PURCHASE DIVISION
Advice for approval for credit to supplier

8

Date:	8/4/22	Prepared by	Monica	Serial no.	2940
Supplier name	Ganji Venkanah & Sons			HO inward no.	
Firm/Company	SSLhp	Project	SSLhp-SOV	HO received date	
PO/WO date	31/3/22	PO/WO No.	86934	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	111	6/4/22	4,105/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	4,105/-
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	105868	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,105/-
Amount E – PO / WO value:	4,105/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	11/4/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Monica	Prabhakar			
Sign:	Monica				
Date	8/4/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
09 APR 2022
P. PRABHAKAR
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

GANJI VENKANNAH & SONS
5-5-97,GANJI CHAMBERS,RANIGUNJ,
SECUNDERABAD -500 003 (T.S)
GSTN/SAC : 36AABFG9288K1ZT
PH NO :27710339-27719935
MOB NO :8247540893

Invoice No.	Dated
111	**6-Apr-22**
Delivery Note	Mode/Terms of Payment **CREDIT**
Reference No. & Date.	Other References
Buyer's Order No. **86934**	Dated **6-Apr-22**
Dispatch Doc No.	Delivery Note Date
Dispatched through	Destination
Terms of Delivery	

Consignee (Ship to)
SUMMIT SALES LLP
Summit Housing Llp Cherlapally, Behind Kingston Pg College, Hyderabad Phone 9618244433
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Buyer (Bill to)
SUMMIT SALES LLP
Summit Housing Llp Cherlapally, Behind Kingston Pg College, Hyderabad Phone 9618244433
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate (Incl. of Tax)	Rate	per	Disc. %	Amount
1	**REDOXIDE AMPRO 4 LTR**	32089022	**2 Nos**	810.00	686.44	Nos		**1,372.88**
2	**PAINT THINNER 4 LTR**	3805	**1 Nos**	424.99	360.16	Nos		**360.16**
3	**BUS GREEN PGE 4 LTR**	32089090	**2 Nos**	1,030.00	872.88	Nos		**1,745.76**
								3,478.80
	CGST							**313.09**
	SGST							**313.09**
	Round Off							**0.02**
	Total		**5 Nos**					**₹ 4,105.00**

IN WARD
Inward No: 10652 Dt: 7/4/22
MRN No: 105868 Dt: 8/4/22
Received By: Sign:
SSLLP-SOV

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 93099
Date: 8/4
Sign:

Amount Chargeable (in words) *E. & O.E*
INR Four Thousand One Hundred Five Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
32089022	1,372.88	9%	123.56	9%	123.56	247.12
3805	360.16	9%	32.41	9%	32.41	64.82
32089090	1,745.76	9%	157.12	9%	157.12	314.24
Total	**3,478.80**		**313.09**		**313.09**	**626.18**

Tax Amount (in words) : **INR Six Hundred Twenty Six and Eighteen paise Only**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.
TERMS & CONDITIONS:
1. Goods once sold will not be taken back or exchanged.
2. Interest @ 24% will be charged after 30 days from invoice date. 3. Subject to secunderabad jurisdiction.

for GANJI VENKANNAH & SONS

Authorised Signatory

This is a Computer Generated Invoice

TAX INVOICE *(ORIGINAL FOR RECIPIENT)*

GANJI VENKANNAH & SONS
5-5-97,GANJI CHAMBERS,RANIGUNJ,
SECUNDERABAD -500 003 (T.S)
GSTN/SAC : 36AABFG9288K1ZT
PH NO :27710339-27719935
MOB NO :8247540893

Invoice No. **111**	Dated **6-Apr-22**
Delivery Note	Mode/Terms of Payment **CREDIT**
Reference No. & Date.	Other References
Buyer's Order No. **86934**	Dated **6-Apr-22**
Dispatch Doc No.	Delivery Note Date
Dispatched through	Destination
Terms of Delivery	

