5513 - Furniture - Tables - NA - nos *Office Table - 4'0 x 2'0 - 04 nos*	32.00	1,000.00	0.00	18.00	37,760.00
2	5502 - Furniture - Chairs - NA - nos *with casters*	4.00	4,500.00	0.00	18.00	21,240.00
3	5584 - Furniture - Storage Unit - Na - Sft *Low storage - 4' x 18" x 2' - 02 nos*	16.00	890.00	0.00	18.00	16,803.20
					Total Order Value . . .	**75,803.20**

Rupees : Seventy Five Thousand Eight Hundred Three and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand	Brand as standard rate approved by MD dt. 30-06-2021. Office table in Light Grey and Low storage unit in Gothic Grey colour.
Payment Terms	50% Advance and balance 50% after delivery and production of the bill.
Tax	All taxes included in above price.
Delivery Date	Within 7days.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation Cost	Included in above price.
Warranty	One year
Advance Paid	Rs. 37,902/- to be pay vide cheque no. dt.
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Above order is for Security kiosk.
Completion Date	Work shall be completed within 5days from the date of the work order.
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	253.	29/3/22	51,920/-
2.	256	31/3/22	16,803/-
3.			
4.			
5.			

For *G V Reserch Centers Pvt Ltd*
Authorised Signatory
Name : 17/03/2022

Accepted the above Terms And Conditions
For *Maa Sai Seatings*
Name : ____________

Date : __/__/____

after 20 days!

Requisition Form

Company Name:	GVRC	Date:	26-02-2022
Site & Phase :	Innopolis	Time:	05:20 pm
Supplier	Maa Sai	Req. No.	164640
Material required before date:		ID No.	74592

No	Description	Size	Quantity	Units	Inward No	Date
1	Office Table (Grey)	4' x 2'	4	no.		
2	Revolving office chairs – with Curtain	NA	4	no.		
3	Low storage	4' x 18"	2	no.		
4						
5						
6	86344					
7						
8						

APPROVED BY
16 MAR 2022
MANAGING DIRECTOR

Remarks: For Security Kiosks.

Prepared By	Waseem	Approved by	Madhu
Sign.& Date	26-02-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Estimate/Draft PO

 12-03-2022 14:40:39 Original / Office Copy / Purchase Div.Copy

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Maa Sai Seatings	**Doc No**	86344	164640
5-5-33, F 505,RKs Elite, Vignanpuri Colony, Kukatpally, Hyderabad - 72.	**Doc Date**	12-03-2022	
	Quote No	Nil	
GSTIN 36AJZPK4074G1ZO	**Quote Date**	30-06-2021	
9246243243	**SupplyType**	Supply	

Kind Attn : K.V. Chandra Sekhar

Estimate/Draft PO for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	5513 - Furniture - Tables - NA - nos *Office Table - 4'0 x 2'0 - 04 nos*	32.00	1,000.00	0.00	18.00	37,760.00
2	5502 - Furniture - Chairs - NA - nos *with casters*	4.00	4,500.00	0.00	18.00	21,240.00
3	5584 - Furniture - Storage Unit - Na - Sft *Low storage - 4' x 18" x 2' - 02 nos*	16.00	890.00	0.00	18.00	16,803.20
					Total Order Value . . .	**75,803.20**

Rupees : Seventy Five Thousand Eight Hundred Three and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand	Brand as standard rate approved by MD dt. 30-06-2021. Above Furniture all vertical surface light grey and horizantal surface in dark grey colour.
Payment Terms	50% Advance and balance 50% after delivery and production of the bill.
Tax	All taxes included in above price.
Delivery Date	Within 7days.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation Cost	Included in above price.
Warranty	One year
Advance Paid	Rs. 37,902/- to be pay vide cheque no. dt.
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Above order is for Security kiosk.
Completion Date	Work shall be completed within 5days from the date of the work order.
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

Colour, Check.

1) Office Table - Light Grey
2) Low storage -

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SSLLP stock
- ☑ Other

APPROVED BY
16 MAR 2022
SOHAM MODI
MANAGING DIRECTOR

For *G V Reserch Centers Pvt Ltd*
T. D. Apurv 12/3/22
Authorised Signatory

Accepted the above Terms And Conditions
For *Maa Sai Seatings*

Name : ______ Name : ______ Date : __/__/____

Topic:		Office Furniture negotiated rates.						
Company name:		SSLLP						
Prepared by:		Murthy/Prabhakar						
Date:		29 June 2021						
Supplier - Linus Consultants PVT LTD (KBD)								
S.no	Description	Indicative size (Height x Width)	Area in sft	Units	Rate to be calculated on	Final rate given - including GST	Final amount including GST	Soham's Remarks
1	4ft Desk - 2'6" Height	5 x 2	10.00	per sft	Horizontal surface	915	9,150	Approved
2	5ft Desk - 2'6" Height	4 x 2	8.00	per sft	Horizontal surface	1,062	8,496	Approved
3	4ft Desk without Upper Storage - as per design	6.5 x 4	26.00	per sft	Vertical surface	750/- 740	19,240	
4	Low Storage - 2' Depth	6 x 2.5	15.00	per sft	Vertical surface	1,121	16,815	Approved
5	Conference Table - all sizes	7 x 3	21.00	per sft	Horizontal surface	885	18,585	Approved
6	Partitions - 4 ft ht	8 x 4 + 5 x 4	52.00	per sft	Vertical surface	413	21,476	Sample?
7	2 Drawer Pedestal(H x D x W)	2.25 x 1.5 x 1.33	1.00	per unit	NA	8,024	8,024	
Supplier of Maa Sai Seating							-	
S.no	Description	Indicative size (Height x Width)	Area in sft	Units		Final rate given - including GST	Final amount including GST	Soham's Remarks
1	4ft Desk - 2'6" Height	5 x 2	10.00	per sft	Horizontal surface	1,180	11,800	Approved
2	5ft Desk - 2'6" Height	4 x 2	8.00	per sft	Horizontal surface	1,180	9,440	Approved
3	4ft Desk without Upper Storage - as per design	6.5 x 4	26.00	per sft	Vertical surface	750/- 708	18,408	
6	Work Stations - Lenior	4 x2	10.00	per sft	Horizontal surface	1,180	11,800	Drawing?
7	Conference Table - all sizes	7 x 3	21.00	per sft	Horizontal surface	1,180	24,780	Approved
8	Work Station Chairs with casters - Kabil	-	1.00	per unit	NA	5,310	5,310	Approved
9	Visitor Chairs -	-	1.00	per unit	NA	3,540	3,540	Approved
10	Storage Units - 18" to 2" depth - all sizes	5 x 2.5	12.50	per sft	Vertical surface	1,050	13,125	Approved
11	2 Drawer Pedestal(H x D x W)	2.25 x 1.5 x 1.33	1.00	per unit	NA	4,720	4,720	Approved
12	Partitions - 4 ft ht	8 x 4 + 5 x 4	52.00	per sft	Vertical surface	560	29,120	Approved

T. D. Murthy
29/6/21

29/06/2021

APPROVED BY
30 JUN 2021
SOHAM MODI
MANAGING DIRECTOR

4x2 = 8496
8968

confirm price
of item # 3

17464