Consignee (Ship to)
SUMMIT SALES LLP
Summit Housing Llp Cherlapally, Behind Kingston Pg
College, Hyderabad Phone 9618244433
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Buyer (Bill to)
SUMMIT SALES LLP
Summit Housing Llp Cherlapally, Behind Kingston Pg
College, Hyderabad Phone 9618244433
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Sl No.	Description of Goods and Services	HSN/SAC	Quantity	Rate (Incl. of Tax)	Rate	per	Disc. %	Amount
1	**REDOXIDE AMPRO 4 LTR**	32089022	**2 Nos**	810.00	686.44	Nos		**1,372.88**
2	**PAINT THINNER 4 LTR**	3805	**1 Nos**	424.99	360.16	Nos		**360.16**
3	**BUS GREEN PGE 4 LTR**	32089090	**2 Nos**	1,030.00	872.88	Nos		**1,745.76**
								3,478.80
	CGST							**313.09**
	SGST							**313.09**
	Round Off							**0.02**
	Total		**5 Nos**					**₹ 4,105.00**

MODI PROPERTIES PVT. LTD. ★ SEC'BAD ★ INWARD No. 652 Date 6/4/22 Sign

SUMMIT SALES LLP R.R. DIST. INWARD No: 93094 Date: 8/4 Sign:

Amount Chargeable (in words) *E. & O.E*
INR Four Thousand One Hundred Five Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
32089022	1,372.88	9%	123.56	9%	123.56	247.12
3805	360.16	9%	32.41	9%	32.41	64.82
32089090	1,745.76	9%	157.12	9%	157.12	314.24
998518		9%		9%		
Total	**3,478.80**		**313.09**		**313.09**	**626.18**

Tax Amount (in words) : **INR Six Hundred Twenty Six and Eighteen paise Only**

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We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.
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2. Interest @ 24% will be charged after 30 days from invoice date. 3. Subject to secunderabad jurisdiction.

for GANJI VENKANNAH & SONS

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 31-03-2022 13:16:19 O

86934

16.03.22 2:13:38

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Ganji Venkannah & sons (Asian Paints)	**Doc No**	86934	169635
#5-5-97/2, Ganji chambers, Ranigunj,Secunderabad-500003 A.P.India.	**Doc Date**	31-03-2022	
	Quote No	Nil	
GSTIN 36AABFG9288K1ZT 040-40146505	**Quote Date**	31-03-2022	
27710339,27719935,277807357	**SupplyType**	Supply	

Kind Attn : Mr.Ganji Ashok

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6527 - Paints - Enamel - 4ltrs - buckets *Black*	2.00	872.88	0.00	18.00	2,060.00
2	6566 - Paints - Metal primer(red oxide) - 4ltrs - buckets	2.00	686.44	0.00	18.00	1,620.00
3	6595 - Paints - Turpentine Oil - 4ltrs - buckets *05ltrs*	1.00	360.16	0.00	18.00	424.99
4	6527 - Paints - Enamel - 4ltrs - buckets *APCO Gloss Enamel Bus Green*	2.00	872.88	0.00	18.00	2,060.00
			Total Order Value . . .			**6,164.98**

Rupees : Six Thousand One Hundred Sixty Four and Paise Ninty Eight Only.

Terms and Conditions :-

Specification /	All items shall be of "Asian" brand.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	by next day
Delivery Location	SSLLP-SOV Cherlapally, Behind Kingston PG Collage, Hyderabad Phone. 9618244433 - Mr. Hemendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	NIl
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for Park bench purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name : ______

Accepted the above Terms And Conditions

For ***Ganji Venkannah & sons (Asian Paints)***

Name : ______

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	30.03.2022
Site & Phase :	SSLLP-SOV	Time:	10:57
Supplier		Req.No.	169635
Material required before date:		ID No.	TS156

No	Description	Size	Quantity	Units	Inward No	Date
1	Black paint 86934	4liters	2	Nos		
2	Primer	4liters	2	Nos		
3	Thinner	5liters	1	Nos		
4	Bottle green colour	4liters	2	Nos		

Remarks: For Park bench purpose.

Prepared By	Vanajakshi	Approved by	
Sign.& Date	30.03..2022	Sign. & Date	

APPROVED
3 1 MAR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.